1. From the ECU Main Web page (www.ecu.edu), click the Pirate Port link.

2. **Log into Pirate Port** with your Pirate ID and Passphrase.

3. **Click** on the **Main SSB Menu** link from the “Banner Self Service Links” widget.

4. **Click** the **Continue Button** after reading the “Something Important to Know” popup window.
5. **Click on the Registration link** on the Student Tab.

6. **Click on the Add or Drop Classes link.**

7. **Select Registration Term** from the Select a Term pull down menu.

8. Enter the Registration PIN and click the Submit button.

   **NOTE:** Your fall 2017 Registration PIN is **082117** – Hint: It is the first day of fall classes.
9. **Click on the Class Search button** to search for courses.

10. Search for courses.
    - Search by Subject by clicking on the **Course Subject** and then clicking the Course Search button to see all courses available in that subject.

11. If you are using Course Search, a list of specific courses under that subject will be listed. **Click View Sections** next to the course to view the course details and to register for a specific section.
12. Select the section you want by **checking the box next to that section**. NOTE: If a “C” appears, this section is closed. Please review the tutorial “Course Wait Lists” for more information on how to be wait listed for a course. (NOTE: Not all courses have a wait list option.)

13. After checking the appropriate section, scroll to the bottom and **click on the Register or Add to Worksheet button**.
   - Clicking the **Register button** will register you for the one course you have selected.
   - If you would like to register for multiple courses at once click the **Add to Worksheet button**.
14. You will be taken back to your schedule to view it with the new class added if you clicked the Register button.

15. If there were any errors (pre-requisite, co-requisite, time conflicts, other restrictions), the error would display with your schedule and the course will not be added. 
   **NOTE:** Please review the [Common Registration Errors list](#) if you get a registration error.

16. Repeat steps 8-12 to add additional classes.
17. Students may also use the Schedule Planner tool through Banner when planning their schedule. Click to view tutorials on how to use this tool. Schedule Planner can help you optimize your schedule based on course availability and your personal scheduling preferences.