**EAST CAROLINA UNIVERSITY FACULTY SENATE**
**ACADEMIC, APPELLATE, AND SENATE COMMITTEE**
**ANNUAL REPORT**

**2011-2012 Academic Year**

**COMMITTEE: Libraries**

**1.** Membership (include ex-officio members). #1 and #2 are combined. See below

2. Meeting Dates (include members present*).
* and members who contributed to committee action, but were not at the meeting.

Libraries Committee Members/Dates/ Attendance

| Members | 8/21/11 | 10/19/11 | 11/16/11 | 1/18/12 | 2/15/12 | 3/21/12 | 5/2/12 |
|---|---|---|---|---|---|---|---|
| David Wilson-Okamura | X | | | X | X | X | X |
| Cheryl McFadden | X | X | X | X | X | X | X |
| Chal Benson | X | X | X | X | X | X | X |
| Robert Campbell | X | X | X | X | X | X | X |
| Burrell Montz Activated 11/16/11 | | | | X | | X | |
| Chris Oakley | X | X | X | X | X | | X |
| Amy Lyndon Activated 11/16/11 | | | X | X | | | X |
| *Hunt McKinnon | X | X | X | X | X | | X |
| *Larry Boyer | X | X | | X | | X | X |
| **Jan Lewis | X | X | X | X | X | X | X |
| *Dottie Spencer | X | X | X | X | | X | X |
| **Beth Ketterman | | | | | X | | |
| *Tim Fitzgerald | X | | | | | | |
| *Joe Bode | | | X | X | X | | |

*Ex-Officio Member; **L. Boyer's or Dottie Spencer's Representative

3. Subcommittees established during the year (include progress and/or completion of work).

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

We accomplished the following goals:

a. Encouraged the university to present changes or additions to library use to the Libraries Committee in a timely manner so that the Committee may stay informed and be able to deliver a report to the Faculty Senate on said changes.

   Action: We submitted to the Faculty Senate a letter to the Chancellor regarding space issues in Joyner Library. Faculty Senate approved the letter.

b. Kept abreast of the SACS process as it related to the university libraries.

Action: We reviewed the report Submitted by Jan Lewis on the SACS process.

c. The Libraries Committee served as an advisory group to the Scholarly Communications Committee and its chair, Joseph Thomas of Joyner Library, to help promote awareness and best practices for scholarly communications at ECU.

Action: We sponsored the Journal Publishing Forum on March 19, 2012. The chair of the committee attended the Scholarly Communications Committee meetings.

d. We discuss open versus closed stacks and agreed to review this dialogue in 2012-2013.

e. The Committee kept abreast and reviewed the Library Directors' recommendations provided to the PPC.

5. Reports to the Faculty Senate (include dates and resolution numbers).

We presented the Libraries budget and a Letter to the Chancellor to the Faculty Senate on April 17, 2012.

6. Business carried over to next year (list in priority order).
   a. We will review the Joyner/Laupus strategic plan due October 15, 2012 with emphasis on administrative savings and operational efficiencies.
   b. We will monitor the changes and additions to library use.
   c. We will keep abreast of the SACS process as it relates to libraries.
   d. We will continue to serve as an advisory group to the Scholarly Communications Committee.
   e. We will continue the dialogue regarding open versus closed stacks

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
   A. Charge: We accomplished all 6 of our goals.
   B. Personnel: Committee members were very active during the year.
   C. Attendance: 3 regular committee members had 100% attendance rate. Average regular attendance rate was 78%.
   D. Responsibilities:
   E. Activities: Journal Publishing Forum; Advisory group to Scholarly Communications Committee.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

   Continue recruiting members who are interested in charge of committee.

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year? No

Signed: Chairperson Cheryl McFadden

Secretary Chris Oakley