1. Membership (include ex-officio members).

Victor Aeby          Elizabeth Layman
Jeni Parker          Henry Newkirk
Tom Durham           Chris Grymes
Dee Dee Glascoff     Charles Owens – student member
Michael Brown        Mario Rey
Cindy Putnam Evans

2. Meeting Dates (include members present).
8-22-06 – Aeby, Brown, Durham, Glascoff, Parker, Putnam-Evans
9-6-06 – Aeby, Brown, Durham, Glascoff, Layman, Newkirk, Owens (student), Parker, Putnam-Evans, Rey
10-4-06 – Aeby, Brown, Grymes, Layman, Newkirk, Owens (student), Parker, Rey
11-1-06 – Aeby, Brown, Durham, Glascoff, Grymes, Layman, Newkirk, Parker, Putnam-Evans, Rey
12-6-06 - Brown, Durham, Glascoff, Layman, Owens, Parker, Putnam-Evans, Rey
1-2-07 - Aeby, Brown, Durham, Glascoff, Layman, Newkirk, Owens (student), Parker, Putnam Evans
2-7-07 - Aeby, Brown, Durham, Glascoff, Grymes, Layman, Newkirk, Crowley (student), Parker, Putnam-Evans, Rey
2-21-07 - Aeby, Brown, Durham, Glascoff, Layman, Parker, Putnam-Evans
3-7-07 - Aeby, Brown, Durham, Glascoff, Grymes, Layman, Newkirk, Putnam-Evans, Rey
4-4-07 – Brown, Durham, Glascoff, Grymes, Layman, Newkirk, Parker, Putnam-Evans, Rey
5-2-07 – Aeby, Brown, Durham, Newkirk, Parker

3. Subcommittees established during the year (include progress and/or completion of work). None

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

The committee heard and decided appeals in a timely fashion. In August the committee heard 27 readmission appeals (22 denied, 5 granted). The committee also heard 64 readmission appeals on January 4th, 2006. 16 of those were granted, while 48 were denied. The committee heard 47 Retroactive withdrawals during the year (24 were granted, 14 denied, 9 tabled). 3 Grade replacement appeals were heard (2 granted, 1 denied). Also, 1 request for an additional grade replacement was heard and denied. The committee heard 12 Financial Aid appeals. Of those 12, 7 were granted while 5 were denied. 163 exceptions to the drop policy/late drops were
considered in which 53 were granted, 96 were denied, and 14 were tabled. 9 additional drop appeals were considered and 2 were granted, 6 denied, and 1 tabled. 1 appeal was heard regarding retroactive forgiveness, it was granted. 1 appeal was denied for credit to repeat a course. 1 removal of withdrawal grade of F was granted, and 1 withdrawal without grades was also granted. 1 Transfer credit appeal was heard and denied. One permission to transfer appeal was heard and granted. 1 credit by exam appeal was heard and granted. One appeal regarding honor course credits was heard and denied. 28 Retroactive drop appeals were heard. (9 granted, 13 denied, 6 tabled) Finally, the committee heard and granted 1 Athletic Grant and Aid Appeal.

The committee unanimously agreed to write two letters this year. One letter was to ask a faculty member to please maintain grade and attendance records for his course for at least one academic year. The other letter was to encourage another faculty member to use a grade of I when there is a deficiency in a students quantity of work, not quality.

5. Reports to the Faculty Senate (include dates and resolution numbers).

6. Business carried over to next year (list in priority order).
   None. However, the committee has another meeting scheduled for May 2nd at 3:00 pm.

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
   A. Charge: met charge
   B. Personnel: Registrar's office provided regular outstanding assistance.
      The committee asked the Registrar to help the students provide the proper paperwork to document their individual circumstances. The committee found it had to table a fair number of appeals pending further information. Without the correct documentation the committee did not feel it could adequately hear the appeals. Thank you to the registrar for addressing this important issue.
   C. Attendance: Excellent attendance by faculty; student representative was not consistent.
   D. Responsibilities: Excellent; combined student appellate committee continued to work effectively and efficiently.
   E. Activities: Heard and decided appeals in a timely and fair manner.

8. Suggestions to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. None

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year? No

If yes, when do you prefer: ________________________________

Signed: Chairperson<br>Secretary

The completed, typed report, including both the Chair and Secretary's signatures, is due in the Faculty Senate office (140 Rawl Annex) by May 5, 2007.