EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC, APPELLATE, AND SENATE COMMITTEE
ANNUAL REPORT

2011-2012 Academic Year

COMMITTEE: Academic Awards Committee

1. Membership (include ex-officio members).

<table>
<thead>
<tr>
<th>2011/2012 ACADEMIC AWARDS COMMITTEE</th>
<th>Academic Unit</th>
<th>Term</th>
<th>Office Location</th>
<th>Mail #</th>
<th>Office #</th>
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</thead>
<tbody>
<tr>
<td><strong>Committee Regular Members (with vote)</strong></td>
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<tr>
<td>Susanne Jones</td>
<td>Foreign Languages</td>
<td>2012</td>
<td>Bate 3100</td>
<td>556</td>
<td>328-1256</td>
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<td>Galina Panova</td>
<td>Theatre and Dance</td>
<td>2012</td>
<td>Messick</td>
<td>553</td>
<td>328-6390</td>
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<td>Pat Royal</td>
<td>Allied Health Sciences</td>
<td>2013</td>
<td>Health Sc 4340J</td>
<td>668</td>
<td>744-6180</td>
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<td>Tom Herron</td>
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<td>Bate 2140</td>
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<td>Jinling Huang</td>
<td>Biology</td>
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<td>Howell S202</td>
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<td>Hanna Jubran</td>
<td>Art &amp; Design</td>
<td>2014</td>
<td>Jenkins 127</td>
<td>502</td>
<td>328-1303</td>
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<td>Shanan Gibson</td>
<td>Business</td>
<td>2014</td>
<td>Slay 320</td>
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<td><strong>Ex-officio Members (with vote)</strong></td>
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<td>John Howard</td>
<td>Rep. of Chancellor</td>
<td>2012</td>
<td>Communication Old Café G-321</td>
<td>524</td>
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<td>Dorothy Muller</td>
<td>Rep. of Provost and VC for Academic Affairs</td>
<td>2012</td>
<td>Old Café 2305</td>
<td>530</td>
<td>328-1426</td>
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<td>Lisa Clough</td>
<td>Rep. of VC for Research and Graduate Studies</td>
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<td>Biology/Howell Sc ComplexS104</td>
<td>551</td>
<td>328-1834</td>
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<td>Teal Darkenwald</td>
<td>Rep. of Chair of the Faculty</td>
<td>2012</td>
<td>Theatre &amp; Dance/Messick</td>
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<td>Karen Vail Smith</td>
<td>Rep. of Faculty Senate</td>
<td>2012</td>
<td>Health &amp; Human Perf / Belk</td>
<td>529</td>
<td>328-0026</td>
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<tr>
<td>Micah Lockhart</td>
<td>Rep. of Student Body</td>
<td>2012</td>
<td>Mendenhall Student Center</td>
<td>224</td>
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</table>

2. Meeting Dates (include members present*).
* and members who contributed to committee action, but were not at the meeting.

September 6, 2011 No Quorum

October 6, 2011 **PERSON PRESIDING:** Pat Royal (Susanne Lenné Jones recording minutes)

**REGULAR MEMBERS IN ATTENDANCE:** Pat Royal, Jinling Huang, Hanna Jubran, Susanne Lenné Jones
EX-OFFICIO MEMBERS IN ATTENDANCE: Dorothy Mueller, Lisa Clough, Karen Vail Smith

OTHERS IN ATTENDANCE: Lori Lee

ITEMS TO BE DISCUSSED: Renaming of the Max Ray Joyner Award for Faculty Service through Continuing Education

Action Taken: Slate of nominees created. Motion passed and seconded in support of slate. Hanna Jubran elected Chair of committee; Pat Royal Vice-Chair; Susanne Lenné Jones Secretary.

Action Taken: Mueller makes motion to adhere to the 50-page limit and to communicate it swiftly to prospective applicants

1/12/2012 at 3pm Rawl Annex 142

November 3, 2011 No Quorum, meeting cancelled

December 1, 2011 meeting cancelled because subcommittees were meeting December 1

January 2012 school out of session

February 2, 2012 cancelled

March 1, 2012 No Quorum

April 5, 2012 regular members in attendance- Hanna Jubran, Lisa Clough, Galina Panova, Teal Darkenwald, Dorothy Muller, Heng Hong, Pat Royal, Tom Herron, Karen Vail

The Committee met and discussed the changes for the lifetime Achievement Research Creative Activity Award to be forwarded to the Senate.

Awards Per Year

P.3 - A maximum of two Lifetime Achievement Research/Creative Activity Awards.

Review Procedures

P.8 - The nominating letter, the nominee’s complete curriculum vitae, and three letters from outside referees must be submitted to the Academic Awards Committee on or before September 15th of each year.

P.10 - The Academic Awards Committee will forward the names of the candidate(s) selected for the awards to the Vice Chancellor. The Vice Chancellor will review the selected candidates’ research materials and upon concurrence will make the public announcement of these awards. If the Vice Chancellor does not concur, than the Vice Chancellor will meet with the Academic Awards Committee to seek resolution.

All subcommittees completed their review of nominees portfolios and made award selections on time. Details of subcommittees and tasks are reported below.

3. Subcommittees established during the year (include progress and/or completion of work).

Committee Members for the 2011/2012 Academic Awards Committee:

Lifetime and five year university and research/creative activity awards subcommittee (consists of only member of the AAC)

Members Tom Herron, Lisa Clough-Chair, Hanna Jubran, Jinling Huang, Teal Darkenwald

Task: Reviewed 4 nominees for five-Year Award and 4 nominee for Lifetime Award.

Selected 2 winners for the lifetime Award and 2 winners for the Five-Year Award. Sent Subcommittee recommendation to the VC of Research and Graduate Studies for final decision.
ECU Alumni Association for Outstanding Teaching including the Robert L. Jones Award Subcommittee.
Members John Howard, Tom Herron, Teal Darkenwald, Galina Panova
Task: There were 22 nominees, reviewed 22 nominees, selected finalists, reviewed videos and selected 3 winners.

Max Ray Joyner Award for Faculty Service through Continuing Education Subcommittee
Members Karen Vail Smith, Shanan Gibson, Pat Royal
Task: There were 12 nominees, reviewed 12 nominees selected 5 finalist and 1 winner.

Board of Governors Distinguished Professor for Teaching Committee
Members Michael (student representative), Jinling Huang, Tom Herron, Lisa Clough, Susanne Lenné Jones
Task: There were 18 nominees, reviewed 18 nominees and made recommendations for 6 winners to the Chancellor.

Board of Governors Award for Excellence in Teaching Committee
Members Michael (student representative), Galina Panova, Hanna Jubran, Karen Vail Smith, Susanne Lenné Jones
Task: There were 8 nominees, reviewed 8 nominees recommended 2 finalists to the Chancellor and 1 winner

Scholarship of Engagement Award
Members Pat Royal, Shanon Gibson, Lisa Clough, John Howard
Task: There were 8 nominnes, reviewed 8 nominees recommendation for research and graduate study winner 1

All subcommittees diligently conducted their work reviewing portfolios and video and recommended winners for the awards.

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

5. Reports to the Faculty Senate (include dates and resolution numbers).

Faculty Senate Resolution #02-22
Editorially revised (change in title): February 27, 2012
Max Ray Joyner Award For Excellence in Teaching through Distance Education

Faculty Senate Resolution #12-72
Approved by the Faculty Senate: April 17, 2012

Awards Per Year A maximum of one two Lifetime Achievement Research/Creative Activity Awards. A maximum of two Five-Year Achievement Research/Creative Activity Awards In December, the Academic Awards Committee will forward the names of those selected for the awards (Lifetime Achievement and Five-Year Achievement) to the Vice Chancellor for Research and Graduate Studies. The Vice Chancellor will review the selected candidates' research materials and upon concurrence will make the public announcement of these awards. If the Vice Chancellor does not concur, than the Vice Chancellor will meet with the Academic Awards Committee to seek resolution. The Vice Chancellor will review the candidates’ research materials and make the public announcement of these awards. (FS Resolution #09-34, October 2009)
6. Business carried over to next year (list in priority order). Discuss ways to share information among all the subcommittees and consider how the awards might be distributed. We need a better way of communication.

Reconsider changes in the SOIS Form.

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
   A. Charge:
   B. Personnel:
   C. Attendance:
   D. Responsibilities:
   E. Activities: All of the committee and subcommittee performed their duties to the best of their ability for selecting finalists for the awards. In particular Dr. Dorthy Muller was exceptional with all her activities and organization. She made the portfolio and material ready for us to review.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. Better communication system between the committees and subcommittees and have all deadlines for review processed on same date.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? No

Signed: Hanna Jubran, Chairperson
       Pat Royal, Secretary