



## Sentence Note Taking Method

This method of note taking is very easy to use and appropriate for lectures that lack organization and when information is covered by the instructor very quickly. Students record every new

thought, fact or topic on a separate line. All information is recorded, but it lacks clarification of major and minor topics. Immediate review and editing is required to determine how information should be organized.

Sentence – how to:

- Record everything, moving to a new line every time something new is covered. Students should use their own shorthand to save time and space.
- Continue to record.
- If necessary, leave space for information that is missed and go back later to fill in.
- Immediately review and edit notes after the lecture so that information may be organized into main topics, sub-topics and supporting details where applicable.

*Example:*

*Instructor says:*

“A revolution is any occurrence that affects other aspects of life such as economies, social life, and so forth. Therefore revolutions cause change. See pages 29-30 in text.”

*Notes:*

Revolution – occurrence that affects other aspects of life; e.g. econ., soci., etc.; see txt pg. 29-30

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*Adapted from...*

Stewart, P. (2007). *Notetaking Systems*. Retrieved July 15, 2008, from Cal Poly Academic Skills Center. Website:

<http://sas.calpoly.edu/asc/ssl/notetaking.systems.html>

Bouck, C. (2006-2007). *EDUC 4553 06/07 Course Packet*. NC: ECU Student Stores.