## The Golden News

## **ECURFA** Newsletter

The editor of *The Golden News* is responsible for writing, editing, word processing, and presenting the newsletter copy to the Taylor-Slaughter Alumni Center of the East Carolina Alumni Association.

The collection of news for the newsletter has been simplified by having Board members responsible for certain sections such as excerpts from *Pieces of Eight*, obituaries, and travel, membership, meeting dates, summaries of Board meetings, and socials.

Once the newsletter is in completed form, it is taken to the EC Alumni Association, for further formatting and printing. The Alumni Association also addresses and mails the newsletters. Twenty-five to thirty copies in addition to the number for our members are ordered for delivery to the membership chairman as extras for new members and addressed to the following offices to be delivered through campus mail: Chancellor, Provost, University Archives, Faculty Senate Office, Offices of the Colleges, the University Archives in Joyner Library, and Human Resources, directed to the staff member who assists retiring faculty. Another copy is hole-punched to be filed in the binder with all previous issues. The EC Alumni Association supports the final formatting, printing and mailing of the newsletter.

The name and address of the current Editor is found in most issues of the ECU *Golden News*.

Robert Fulghum 10/23/07 Editorial changes by Michael Cotter, 1/20/11