

**EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC, APPELLATE, AND SENATE COMMITTEE
ANNUAL REPORT**

2010-2011 Academic Year

COMMITTEE: University Budget Committee

1. Membership.

Regular: Scott MacGilvray (Chair), Todd Fraley (Vice Chair), Maureen Ellis (Secretary), David Long, Don Palumbo, John Given, Alexandra Shlapentokh

Ex-Officio: Joe Gaddis, Gary Vanderpool, Wanda Wynne, Rick Niswander, Patricia Anderson, Jinling Huang, Dillon Godley

2. Meeting Dates.

- September 16, 2010: Scott MacGilvray, Todd Fraley, Don Palumbo, John Given, Alexandra Shlapentokh, Maureen Ellis, Joe Gaddis, Gary Vanderpool, Wanda Sandeford, Anne Jenkins (for Kevin Seitz), Jinling Huang and Dillon Godley
- October 21, 2010: Scott MacGilvray, Todd Fraley, Don Palumbo, John Given, Alexandra Shlapentokh, Maureen Ellis, Joe Gaddis, Gary Vanderpool, Wanda Wynne, Anne Jenkins, Kevin Seitz, Jinling Huang, Patricia Anderson, and Dillon Godley
- November 18, 2010: Scott MacGilvray, John Given, Alexandra Shlapentokh, Don Palumbo, Gary Vanderpool, Patricia Anderson, Jinling Huang, Dillon Godley
- December 16, 2010: Scott MacGilvray, Todd Fraley, Don Palumbo, John Given, Maureen Ellis, Joe Gaddis, Gary Vanderpool, Wanda Wynne, Anne Jenkins, Jinling Huang, Patricia Anderson, Scott Gordon, and Dillon Godley
- January 6, 2011: Scott MacGilvray, Todd Fraley, Don Palumbo, Alexandra Shlapentokh, Maureen Ellis, Joe Gaddis, Rick Niswander, Gary Vanderpool, Wanda Wynne, Patricia Anderson
- January 20, 2011: Scott MacGilvray, Todd Fraley, Don Palumbo, Alexandra Shlapentokh, Maureen Ellis, Joe Gaddis, Rick Niswander, Gary Vanderpool, Wanda Wynne, Patricia Anderson, and Dillon Godley
- February 17, 2011: Scott MacGilvray, Todd Fraley, Don Palumbo, Alexandra Shlapentokh, Maureen Ellis, Joe Gaddis, Gary Vanderpool, Wanda Wynne, Patricia Anderson
- March 16-April 4, 2011: no scheduled meeting was held as the regular members of the committee were involved with the campus interviews for the various applicants for the position of Vice Chancellor of Administration and Finance.
- April 21, 2011: Scott MacGilvray, Todd Fraley, John Given, Maureen Ellis, Joe Gaddis, Gary Vanderpool, Wanda Wynne, Anne Jenkins, Jinling Huang, Patricia Anderson

3. Subcommittees established during the year.

NONE

4. Accomplishments during the year, especially as addressed through committee goals.

- The committee reviewed the budget situation for the State of North Carolina, and the likely significant reductions in State appropriations to ECU that will result. We also reviewed the plan that the administration has developed to deal with potential cuts.
- The committee has worked to inform the faculty about the magnitude and gravity of the budget issues in the State, and their consequent impact on ECU.
 - Through the faculty senate, by monthly reports from January-April on the status of budget negotiations in Raleigh.
 - Through solicited and collating input from the faculty on potential cost savings mechanisms or other means to improve efficiency. These will be forwarded to the Administration for further review and if possible, implementation.
 - Through participation in a faculty forum on April 26th.
- A member of the University Budget Committee was appointed to the search committee for the VC for Administration and Finance. In addition, the committee provided input on the selection of the VC for Administration and Finance by participating in the on campus interview process of the applicants for the position.

5. Reports to the Faculty Senate.

- January 25, 2011: report provided on the NC State budget gap and its likely ramifications for the ECU budget.
- February 25, 2011: report on an update on the estimated budget gap, and also presented a resolution on budget matters (resolution #11-11) which was passed and forwarded to the Chancellor
- March 29, 2011: report on Governors preliminary budget, and request for faculty input on suggestions to increase efficiencies or reduce expenses.
- April 19, 2011: report on status of legislative budget negotiations and possible impact to the ECU budget.

6. Business carried over to next year.

- Review and quantification of the magnitude of administrative cuts that have been endured over the past 5 years of budget cuts.
- Evaluation of proposals for consolidation/realignment to determine whether they would provide substantial administrative cost savings.
- Ongoing evaluation of the impact of the NC Legislative budget on ECU, and the Universities approach to dealing with these budget cuts.

7. Evaluation of the committee.

- A. **Charge:** The charge as currently written appears to be appropriately broad in scope to cover the activities of the committee.
- B. **Personnel:** The composition of the committee appears appropriate to the scope of the activities.
- C. **Attendance:** Attendance by committee members was acceptable and allowed the committee to complete its work.
- D. **Responsibilities:** The workload of the committee increased considerably over the course of the academic year, including an expansion in duties to function in the capacity of the University Budget Task Force which had been convened in the past.
- E. **Activities:** The committee spent the first several months of the academic year receiving reports from members of the administration to help the committee understand the budget process at both the State level, and at the University level as well. In the second half of the year the committee played an active role in informing the Faculty Senate and administration on budget matters. An observation of the committee was that given that the budgetary issues are a continual process with final budgets not appearing from the State until after the academic year has ended, it may make sense to have the committee meet throughout the calendar year, not just during the academic year.

8. Suggestions to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

- Have the committee meet year round, including through the summer, as there are generally significant developments affecting the budget that occur during the interval between the close of one academic year and the start of the next.
- Consider producing a primer on the State budget process, as well as the budgetary process at ECU. This primer should have enough detail that it will allow new members of the committee to review this before the first meeting. This will allow for a significant increase in the efficiency of the committee, as it will not be necessary to spend the first half of each year providing this background to the committee members.

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year?

See first suggestion under point #8 above regarding having the committee consider becoming a year round committee.

Signed: Chairperson: Scott MacGilvray