

ECU Marching Pirates – 51st AutoZone Liberty Bowl
Memphis, TN December 30, 2009 – January 3, 2010

TRIP GUIDELINES AND EXPECTATIONS

As a member of the ECU Marching Pirates, you have been awarded the special opportunity to travel to participate in the festivities associated with the 51st AutoZone Liberty Bowl in Memphis, TN. This will be one of your greatest memories of your time in the Marching Pirates and should be seen as a reward for your hard work over the semester.

The Marching Pirates have a history of creating a great impression on those with whom they interact during past bowl trips. The reason for this is due to the commitment of band members to following a few simple guidelines. The following is what you should expect as a traveling member of the band:

1. Expenses

- a. **Per diem** - Each member of the band will be provided with a certain number of meals during the bowl trip (as indicated on the itinerary). In addition, band members will also receive a per diem of \$55.00 per person to cover the costs of meals which will not be provided. The amount each band member receives is set by ECU and the Liberty Bowl. All other monies (for souvenirs, extra snacks, etc.) are the responsibility of each member.
- b. To make the best use of your per diem, you might want to bring snacks, breakfast items, etc. that you can keep in your room. With the high cost of hotel meals, it is likely that your per diem will be sufficient for most but not all of your meal needs during the course of the trip.

2. Travel Guidelines

- a. **Scheduled Events** - Prior to departure, each member of the band will be provided with an itinerary (which will also be posted on the band website at www.ecu.edu/band). Each member is required to be at every scheduled event. Since we are on a tight schedule, all buses will leave precisely at the time indicated on the itinerary. Any students who miss the bus will be expected to make alternate arrangements to that respective event.
- b. **Travel Deviation** – Band members are permitted to travel to or from Memphis via their own means of transportation. Students who request to do so MUST fill out a Travel Deviation Form no later than Monday, December 28, 2009 before they will be permitted to make alternate arrangements. NO EXCEPTIONS.

- c. **Raleigh & Winston-Salem Pick-up/Drop-off** – There will be two alternate pick-up/drop-off locations on the way to and back from Memphis (indicated on the itinerary). All students who plan to meet the buses at one of these locations must inform Eric Bentz (EMB0308@ecu.edu) no later than Monday, December 28, 2009. Time of arrival for the buses at each site is indicated on the itinerary.
- d. **Bus/Room Lists** – Band members are required to sign up for a bus prior to departure or they will be assigned to a bus by the band staff. All band members will be required to remain on the same bus for the duration of the trip.

Likewise, band members have been assigned a room with up to four roommates per room. The first name on each room list will serve as the “room captain” and will be in charge of acquiring and returning room keys.

- e. **Bus/Truck Unloading** – Upon arrival at any site, only the graduate and faculty staff, drum majors, and truck unloading crew are to leave the bus to receive instructions from Dr. Franklin. All other band members are to remain on the bus until given further instructions by the bus captain (either a staff member or drum major).

All band members will be responsible for loading/unloading their own luggage on the buses. Equipment kept on the truck will be loaded/unloaded by the truck crew and placed in a location to be picked up.

NOTE: ANY BAND MEMBER WHO HAS ITEMS THAT NEED TO GO ON THE TRUCK BUT WILL NOT BE IN GREENVILLE ON DECEMBER 29 TO LOAD THE TRUCK ABSOLUTELY MUST MAKE ARRANGEMENTS WITH JON GIFFORD TO HAVE YOUR EQUIPMENT PLACED ON THE TRUCK. ANY MEMBER WHO DOES NOT HAVE COMPLETE UNIFORMS AND/OR EQUIPMENT MAY BE DISMISSED FROM ALL OR PART OF THE TRIP WITH ALL SUBSEQUENT TRAVEL AND/OR MONETARY NEEDS THE SOLE RESPONSIBILITY OF THAT MEMBER.

- f. **Room Check-in/Out** – Room Captains will be in charge of getting room keys from one of the staff after arriving at the hotel and distributing these keys to the rest of their roommates. In addition, Room Captains will be expected to collect keys and making sure their hotel room is left in good shape prior to check-out. Keys should be turned into the hotel front desk by the Room Captains

once every roommate has loaded their belongings on the truck/bus.

3. Conduct Expectations –

a. **General Guidelines** – Each member of the band is expected to act as a responsible adult throughout the course of the trip. While this trip is meant to be fun and rewarding for each of you, we still have an important job to do: putting on a great series of performances and supporting our ECU Pirates football team. As such, all decisions and actions should follow these expectations:

- i. Do nothing that is illegal or what would be considered to be generally immoral.
- ii. Do nothing that would harm the image of the ECU Marching Pirates.
- iii. Do nothing that would prevent you from giving your best performance at every event or that would distract you from the job we are there to do.
- iv. Do nothing that causes harm to yourself, your colleagues, or your environment.
- v. Leave every bus, hotel, restaurant, practice area, performance area, etc. better than it was when you arrived.
- vi. Make sure all conduct is such that we leave a great impression anywhere we go. We want people to be happy to see us.
- vii. Always keep in mind that band travel is a privilege, not a right. The decisions and actions of each band member will determine any and all future travel opportunities.

REMEMBER THE DISNEY RULE! WE ARE ALWAYS PERFORMING!

b. **Sportsmanship** – All band members are expected to abide by the C-USA expectations concerning good sportsmanship at all Liberty Bowl related events. For a detailed description of these guidelines, please visit <http://conferenceusa.cstv.com/ot/c-usa-sportsmanship.html>.

c. **Illegal Drug/Alcohol Use** – The following policies concerning the use of alcohol and illegal narcotics are non-negotiable:

- i. The illegal use of alcohol or drugs at any time will be grounds for immediate dismissal from the band as well as any judicial ramifications.
- ii. Any band member found to be under the influence of alcohol or drugs at any scheduled event will be subject to immediate dismissal from the band.
- iii. At no time should any band member drink alcohol, smoke, or use illegal drugs when in ECU Marching Pirates or any ECU clothing/uniforms.

4. Miscellaneous

- a. **Emergencies** – All band members must have a current Emergency Form on file complete with insurance information, emergency contact info, and necessary medical information. For all medical and/or criminal emergencies, please call 911 for the local police. You may contact Dr. Franklin by calling the hotel front desk at 1-901-362-6200 and asking that a message be forwarded.
- b. **Dismissal from the band** - Any band member caught performing any illegal or criminal act will be subject to all local, state, and national laws will result in immediate dismissal from the Marching Pirates as well as any judicial ramifications.

Any student who receives immediate dismissal from the band will be required to immediately return all school-owned equipment and remaining per diem. Furthermore, that student will be required to make alternate lodging and travel accommodations and will no longer be permitted to travel or remain with the band in any capacity.

- c. **Uniform, Rehearsal, & Performance Expectations** – All members are expected to follow all guidelines as stated in the 2009 ECUMP Handbook.
- d. **Hotel Public Areas** – Band members should avoid loud noises and/or improper congregating in the hotel public areas (pool, restaurant, lobby, halls, parking lot, etc.).
- e. **When in doubt, remember the following** – Always be where you're supposed to be doing what you're supposed to be doing at the time you should be doing it.