How to Register to Use ePIRATE – non-ECU Users
To use ePIRATE you must first register to be a user

Registration is required for both ECU users (people with a PirateID) and non-ECU users

You will not be allowed to submit a new study or access an existing study until your registration has been processed by the Office of Research Integrity & Compliance (ORIC)

You will receive an email notification once your ePIRATE account has been processed

If you have an existing ePIRATE account and your status has changed (i.e. you have an ePIRATE account as an ECU student and then you become a Vidant employee who requires continued access to ePIRATE) please do not register again in ePIRATE, rather, contact ORIC and allow a staff member to assist you with updating your existing account. Having two accounts in ePIRATE only creates confusion

The following instructions are for non-ECU users
Step #1: Go to the ORIC website (ecu.edu/ORIC) and click on the UMCIRB button (puzzle piece titled Human Research)
Step #2: Click on the ePIRATE button and you will be directed to the login screen.
Step #3: Click on [click here] if you do not have a PirateID and if you have never registered to use ePIRATE, you will be directed to an expanded login screen.
Step #4: Click on “Non-ECU Registration” and you will be directed to the registration screen.
Step #5: Complete the registration screen with the required information
- Below is a screen shot of the registration screen
- The fields marked with a red asterisk (*) are required fields
- The following slide will provide you with tips on completing the registration screen
Tips for completing the registration screen:

- As a non-ECU user please provide the username of your choice

- Non-ECU users should select the institution with which they are affiliated from the drop down list for “Institutional Affiliation”; if your institution does not appear in this list select “Other Organization/Institution” and then list the name of your institution in the box titled “Other Institution”

- For “ECU School/Department” select “Other Organization/Institution” if you are not affiliated with ECU

- “Title” is your title, not the title of your proposed research study
Step #6: Once you have completed the registration screen, click the button titled “Register”
• ePIRATE registrations are usually processed same or next day by ORIC staff with the exception of weekends.

• You will receive a notification from UMCIRB@ecu.edu once your registration is processed.

• As a non-ECU user, the notification you receive will contain a temporary password; upon first login to ePIRATE, after your registration has been processed, you will be prompted to change the temporary password.

• Once your ePIRATE account has been processed you will need to set up your ePIRATE profile; see the ePIRATE page of our website for instructions on how to manage your profile.

• If your registration is incomplete or there are questions about the information you provided an ORIC staff member will contact you for clarification.

• If you are contacted for clarification of your registration and do not respond within seven days your pending registration will be deleted and you will need to register again.

• If you have not received a notification from UMCIRB@ecu.edu or it has been longer than a couple of days since you registered and you have not heard from an ORIC staff member feel free to contact the office by emailing UMCIRB@ecu.edu or calling the office at 252-744-2914 to check on the status of your registration.