COMMITTEE: Educational Policies and Planning Committee

1. Membership (include ex-officio members).

   Regular Members: Susan Bashinski (secretary), Scott Gordon (Chair), Deedee Glascoff, James Holloway, John Kenney, David Smith, Ed Stellwag (Vice-chair), Blaise Williams, Ex-Officio Members: George Bailey, Linner Griffin, George Kasperek, Josh Martinkovic (Rep. of Student Body), Thomas McConnell, Anthony Overton, Mark Taggart.

2. Meeting Dates (include members present*).

   * and members who contributed to committee action, but were not at the meeting.

   - September 9, 2011: Glascoff, Gordon, Holloway, Kenney, Smith, Stellwag, Williams, Bailey, Kasperek, Overton, Taggart, Walker; Guests: Lori Lee
   - October 14, 2011: Glascoff, Stellwag, Holloway, Williams, Bashinski, Griffin, Kasperek, Bailey, McConnell; Guests: Lori Lee, Steven Schmidt, Vivian Mott, Karen Summey
   - November 11, 2011: Glascoff, Stellwag, Kenney, Holloway, Williams, Taggart, Overton, Bashinski, Griffin, Kasperek, Bailey; Guests: Lori Lee, Lloyd Goodwin, Paul Bell, Xiaoming Zeng, Karen Summey
   - December 9, 2011: Glascoff, Smith, Gordon, Overton, Bailey, McConnell; Guests: Karen Summey, Johna Faulconer, Vivian Mott, Barbara Muller-Borer, Tijjani Mohammed, Evelyn Brown, Lori Lee
   - January 13, 2012: Glascoff, Gordon, Holloway, Kenney, Griffin, Kasperek, McConnell, Taggart; Guests: Michael Dermody, Michael Drought, Michael Dingfelder, Lori Lee
   - February 10, 2012: Gordon, Stellwag, Holloway, Smith, Bashinski, Griffin, Kasperek, Overton, Walker; Guests: Lori Lee, Jane Teleki, David Batie, Leslie Pagliai, Austin Bunch, Paul Schwager, Jayne Geissler, Karen Summey, Mark Sprague
   - March 16, 2012 (Special Called Meeting): Gordon, Stellwag, Holloway, Smith, Kenney, Glascoff, Bashinski, Griffin, Kasperek, Overton, McConnell, Bailey; Guests: Lori Lee, Alan White, Heather Ries, Dale Knickerbocker, John Stevens, Martha Chapin, Karen Summey
   - April 13-14, 2012 email meeting: Gordon, Holloway, Glascoff, Stellwag, Bashinski, Griffin, Kasperek, Bailey, McConnell, Taggart, Griffin
3. Subcommittees established during the year (include progress and/or completion of work).

(None)

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

- Approved name Change - Department of Hospitality Management to the School of Hospitality Leadership within the College of Human Ecology.
- Approved new Concentration in Occupational Health Psychology within Health Psychology Doctoral program offered by the Department of Psychology.
- Approved discontinuation of Applied Economics Graduate Certificate within the Department of Economics.
- Approved new Concentration in Electrical Engineering in the Department of Engineering (College of Technology and Computer Science).
- Approved new Graduate Marketing Certificate in the Department of Marketing and Supply Chain Management.
- Approved New MAEd in Adult Education (Distance Education Format) in the Department of Counselor and Adult Education (College of Education).
- Amended Appendix D, Section VII-A.2 of Faculty Manual to read: “The EPPC shall prepare a report in response to the Chancellor, to be submitted in no less than 30 days.”, to replace the current language, “The EPPC shall prepare a report in response to the Chancellor, to be submitted at a time determined by the Chancellor.”
- Amended Appendix D, Section VII-A.2 of Faculty Manual to read: “the Chancellor shall promptly establish and convene an ad hoc Faculty Advisory Committee with at least one member coming from the EPPC, to advise the Chancellor regarding the contemplated reduction.”
- Reviewed Department of Biology Unit Academic Program Review and submitted a positive recommendation to the Office of Academic Program Planning and Development.
- Reviewed Department of Foreign Languages and Literatures Unit Academic Program Review and submitted a positive recommendation to the Office of Academic Program Planning and Development.
- Reviewed academic program development chapter of the Graduate Curriculum and Program Development Manual, for feedback to the Office of Academic Program Planning and Development.
- Approved Department of Rehabilitation Studies name change to Department of Addictions and Rehabilitation Studies (College of Allied Health Sciences).
- Approved Request to Establish Master of Science in Health Informatics and Information Management (Distance Education Format) in the Department of Health Services and Information Management (College of Allied Health Sciences).
- Reviewed Department of Kinesiology Unit Academic Program Review and recommended to the Office of Academic Program Planning and Development that it be returned to the Department for modifications.
- Modified EPPC Charge to more clearly read, where appropriate, that “The committee shall use information regarding university academic standards and resources as the basis for its review.”
- Approved MAEd in Reading Education - Distance Education format (Department of Curriculum & Instruction).
- Approved Request for Authorization to Establish an MS in Network Technology (Department of Technology Systems).
• Approved Request for Authorization to Plan an MS in Biomedical Engineering (Department of Engineering).
• Revised Faculty Manual, Part 5, Section III C to replace “Graduate School Administrative Board” with “Graduate Council” where appropriate.
• Approved Request to move and rename the Media Production (MPRD) concentration in the School of Communication to the Cinematic Arts and Media Production (CAMP) concentration in the BFA in Art Program in the School of Art and Design.
• Approved Request to establish a new concentration in the PhD program in Biomedical Physics (Department of Physics): “Integrated PhD in Biomedical Physics and MS in Physics – Medical Physics concentration”.
• Approved Request to discontinue the Pre-school Add-on licensure in the Birth through Kindergarten (BK) Teacher Education Program in the Dept. of Child Development and Family Relations, College of Human Ecology.
• Approved Request to Add an Infrastructure Concentration in Construction Management Program.
• Approved Request to Discontinue the Occupational Safety and Health Minor in Department of Technology Systems.
• Approved Request to Plan a Bachelor of Science in University Studies.
• Reviewed Department of Anatomy and Cell Biology Unit Academic Program Review and submitted a positive recommendation to the Office of Academic Program Planning and Development.
• Approved Request to Plan a Master of Arts in Hispanic Studies, Department of Foreign Languages and Literatures.
• Approved Program Name Change from Rehabilitation Counseling to Rehabilitation and Career Counseling, Department of Rehabilitation Studies (soon to be Department of Addictions and Rehabilitation Studies, pending approval of chancellor).
• Approved *Faculty Manual* Changes to Accommodate Proposed New UNC-GA Program Approval Timeline.
• Approved Subsection D of Part V, Section III changes in the *Faculty Manual* to incorporate wording regarding information pertinent to the seven-year unit program evaluation (which was removed from Appendix L of the *Faculty Manual* and required relocation).
• Approved Request for Revisions to the Concentrations in the MAEd in Mathematics, Department of Mathematics, Science, and Instructional Technology Education, College of Education.
• Approved Request for Authorization to Establish a PhD Program in Economics, Dept. of Economics, Harriot College of Arts and Sciences.
• Reviewed Department of Geography Unit Academic Program Review and submitted a positive recommendation to the Office of Academic Program Planning and Development.
• Reviewed Department of Construction Management Unit Academic Program Review and recommended to the Office of Academic Program Planning and Development that it be returned to the Department for modifications.
• Reviewed Department of Recreation and Leisure Studies Unit Academic Program Review and submitted a positive recommendation to the Office of Academic Program Planning and Development.

5. Reports to the Faculty Senate (include dates and resolution numbers).

11-69 Curriculum and academic program matters contained in the June 29, 2011 Educational Policies and Planning Committee meeting minutes.

11-76 Request for discontinuation of Applied Economics Graduate Certificate within the Department of Economics within the College of Arts and Sciences.
11-77 Request to offer a new concentration in Occupational Health Psychology within Health Psychology Doctoral program offered by the Department of Psychology within the College of Arts and Sciences.

11-78 Request to offer a new concentration in Electrical Engineering offered by the Department of Engineering within the College of Technology and Computer Science.

11-79 Request to offer a Graduate Certificate in Marketing within the Department of Marketing and Supply Chain Management within the College of Business.

11-75 Request to change the name of the Department of Hospitality Management to the School of Hospitality Leadership within the College of Human Ecology.

11-88 - Request for a new MAEd in Adult Education (Distance Education format) in the Department of Counselor and Adult Education within the College of Education.

11-100 Additional revisions to the Standing University Academic Educational Policies and Planning Committee charge.

11-103 Request to establish a Master of Science in Health Informatics and Information Management (Distance Education Format) within the Department of Health Services and Information Management in the College of Allied Health Sciences.

12-15 Curriculum and academic program matters included in the December 9, 2011 meeting minutes, including (a) Proposed Department Name Change from Department of Rehabilitation Studies to Department of Addictions and Rehabilitation Studies within the College of Allied Health Sciences, (b) Request for authorization to establish distance education delivery of the MAEd in Reading Education in the Department of Curriculum and Instruction within the College of Education, (c) Request for authorization to establish a MS in Network Technology in the Department of Technology Systems within the College of Technology and Computer Science, and (d) Request for authorization to plan a MS in Biomedical Engineering in the Department of Engineering within the College of Technology and Computer Science.

12-16 Curriculum and academic program matters included in the January 13, 2012, meeting minutes, including (a) Request to move and rename the Media Production (MPRD) concentration in the School of Communication to the Cinematic Arts and Media Production (CAMP) concentration in the BFA in Art Program within the School of Fine Arts and Communication and (b) Request to establish a new concentration in the PhD program in Biomedical Physics: Integrated PhD in Biomedical Physics and MS in Physics – Medical Physics concentration within the Department of Physics in the College of Arts and Sciences.

12-26 Curriculum and academic program matters included in the February 10, 2012 Educational Policies and Planning Committee meeting minutes, including Request for Authorization to Discontinue the Pre-school Add-on licensure in the Birth through Kindergarten (BK) Teacher Education Program in the Department of Child Development and Family Relations within the College of Human Ecology, Request to add an Infrastructure Concentration in Construction Management Program in the Department of Construction Management within the College of Technology and Computer Science, Request to Discontinue the Occupational Safety and Health Minor in Department of Technology Systems within the College of Technology and Computer Science, Request for Notification of Intent to Plan a Bachelor of Science in University Studies within the Office of Undergraduate Studies, and Unit Academic Program Review of the Department of Anatomy and Cell Biology within the School of Medicine.
Curriculum and academic program matters included in the [March 16, 2012](#) Educational Policies and Planning Committee meeting minutes, including an Intent to Plan a **Master of Arts in Hispanic Studies** within the Department of Foreign Languages and Literatures and a Program **Name Change** from Rehabilitation Counseling to Rehabilitation and Career Counseling within the Department of Rehabilitation Studies in the College of Allied Health Sciences.

Revisions to the *ECU Faculty Manual*, Part V. Academic Information, Section III. **Academic Program and Curriculum Development**.

6. Business carried over to next year (list in priority order).

None

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

A. Charge: Appropriate

B. Personnel: All members were absolutely exceptional and rose to the challenge of the extra tasks placed upon them. Their work ethic, integrity and conscientiousness should be highly noted.

C. Attendance: All members were active with the exception of the student body representative, who attended none of the meetings.

D. Responsibilities: Appropriate.

E. Activities: Appropriate

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

None. This committee and its members did a superior job with its assigned duties this past academic year.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? No

Signed: Scott Gordon, Chairperson

Susan Bashinski, Secretary