Conflict of Interest (COI) and External Professional Activities for Pay (EPAP) Management System

*COI disclosures and EPAP notices are separate submissions*
Access Pirate Port via ECU Homepage
(www.ecu.edu)
Select Tools

**Academic Affairs**
- Distance Ed Card
- Faculty Certification
- Scheduler
- Student Abstract Submission
- Student Portfolio
- Teacher Education
- My Advisors
- Textbooks

**Applications**

**Human Resources**
- AIR - COI and External Activities
- Cornerstone Employee Training
- Employee Profile
- People Admin
- Reporting Structure
- Treasured Pirate
- Kronos
Select AIR - COI and External Activities

Human Resources

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- Employee Profile
- People Admin
- Reporting Structure
- Treasured Pirate
- Kronos
Click Continue to Login

AIR
Activities, Interests, and Relationships Management System
East Carolina University

This system serves as a portal to manage all disclosure and request forms related to Conflicts of Interest and Commitment. You may access any COI disclosure form, COI training or EPAP request form through this website.

Continue to Login
Enter Pirate ID and Passphrase

ECU Single Sign On

Pirate ID:

Password:

Sign In
To review and approve EPAPs

Activities Interests and Relationships @ East Carolina University

This system is for use by ECU Investigators, Inventors and Administrators in identifying circumstances that may give rise to potential conflicts of interest related to research, technology transfer or administrative responsibilities.

For each University research project (sponsored or unsponsored), the Project-Specific Conflict of Interest Disclosure form must be timely filed for each University employee, student or trainee involved in the design, conduct or reporting of the research project for whom one or more of the answers posed in the disclosure form is "yes". The University PI is obligated to ensure that any potential conflict of interest that exists in relation to the research project is reported as required by this University policy.

Faculty and staff in certain administrative positions responsible for resource allocation, personnel decisions, business contracts, purchasing, technology transfer, and other sensitive activities are required to complete an annual questionnaire regarding external relationships that might create or be perceived to create conflicts of interest with their University responsibilities.

For Help

- Questions on conflict of interest and External Professional Activities for Pay may be directed to sandersh@ecu.edu or (252) 328-9474.

Self Initiated Disclosures

>> [Click here to submit a COI Disclosure Annual]
>> [Click here to complete Notice of Intent to Engage in External Professional Activities for Pay]
>> [Click here to submit a COI Travel Disclosure]
Chairs/Supervisors

Click Reference ID

<table>
<thead>
<tr>
<th>Reference Id</th>
<th>COI Type</th>
<th>Disclosing Party</th>
<th>Date Created</th>
<th>Date Submitted</th>
<th>Status</th>
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<td>EPAP</td>
<td></td>
<td>04/09/2014</td>
<td>04/09/2014</td>
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**EPAP Approval/Rejection**

Quick View or PDF to review EPAP notices

<table>
<thead>
<tr>
<th>Item List</th>
<th>click on section name to expand</th>
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<tbody>
<tr>
<td>1. External Professional Activity for Pay</td>
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<td>1.1 Notice of Intent to Engage in External Professional Activities for Pay</td>
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<td>2. Approving Depts</td>
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<td>My Dashboard</td>
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<td>Disclosure Status</td>
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#### EPAP Status
Reference Id: 14370

| Created By: |
| Submitted By: |
| Submitted On: |

**Individual(s) who must certify this EPAP**

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**Department(s) that must approve this Epap**

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<tr>
<th>Department</th>
<th>Approving Person(s)</th>
<th>Approving Decision</th>
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**Approve or Reject**

Options: Dept Approve, Dept Reject, Disapprove
Questions? Please Contact Us!

Location
ECU Greenville Centre
2200 South Charles Blvd
Suite 2500

Sierra Fountain  Administrative Support Specialist
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Hiromi Sanders  Research Compliance Officer
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