

## Instruction for Preparation of Float Plan

### Purpose

The purpose of this float plan is to provide information and notification in case the crew is overdue, perhaps because of an emergency. This float plan form should be given to a responsible person who will expect contact from you when you reach shore. If you do not contact them by the pre-arranged time indicated on this form, they will attempt to contact you directly and failing that, they will contact the appropriate search and rescue authorities.

### Instructions for item 5. Trip Expectations

Time expected to return:

This is the time that you expect to be on shore. When you reach shore, you will contact the individual with whom you left your float plan, informing them that you are back.

#### **IN ANY CASE NOT LATER THAN:**

This is the latest time at which you expect to reach shore. If you do not contact your shore-side contact that you have arrived safely, that individual will try to contact you by radio or phone (as appropriate). If they fail, they will notify the authorities that you are overdue.

### Where to Submit Completed Forms

Float Plans can be filed with a University employee with University responsibilities unless prior arrangements have been made with the office of DWS.

Float Plans filed with the DWS office can be closed during regular business hours by calling 328-4041.

It is extremely important to properly close all float plans so that a false emergency is not assumed.

# FLOAT PLAN

Date of Operations \_\_\_\_\_

1. BOAT OPERATOR: Name \_\_\_\_\_

Home Phone: \_\_\_\_\_

Boat Cell Phone: \_\_\_\_\_

Other Phone: \_\_\_\_\_

2. Name of person whom you will be filing this float plan with:

\_\_\_\_\_

Their phone number \_\_\_\_\_

3. Boat description: Make \_\_\_\_\_ Length: \_\_\_\_\_ ft.

Boat Name: \_\_\_\_\_ Color Hull: \_\_\_\_\_

Registration No: NC \_\_\_\_\_ P Engine Make: \_\_\_\_\_

Engine Size: \_\_\_\_\_ hp Onboard Fuel: \_\_\_\_\_ gal.

4. PERSONS ABOARD: (In addition to operator, continue on reverse if necessary)

Name and Tel. No

Name and Tel No.

1) \_\_\_\_\_

4) \_\_\_\_\_

2) \_\_\_\_\_

5) \_\_\_\_\_

3) \_\_\_\_\_

6) \_\_\_\_\_

5. TRIP EXPECTATIONS:

Departing at: \_\_\_\_\_ am/pm

from which Marina/Ramp/Location \_\_\_\_\_

Destination: \_\_\_\_\_

Time expected to return: \_\_\_\_\_ am/pm and

**IN ANY CASE NOT LATER THAN:** \_\_\_\_\_ am/pm

6. VEHICLE DESCRIPTION:

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_

License No: \_\_\_\_\_ Parked at: \_\_\_\_\_

**To holder of float plan:** If operator does not return or call you by the “**IN ANY CASE NOT LATER THAN**” time listed above, contact someone at one of these emergency phone numbers:

Marine Dock Master- Eric Diaddorio: Office (252) 328-4041 Home (252) 756-9240

Director of Diving and Water Safety- Steve Sellers: Office (252) 328-4041 Home (252) 830-9294

Campus Police (252) 328-6787

Coast Guard Station Hoboken (Pamlico Area): Search and Rescue (252) 745-3131

Their alternate numbers: (252) 745-4000, (252) 745-3132

Coast Guard Station Fort Macon: Search and Rescue (252) 247-4583 or alternate (252) 247-4581

Coast Guard Station Ocracoke: Search and Rescue (252) 928-3711

Coast Guard station Hatteras: Search and Rescue (252) 986-2175

Coast Guard station Oregon Inlet: Search and Rescue (252) 441-1685

Coast Guard Station Elizabeth City: Search and Rescue (252) 355-6098

Coast Guard Station Wrightsville Beach: (910) 256-2615

Other: