

ADVISING PHILOSOPHY

Advising is a developmental process, which assists students in clarifying their life goals and in developing educational programs to realize these goals. Although the ultimate responsibility for making decisions about life goals and educational plans rests with the student, the academic advisor is in the unique position of helping the student identify and assess the alternatives and the consequences.

Effective advising depends upon two factors: knowledge of the subject and concern for students. The advisor's manual and the catalog equip the academic advisor to serve as a resource of information concerning university policies, procedures, programs, and services. Concern for students, however, can be provided only by an advisor who cares that students meet the requirements of their programs, who guides students in their selecting from options, or electives, and who willingly answers questions or directs students to someone who can.

Good advising is not an easy job, but it is a rewarding one. Given the priority it deserves, it becomes both a recruitment tool and a retention tool for the university.

Advisee Role and Responsibilities

- Know who your advisor is and how to contact him/her.
- Schedule individual advising sessions and/or attend group advising sessions (if offered).
- Come prepared to all advising sessions (questions, research, list of courses etc).
- Contact advisor if you're unable to attend advising session (reschedule appointment).
- Follow through with any recommendations or actions discussed in an advising session.
- Communicate any problems, concerns, or questions that may arise.
- Be familiar with the University Catalog and the ECU website.
- Check e-mail on a regular basis.

Advisor Role and Responsibilities

- Discuss major requirements and assist in the selection of appropriate coursework .
- Provides accurate and timely information.
- Discuss academic goals and ways to meet them.
- Make referrals when necessary (academic, career, and personal).
- Be knowledgeable of campus policies and procedures (or be able to find the necessary information).
- Discuss the academic advising process including the roles of the advisor and advisee.
- Be able to listen, understand, and respond appropriately to advisees concerns.
- Respect advisees as individuals with different backgrounds and educational/life goals.