

Office of Field Education
Agency Interview Process for Field Education Placement

Arrange interview time

After receiving an email referral from the Office of Field Education with agency contact information, call your potential field instructor within 5 days and schedule an interview with that person. If you have been assigned a field instructor and a task supervisor, you will need to schedule an interview with each of them, either together or separately.

Prepare for your interview

Carefully review your field manual and prepare questions to ask at your interview.

Interview

When you go to your interview:

- Dress professionally
- Bring a list of questions
- Bring a copy of your resume
- Be prepared to articulate your goals for learning in this placement
- If the agency agrees to the placement at the interview, complete the Field Education Assignment Form and return it immediately to the Field Office. Form may be faxed to (252) 328 – 2951. Should the agency not make a final decision at the interview, the student should inform the field office immediately.

Questions:
Contact the Office of Field Education
(252) 328 – 4383
Rivers 221