

SAMPLE SUSPENSION LETTER

Dear Student:

You are important to us and this letter is intended to answer some of the questions you may be facing as a result of your academic suspension. By now you know that you have been suspended from East Carolina University because of your academic performance. We regret this failure to meet our minimum academic standards, and we look forward to your return, motivated to succeed.

QUESTION #1. Can I attend another school during my academic suspension period?

NO. University policy states that all students must have a 2.0 cumulative grade point average at East Carolina University to receive permission to take classes at another school. **EXCEPTION:** If you complete at least 30 new transferable semester hours with a 2.0 cumulative grade point average at another school, ECU will allow you to return as a transfer student—less than 30 semester hours will not transfer regardless of GPA. However, because grades are not transferred into the university, you will return with the same cumulative grade point average as when you left. **NOTE:** Students enrolling at another institution while on suspension from ECU are jeopardizing readmission to ECU (see Question #5 below).

QUESTION #2. What do the designations 4A, 4B, 4C, and 4D mean to me?

4A--you have been suspended for one semester.

4B--you have been suspended for two consecutive semesters.

4C--you have been suspended indefinitely.

4D--a University College student has been suspended indefinitely.

QUESTION #3. Can I attend summer school at East Carolina University even though I am suspended?

YES. Every student is allowed to attend summer school at ECU regardless of their academic situation. Furthermore, if you attend summer school at ECU and

- (1) attain the required cumulative grade point average, or
- (2) earn at least a 2.5 grade point average on 12 or more semester hours over the summer terms, or
- (3) are within 5 quality points of the number needed for the required cumulative grade point average,

you are allowed to return in the fall semester even if you were suspended at the end of your last regular semester of enrollment. **EXCEPTION:** University College students suspended 4D must achieve a cumulative 2.2 in order to return.

QUESTION #4. Am I required to apply for readmission to ECU after I serve my academic suspension period?

YES. If you are out of school for one or more semesters, a readmission application must be submitted to the Office of Admissions. Students are encouraged to submit the application 2-3 weeks prior to early registration period for the following semester. Once readmitted, you will be reassigned to an academic advisor entitling you to register early for the next semester. You may download, print and complete the Readmission Application from <http://www.ecu.edu/admissions/ReadmitApp.pdf>. This form is also available by contacting the Office of Admissions.

QUESTION #5. If I fulfill my academic suspension requirement, is it possible that I will not be readmitted to the university?

NO. Once a student has fulfilled the academic suspension requirement, the student is guaranteed readmission to the university if otherwise eligible. **EXCEPTION:** If you complete a course at another institution while on academic suspension from ECU and earn less than a cumulative 2.0 grade point average, you will **not** be readmitted to ECU until you attain a cumulative 2.0 grade point average.

If you have additional questions of a general nature, please feel free to contact the following offices for information:

Office of the Registrar	252-328-6524
Academic Advising and Support Center	252-328-6001
Office of Admissions	252-328-6133

If you need clarification of your academic situation, please contact the academic advising center in the college or school of your intended major listed at www.onestop.ecu.edu.

I hope that this letter has been helpful and that this experience will serve to motivate you toward your highest performance level and future success.

Sincerely,

Angela R. Anderson
University Registrar