

## ACADEMIC SUSPENSION and APPEAL

If a student fails to meet the required GPA while on probation, he/she is placed on Academic Suspension. During suspension a student may not attend another institution. *A sample of the suspension letter that is sent to students can be found in the Addendum.*

Only students who have completed the required intervention strategies are eligible to appeal for exception to suspension. (Refer to the Registrar's Office webpage for more information <http://www.ecu.edu/cs-acad/registrar/Suspension.cfm>). A student who wishes to appeal his or her suspension must appeal in writing to the Readmission Appeals Committee. The appeal form must be received in the Office of the Registrar by 5:00 pm according to the following schedule.

- Appeals for the fall semester should be submitted by examination day of the second summer term. *\*The committee generally expects students to attend summer school to demonstrate academic improvement.*
- Appeals for the spring semester should be submitted by the last day of exams for the fall semester.

The Appeal should include: 1) completed petition form; 2) typed letter of 3 paragraphs stating what caused your problem, what you are doing/have done to solve your problem and rationale for why the committee should grant your appeal; 3) appropriate documentation to support your appeal. Committee meets the first Wednesday of each month. For more information, contact Center for Academic Services at 328-6077 (Whichard 210).