

## TRANSCRIPT EVALUATION POLICY

*(Revised 5-06)*

Transferred courses are evaluated by the Office of Admissions with consultation from appropriate ECU departments and catalogs from the colleges attended. Transferred courses are listed in Banner under transcript. Courses that are equivalent to East Carolina University courses are listed accordingly; nonequivalent courses are generally listed with a "0000" designation such as BIOL 0000 or CHEM 0000. Advisors should help students avoid courses for which they have already received credit or for which credit may be given when the final transcript has been submitted and evaluated. If transfer credits are not listed in Banner, A) freshmen should contact the Office of Admissions; B) returning students should contact the Office of the Registrar

No credit earned with a grade of "D" is acceptable in transfer to East Carolina University.

Generally, course credits from a junior college which parallel courses on the junior and senior levels at East Carolina are not acceptable in transfer.

Some schools do not offer the freshman sciences in the same sequence that East Carolina University does; in this case, the credit is an *elective* and is listed as "Biology 0000," "Chemistry 0000," "Physics 0000," etc.

A few schools do not award separate hours of credit for the labs included in the science courses. These courses, however, will meet the foundation curriculum requirement; in such cases, the evaluation includes a notation: "includes lab", "w/lab", etc.

Some schools do not grant credit for physical education activity courses. In this case, the courses are listed on the evaluation for no credit, but the foundation curriculum requirement in exercise and sport science has been met.

If a student transfers upper-level courses in his or her major area, the courses may be listed as "(Department) Elective" so that the departmental chairperson or dean of a school may exercise his or her prerogative to allocate the credit appropriately.

A few students may have met the foundation curriculum requirement in English at their previous institution, even though they have transferred only one semester of freshmen composition. This must be verified through the Office of the Registrar before the composition requirement may be considered met, except that if the student receives transfer credit for ENGL 1200 the requirement is met (see below). Students meeting the English composition requirement with a single course only receive writing intensive credit for that course - i.e. they still typically need an additional 9 hours of writing intensive courses.

**NOTE:** The university has a 12-hour writing intensive graduation requirement. The 6 hours of Freshman composition typically satisfies 6 hours of the WI requirement. Transfer courses designated as writing intensive on the

transcript or in the original college's catalog can be applied to the WI requirement as can writing courses (those whose primary content is writing according to course title and description) accepted in transfer. **No other transfer courses may be accepted toward the ECU WI requirement.**

Students who have completed in transfer a fraction of the final hour required in a distribution area of the foundations curriculum requirements will have satisfied that distribution requirement; however, students will not be allowed to graduate with fewer than the minimum hours required for specific degree programs. For example, 7 1/3 hours of science which includes a lab meets the foundations curriculum science requirement, but the "missing" science hour must be made up in electives or elsewhere so that the student has the appropriate total hours required for his/her degree.

**NOTES:**

- 1) A student transferring from a two-year institution must complete at least one-half of the total hours required for graduation at a senior institution regardless of the number of hours accepted in transfer. (e.g., 60 hours for a degree requiring 120 hours)
- 2) To receive a degree from East Carolina University, a student must complete, in regular class attendance at East Carolina University, a minimum of 30 semester hours **and** at least one-half of the total hours required in the major discipline.
- 3) Foundations Curriculum requirements are presented in Section 5 of the undergraduate catalog. Cognate course requirements are presented in each departmental degree requirement listing; cognate courses, if appropriate, may satisfy foundations curriculum requirements.
- 4) All substitution of foundations curriculum courses must be approved by the Director of Academic Services or his/her designee.

**COMPREHENSIVE ARTICULATION AGREEMENT**

The university receives transfer students from the North Carolina Community College System under the stipulations of The University of North Carolina-North Carolina Department of Community Colleges Comprehensive Articulation Agreement (CAA). This agreement stipulates that transfer students who have earned the associate of arts or the associate of science degree will transfer with junior status to constituent institutions of The University of North Carolina. Their lower-division foundations curriculum requirements will be considered as completed; however they must complete health and exercise sport science requirements. The CAA also stipulates that community college students who have not completed one of those associate degrees but who have completed the 44 hours of general education core courses will also have fulfilled the lower-division general education requirements of any UNC constituent university. **The Office of Undergraduate Admissions will note on each transfer evaluation the completion of the foundations curriculum core, if applicable.**

The CAA stipulates that requirements for admission to some major programs may require additional pre-specialty courses beyond the foundations curriculum transfer core courses taken at the community college (e.g., cognated foundations curriculum requirements at ECU).

Upper-division foundations curriculum requirements and graduation requirements are unaffected by the CAA.

**Admission to Professional Schools/Programs**—The CAA stipulates that admission to the university does not constitute admission to a professional school or to a particular program.

**The Associate of Applied Science degree is not covered by the comprehensive articulation agreement.**

**When course offerings and/or degree requirements change, foundation curriculum requirements may be completed by varying combinations of courses. Some examples of situations which frequently arise are detailed in the following:**

### **ENGLISH**

1. ENGL 1100 and 1200 must be completed before a student registers for most other English courses. (See exceptions in current undergraduate catalog.) ENGL 1100 must be completed prior to ENGL 1200.
2. Requirements for transfer students may vary:
  - a. Students who have transferred two semesters (or three quarters - 9 q.h.) of freshman English from another institution have completed their freshman English requirement.
  - b. Students who have transferred the first quarter, the first two quarters, or the first semester of freshman composition from another institution will complete their freshman composition requirement by taking ENGL 1200.
  - c. Students who have transferred the second semester of freshman composition from another institution will be relieved of further requirements in English composition but require 9 additional hours of WI credit.

### **FOREIGN LANGUAGE**

Placement Test credit (no grade) in Foreign Language: East Carolina transfers hours of credit awarded but not placement scores.

### **MATHEMATICS/LOGIC** (Philosophy 1500)

1. Mathematics courses that meet the foundations curriculum mathematics requirements are identified in section 8 of the catalog. Students must be aware of any specific math requirements for their respective programs. The North Carolina Community College course MAT 140 transfers as MATH 1050.
2. PHIL 1500 (Logic) may be used to satisfy the mathematics foundations curriculum requirement in degree programs which do not specify a mathematics course.
3. When MATH 1065 or MATH 1066 is a degree requirement and the transcript evaluation credits hours in mathematics other than MATH 1065 or MATH 1066 or some specific higher course (e.g., MATH 1083, 1085, 2119, 2171), it may be necessary for the student to take MATH 1065 or MATH 1066, as appropriate. **NOTE:** Statistics is not a "higher level course" for this purpose.

Some examples of mathematics titles which will not satisfy the MATH 1065 (College Algebra) requirement follow:

Fundamentals of Math	Basic Math
Fundamental Concepts	Business Math

**SCIENCE** Science majors must complete the foundations curriculum science requirement outside their majors. For clarification of science courses, the information provided below includes both foundations curriculum and major courses.

1. **Biology**

- a. The following courses may be taken to satisfy the foundations curriculum science requirement for most majors: 1030; 1050, 1051; 1060, 1061; 2015, 2016; 2130, 2131.
- b. Biology majors, science education majors, and majors in some professional programs should take 1100, 1101 and 1200, 1201.
- c. Transfer students should observe the following guidelines:
  1. Students transferring any science course or courses other than general biology who need more credit in biology may take BIOL 1050, 1051.
  2. Students who transfer general biology may take BIOL 1060, 1061 to complete the science sequence in biology.
  3. Transfer students who need only one semester hour to complete the science sequence may take BIOL 1061.
  4. Transfer students planning to major in biology should contact the Department of Biology.

2. **Chemistry**

- a. CHEM 1020 provides foundations curriculum credit for non-science majors.
- b. CHEM 1120 and 1130 are taken principally by nursing majors although non-science majors may take these courses; some majors also require CHEM 1121.
- c. CHEM 1150, 1151, 1160, 1161 are required for science majors and premedical, pre-dental, and many allied health majors. (Students must take the chemistry placement exam to register for CHEM 0150 or for CHEM 1150.) MATH 1065 or a higher mathematics course is a co-requisite for both CHEM 0150 and CHEM 1150; however, most chemistry majors will begin with MATH 1085.
- d. CHEM 0150 is not allowable foundations curriculum credit for any major.
- e. Students whose majors require CHEM 1120, (1121), 1130, 1131 or CHEM 1150, 1151, 1160, 1161 and who transfer chemistry credit should consult the Department of Chemistry before registering for additional chemistry.

3. **Geology**

- a. Sequence for majors:  
1500, 1501, 1600 for those pursuing the B.S. Degree.
- b. Three options for satisfying foundations curriculum science requirement:  
1500, 1501, 1600 or  
1500, 1501, 1550 or  
1500, 1501, 1700.

- c. Transfer students:
1. Students transferring any science course other than general geology who desire credit in geology should take GEOL 1500, 1501.
  2. Students who transfer general geology may take GEOL 1600, 1550 or 1700 to complete the foundations curriculum science requirement.
  3. Transfer students planning to major in geology should contact the Department of Geology.

4. **Physics**

Physics courses should generally be taken in sequence. The introductory sequence for physics and biochemistry majors is PHYS 2350, 2360 (calculus based) ; the introductory sequence for other science majors is PHYS 1250, 1260 (algebra based). Corresponding laboratory courses are PHYS 1251 and 1261 for either sequence.

The foundations curriculum requirement in science for nonscience majors can be satisfied by any two courses chosen from the following group: PHYS 1050, 1080 (1081 lab), or 1090 (1091 lab).

**HEALTH AND EXERCISE and SPORT SCIENCE**

Transfer students who transfer some health but who have no exercise and sport science (physical education) credit should complete EXSS 1000 (1 s.h.). Transfer students who transfer some exercise and sport science (physical education) but who have no health credit should complete HLTH 1000 (2 s.h.). The total number of hours, transferred and East Carolina University credit, must equal at least three semester hours and include both EXSS and HLTH courses to meet the foundations curriculum requirement.

Transfer students who transfer three semester hours of credit which includes some health and some physical education (physical activity course) have satisfied the requirement.