

Request to Raise Grade of C

(Please print)

Under extenuating circumstances, a student may repeat **one** course for which he or she has earned a grade of C with the written approval of his/her Academic Advisor.

NAME _____ Last 4 digits of SSN or ECU ID: **B** _____
Last First M.I.

The above named student requests permission to repeat the following course in which a grade of C was earned. The student understands that this grade will become the official grade for the purpose of satisfying graduation requirements.¹

<u>Course Name and Number</u>	Semester and Year	
	<u>Initially taken</u>	<u>Retaking</u>
_____	_____	_____

_____	_____	_____	_____
Student's Signature	Date	Academic Advisor's Signature	Date

Justification for Request:

*Grades earned at East Carolina University may **not** be raised at another institution.*

¹See catalog regulations pertaining to raise grade policy.

Please return to the Office of the Registrar, 108 Whichard.