EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC, APPELLATE, AND SENATE COMMITTEE
ANNUAL REPORT

2010-2011 Academic Year

COMMITTEE: FACULTY GOVERNANCE

1. **Membership (include ex-officio members).**
   George Bailey, Gene Hughes, Purificación Martínez, Catherine Rigsby, Rodney Roberts, Ken Wilson, Christine Zoller, Mary Gilliland, Phyllis Horns, Deirdre Mageean, Marilyn Sheerer, Marianna Walker.

2. **Meeting Dates (include members present*).**
   * and members who contributed to committee action, but were not at the meeting.

   **August 25, 2010:** George Bailey, Mary Gilliland, Gene Hughes, Deirdre Mageean, Puri Martinez, Rodney Roberts, Catherine Rigsby, Marilyn Sheerer, Marianna Walker, Ken Wilson.

   **September 8, 2010:** George Bailey, Mary Gilliland, Phyllis Horns, Gene Hughes, Deirdre Mageean, Catherine Rigsby, Rodney Roberts, Marianna Walker, Ken Wilson, Christine Zoller.

   **September 29, 2010:** George Bailey, Mary Gilliland, Gene Hughes, Deirdre Mageean, Puri Martinez (Chair), Catherine Rigsby, Rodney Roberts, Marianna Walker, Ken Wilson.

   **October 13, 2010:** George Bailey, Mary Gilliland, Phyllis Horns, Gene Hughes, Deirdre Mageean, Puri Martinez (Chair), Rodney Roberts, Marilyn Sheerer, Marianna Walker, Ken Wilson, Christine Zoller.

   **October 20, 2010:** George Bailey, Mary Gilliland, Catherine Rigsby, Rodney Roberts, Marianna Walker, Ken Wilson.

   **November 10, 2010:** George Bailey, Mary Gilliland, Phyllis Horns, Gene Hughes, Deirdre Mageean, Puri Martinez (Chair), Catherine Rigsby, Rodney Roberts, Marianna Walker, Ken Wilson, Christine Zoller.

   **December 8, 2010:** George Bailey, Mary Gilliland, Phyllis Horns, Gene Hughes, Deirdre Mageean, Puri Martinez (Chair), Catherine Rigsby, Rodney Roberts, Marilyn Sheerer, Marianna Walker, Ken Wilson, Christine Zoller.

   **January 12, 2011:** George Bailey, Phyllis Horns, Gene Hughes, Deirdre Mageean, Puri Martinez (Chair), Catherine Rigsby, Rodney Roberts, Marilyn Sheerer, Marianna Walker, Christine Zoller.

   **February 9, 2011:** George Bailey, Mary Gilliland, Gene Hughes, Deirdre Mageean, Puri Martinez (Chair), Catherine Rigsby, Rodney Roberts, Marilyn Sheerer, Marianna Walker, Ken Wilson, Christine Zoller.
March 2, 2011: George Bailey, Mary Gilliland, Phyllis Horns, Puri Martinez (Chair), Catherine Rigsby, Rodney Roberts, Marilyn Sheerer, Marianna Walker, Ken Wilson, Christine Zoller.

March 16, 2011: George Bailey, Mary Gilliland, Phyllis Horns, Gene Hughes, Puri Martinez (Chair), Catherine Rigsby, Rodney Roberts, Marilyn Sheerer, Marianna Walker, Ken Wilson.

March 23, 2011: George Bailey, Mary Gilliland, Gene Hughes, Deirdre Mageean, Catherine Rigsby, Rodney Roberts, Marianna Walker, Ken Wilson, Christine Zoller.

March 30, 2011: Gene Hughes, Puri Martinez (Chair), Deirdre Mageean Catherine Rigsby, Rodney Roberts, Marilyn Sheerer, Marianna Walker.

April 13, 2011: Mary Gilliland, Phyllis Horns, Gene Hughes, Puri Martinez (Chair), Catherine Rigsby, Rodney Roberts, Ken Wilson, Christine Zoller.

May 5, 2011: George Bailey, Mary Gilliland, Phyllis Horns, Gene Hughes, Puri Martinez (Chair), Marilyn Sheerer, Marianna Walker, Ken Wilson.

3. **Subcommittees established during the year (include progress and/or completion of work).**

- Subcommittee on Interpretations of the *ECU Faculty Manual*. (All interpretations have been incorporated into the FM. What remains is to determine whether the current section of the FM regarding issuing interpretations is appropriate or needs to be revised.
- Subcommittee on Part 2: Administrative Policy. (Pending discussions with Chancellor Ballard).
- Subcommittee on Part 2: Guidelines for Organizing into Code Units. (Completed)
- Subcommittee on Part 3: Academic freedom. (Completed)
- Subcommittee on Part 5: Faculty Load. (Completed)
- Subcommittee on Part 7. (Pending work on administrative policies by Office of Vice Chancellor of Research and Graduate Studies)
- Subcommittee on Part 12. (On going)
- Subcommittee on Appendix A: Faculty Constitution and by-laws. (On going)
- Subcommittee on Appendix C. (Completed)
- Subcommittee on Appendix D (*). (On going)
- Subcommittee on Appendix L. (Completed)

4. **Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.**

Through its representatives, the committee has participated in the following university activities: Interpretations/clarifications of the Faculty Manual; Faculty Advisory Board, SACS Committee on Faculty Roles; Workshops for new administrators, I; Workshops regarding tenure and promotion sponsored by the Committee on the Status of Women; Consultation with School of Dentistry regarding how to become a unit code.

On its September 2010 meeting, the committee asked the Faculty Senate for its feedback regarding revisions of Appendix D.
The committee collaborated with the Faculty Welfare Committee in giving preliminary advice on two administrative documents: Partner Hire Policy and Faculty Scholarly Reassignment. Also we collaborated with this committee on revisions to Part VI.I.C of FM Employee Involvement in Political Candidacy and Office Holding.

5. Reports to the Faculty Senate (include dates and resolution numbers).

November 2, 2010
- Revisions to the *ECU Faculty Manual*, Part XIII. Promotion and Tenure Timeline were approved as presented. **RESOLUTION #10-82**

- Revisions to the *ECU Faculty Manual*, Appendix C. Personnel Policies and Procedures for the Faculty were approved as editorially revised. **RESOLUTION #10-83**

December 7, 2010
- Formal Faculty Advice on the proposed Faculty Workload Regulation was approved as revised. **RESOLUTION #10-90**

February 22, 2011
- Revisions to the *ECU Faculty Manual*, Part VI. General Personnel Policies, Section I. Employment Policies, Subsection C. Employee Involvement in Political Candidacy and Office Holding were approved as presented. **RESOLUTION #11-08**

- Faculty advice on Administrator Evaluation of Chancellor was approved as presented. **RESOLUTION #11-09**

March 29, 2011
- Interpretation of the *ECU Faculty Manual*, Appendix D. Tenure and Promotion Policies and Procedures, Section IV.C. External Peer Review for Promotion and the Conferral of Permanent Tenure was approved as presented. **RESOLUTION #11-43**

- Revisions to the *ECU Faculty Manual*, Part III. Academic Freedom were approved as presented. **RESOLUTION #11-44**

- Revisions to the *ECU Faculty Manual*, Appendix L. East Carolina University Code were approved as editorially revised. **RESOLUTION #11-45**

6. Business carried over to next year (list in priority order).

For inclusion/revision of FM:
- Professional Code of Ethics for Faculty, with implementation guidelines. (Due November 1st).
- Revisions to Interpretations (Make sure that all have been properly incorporated into FM)
- Revisions to Part II (See if information about giving formal advice should be included in here; check to see if administration has made progress regarding updating list of administrative committees)
• Revisions to Part VI (collaborating with the Office of Vice Chancellor for Research and Graduate Studies regarding the section about grants, contract and cooperative agreements)
• Revisions to Part VII (collaborating with the Office of Vice Chancellor for Research and Graduate Studies)
• Revisions to Part XII (to align with revisions to Appendix D)
• Revisions to Part XIII (include due dates for when letters of progress toward tenure are due)
• Revisions to Appendix A
• Revisions to Appendix D (including revisions on joint appointments)

The committee gave preliminary advice on three administrative documents, it is expected that after revision from Academic Council, these documents will return to Faculty Governance (and then to Faculty Senate):

• Review of Academic Department Chairs and School Directors
• Faculty Spousal or Domestic Partner Hiring Policy (advice will be given jointly with Faculty Welfare Committee)
• Faculty Scholarly Reassignment Policy (advice will be given jointly with Faculty Welfare Committee).

Endowed Chairs

7. Evaluation of the committee.

A. Charge: Charge is adequate
B. Personnel: Personnel is adequate
C. Attendance: Excellent attendance
D. Responsibilities: The committee carried out its responsibilities conscientiously and with professionalism.
E. Activities: The committee is sensitive to the fact that timely responses are needed to the first two issues in the pending business. The committee has collaborated effectively with other Faculty Senate and administrative committees.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

It is necessary to maintain adequate balance in the committee between disciplines. It is recommended that all faculty members of the committee be tenured faculty.

Because the committee receives the most feedback regarding areas for revision of FM from them, the committee needs to be involved in the following:

• Faculty Orientations
• Orientations for new administrators.
• Workshops for tenure and promotion (ideally, these will include its traditional involvement with the Status of Women of the Profession, but also in the workshops conducted by the Center for Faculty Excellence and individual colleges).
9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? First week of classes in August.

Signed: Chairperson Purificación Martínez
       Secretary Rodney Roberts