COMMITTEE: Admission and Retention Policies

1. Membership (include ex-officio members).

Natalie Stewart, Wendy Sharer, Kathy Misulis (replaced Baohong Zhang), Amy Frank, W. Joseph Thomas, Patrice Morris, Allison Danell, John Fletcher, Jayne Geissler, Catherine Rigsby, Sherri Jones, Travis Poole

2. Meeting Dates (include members present*).
   * and members who contributed to committee action, but were not at the meeting.

- **August 30, 2010:** W. Joseph Thomas, Natalie Stewart, Wendy Sharer, Amy Frank, Patrice Morris, Allison Danell, Jayne Geissler, Marianna Walker. Others in Attendance: Lori Lee, Tony Britt

- **September 13, 2010:** W. Joseph Thomas, Wendy Sharer, Allison Danell, Patrice Morris, Natalie Stewart, Jayne Geissler, Sherri Jones, John Fletcher. Others in Attendance: Maggie Olszewska, Belinda Patterson, Marianna Walker

- **October 4, 2010:** October 5, 2009: W. Joseph Thomas, Wendy Sharer, Amy Frank, Patrice Morris, Natalie Stewart, Sherri Jones, Jayne Geissler, John Fletcher, Catherine Rigsby, Travis Poole. Others in Attendance: Kristen Bonatz, Nita Boyce, Paul Gemperline

- **November 1, 2010:** W. Joseph Thomas, Natalie Stewart, Patrice Morris, Amy Frank, Wendy Sharer, Cathy Misulis, Allison Danell, Jayne Geisler, John Fletcher, Travis Poole. Others in Attendance: Mark Sprague

- **December 6, 2010:** W. Joseph Thomas, Wendy Sharer, Amy Frank, Kathy Misulis, Patrice Morris, Jayne Geissler, Sherri Jones, Travis Poole, Catherine Rigsby. Others in Attendance: Hunt McKinnon, Julie Poorman, Dee Bowling, Amanda Fleming, Paul Zigas, Mark Sprague, Paul Gemperline, Marianna Walker, Likkia Moody

- **February 7, 2011:** W. Joseph Thomas, Amy Frank, Wendy Sharer, Natalie Stewart, Jayne Geissler, Sherri Jones, Catherine Rigsby, Travis Poole, Allison Danell, John Fletcher, Patrice Morris. Others in Attendance: Hunt McKinnon, Anthony Britt
3. Subcommittees established during the year (include progress and/or completion of work).

- **Academic Integrity Policy subcommittee**: Wendy Sharer, Sherri Jones, Catherine Rigsby, and Maggie Olszewska. Subcommittee revised multiple times and consulted with the University Attorney’s Office and representatives from the Division of Research and Graduate Studies for input. This policy was presented for discussion at the January 2011 Faculty Senate meeting, and voted on at the March meeting.

- **Admission of Non-Traditional Students**: Amy Frank, Patrice Morris, and Allison Danell. Subcommittee reviewed this policy from the Undergraduate Catalog and recommended changes, beginning February 2011 and continuing with discussion at the April 2011 meeting. Discussion on revisions to this policy will be carried over.

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

- Our committee worked with the Academic Standards Committee on Student Conduct Policy, and together presented to Faculty Senate on Disruptive Academic Behavior (#10-27 last year, revised and re-presented to Faculty Senate in February and again in April 2011) and revisions to the Student Conduct Policy (#10-92).

- “The People and the Process: Dealing with Student-Related Issues”—with Maggie Olszewska discussed current Academic Integrity Policy and proposed changes, November 19, 2010

- Presentation to Graduate School Administrative Board on proposed changed to Academic Integrity Policy, December 13, 2010

- Sent to the Committee on Committees proposed revisions to our committee’s charge; the Committee on Committees requested a meeting with the chairs of Admission and Retention Policies and Academic Standards on February 8, 2011, to discuss potential overlap between the two committees’ charges and possibility of changing the name of one or both committees to help clarify their primary functions.

5. Reports to the Faculty Senate (include dates and resolution numbers).


- #11-36 March 29, 2011: Revisions to the *ECU Faculty Manual Part IV*, Academic Integrity

- April 19, 2011: Formal faculty advice on Interim Religious Accommodation University Regulation

- April 19, 2011: Review of University Excused Absence Policy
6. Business carried over to next year (list in priority order)
   - Admission of Non-Traditional Students
   - Review of Plus/Minus Grade System (scheduled for implementation in Fall 2012)

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
   
   A. Charge: The charge of our committee was discussed by the Committee on Committees, in light of the charge of the Academic Standards Committee. Some revisions were recommended for our charge, largely to include issues related to graduate students as well as undergraduate, and read to the Faculty Senate. The Committee on Committees discussed with Academic Standards the possibility of a change to the name of their committee as one strategy to help reduce potential for confusion.

   B. Personnel: Current personnel are adequate, but the suggestion to add a voting committee member and to add an ex-officio member who represents the Vice-Chancellor for Research and Graduate Studies are also welcome changes.

   C. Attendance: Overall attendance was good, although the committee did have to recruit someone to take the place of one non-attending member.

   D. Responsibilities: Our committee focused much attention on the Academic Integrity Policy this year; in general, the responsibilities are adequately defined.

   E. Activities: Committee members should be commended on putting in the time necessary and working together collegially this year.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. None.

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year? No.

Signed: Chairperson ______ William Joseph Thomas

Secretary ______ Natalie Stewart