

DISTANCE EDUCATION / DIVISION OF CONTINUING STUDIES

Self Help Center: 328-9206 www.options.ecu.edu

The University receives funding to specifically offer online distance education courses to students away from the campus enrolled in online degree programs. Distance education courses can be accessed in Banner by selecting the campus attribute "**DE/Internet**". The campus code for distance education online classes is 650 with section numbers in the 600's. Online classes offered for campus 008 students will have section numbers beginning with 001.

Full time campus students who elect to add a DE course (section 600 or higher) to their schedule will be charged additional tuition and fees for those courses at the distance education rate in addition to their full time campus tuition.

Many DE online classes are open only to distance education students during the first few weeks of pre-registration. These courses will open for all students before the semester begins. A list of courses and dates will be forwarded to advisors prior to early registration each semester.

Students enrolled in online degree programs who do not take classes on campus are coded "online only" (ONLN) in Banner. This allows distance education students to register for classes open to only DE students. If a DE student is not designated as "online only" (ONLN) in Banner, the academic advisor can contact DCS at dcs@ecu.edu. This access is only for students who do not take campus-based classes.

After the drop/add period, DE students should contact the Registrar's Office (DEDrops@ecu.edu) to officially request to drop or withdraw from distance education classes. Their request should be sent via email from their ECU piratemail account and include the following information: name, ECU Id (Banner Id), course name/number and the reason for their drop/withdrawal.

Feel free to contact the Division of Continuing Studies for additional information regarding distance education related issues.