1. **Membership (include ex-officio members):** Kevin Baxter, Cal Christian, Sarah Colby, Jonathan Dembo, Alice Feret, John Fletcher, Dillon Godley, Qun Lu, Xiaoping Pan, Judy Wagner, Liza Wieland

2. **Meeting Dates:**
   - Monday, April 18, 2011. In attendance: Sarah Colby, Jonathan Dembo, Alice Feret, Xiaoping Pan, Judy Wagner, Liza Wieland

3. **Subcommittees established during the year (include progress and/or completion of work):** NONE

4. **Accomplishments during the year, especially as addressed through committee goals:** Kevin Baxter, Maureen Devine-Ahl, and Julie Poorman made presentations to the committee about awards' procedures and deadlines.

   Committee reviewed the overall Financial Aid activities. Graduate, University, and Honors College scholarships were discussed.
The Committee identified the problem of many different individuals across campus being involved in the awarding of scholarships (both to undergraduates and graduates) and not necessarily being aware of the deadlines and procedures that must be followed. The Committee determined that there should be an open presentation/workshop offered by the Committee and organized and prepared by Julie Poorman with the Office of Financial Aid for all University faculty and staff involved in the awarding of scholarships on the ECU campus (both the East and West campuses).

The Committee hosted the workshop (ECU Scholarship Awarding Workshop: Or Everything You Wanted to Know About Scholarships in 1 Hour). All Financial Aid representatives and Scholarship Committee Chairs, as well as the individuals in some schools who have responsibility for scholarship matters, were invited to attend the workshop. The workshop was held in the Mendenhall Great Rooms, on 28 February 2011, from 11:00 AM – 12 Noon. Attendance included more than sixty ECU representatives from various departments and colleges.

The initiatives to develop a comprehensive award letter and a searchable scholarship database with a dedicated web page detailing all scholarships offered across the campus in every College and every Department were discussed.

The Committee determined that the charge of the Committee appears to be appropriate and does allow the Committee to serve more in an oversight role of the entire scholarship and financial aid process within the entire University Community.

The Committee received an update on the availability of all University scholarships listed online via the Enrollment Management Office. John Fletcher, Associate Provost for Enrollment Services, reported that the unified list of scholarships will be available on a website. Enrollment Management will revise the site annually. His office also created a new searchable database that will allow students to identify scholarships for which they are eligible. Long-term goals for the website include linking the scholarship opportunities electronically with more application information and/or application forms.

Maureen Devine-Ahl, Director Donor Relations & Scholarships in the Office of University Development, reported to the Committee that the Foundation was working on a unified system for scholarship requests (in response to the State Auditor’s request made last year to unify ECU’s system to ensure fairness and financial transparency).

The Committee met to select recipients and alternates for four scholarships as follows:
Andrews Scholarship:
   1st choice: Gabrielle Evans; 2nd choice: Chrystal Butler

Chevrolet Scholarship:
   1st choice: Morgan March; 2nd choice: Aaron Ellis

Jenkins Scholarship:
   1st choice: Justin Bolton; 2nd choice: Morgan March

Probey Scholarship:
   1st choice: Scott Hadding; 2nd choice: Justin Bolton

5. Reports to the Faculty Senate (include dates and resolution numbers):
   NONE

6. Business carried over to next year (list in priority order): Preparation for an October 2011 ECU Scholarship Awarding Workshop.

7. Evaluation of the Committee (include anything that hindered or assisted the Committee’s work during the year):
   A. Charge: Appears appropriate
   B. Personnel: Committee worked well together.
   C. Attendance: Meeting times and days were changed to accommodate as many Committee and Ex–officio members as possible.
   D. Responsibilities: The committee fulfilled its responsibilities.
   E. Activities: The Committee’s workload was moderate, but appropriate to its charge.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the Committee. NONE

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year? Yes.
   If yes, when do you prefer: Early September would be optimal.

Signed: Chairperson ___ Alice Feret ________________________________

Vice Chair ___ Sarah Colby ________________________________