

<p style="text-align: center;">East Carolina University 2007-08 Unit Annual Progress Reports</p>
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Unit: _____

Send the following report to the dean of your college or school by May 30. Deans should forward unit reports to the Vice Chancellor for Academic Affairs or Vice Chancellor for Health Sciences by June 16, 2008.

Unit Report

- Summarize unit highlights of the reporting period in teaching, research/creative activity, and service. Provide bulleted listings and brief descriptions of accomplishments. Indicate how these highlights support/do not support the unit's goals and objectives for this academic year.
- Describe any multi-year trends that are based on your academic unit's activities and products.
- Summarize key issues still to be addressed in the unit in order of importance (i.e., resource needs, pending challenges). Provide bulleted listings and brief descriptions of issues.

Send the following report to the Office of the Vice Chancellor for Research and Graduate Studies:

Conflict of Interest Summary Report

Provide a summary report listing "compliant" and "not-yet-compliant" faculty/non-teaching EPA staff using the form available at <http://www.ecu.edu/cs-acad/aa/upload/COICUnitReportForm040406.pdf>. Submit to John Chinn, Office of Research and Graduate Studies by May 30, 2008.