COMMITTEE: Teaching Grants

1. **Membership (include ex-officio members).** Donna Roberson, Chair; Colin Burns, Vice Chair; Eric Shouse, Secretary
   
   **REGULAR MEMBERS:** Colin Burns, Chris Jantzen, Kate LaMere, Bomna Ko, Eric Shouse, Todd Finley, Donna Roberson, Sam Khoury, Jill Twark, Rhonda Evans-Case, Hong-Bing Su
   
   **EX-OFFICIO MEMBERS—** Steve Culver, Katie O’Connor, Carol Winters, Mary Farwell, Hunt McKinnon, Karin Zipf

   **Meeting Dates (include members present*).**
   
   **Meeting Date:** Thursday, September 1, 2011 2:00pm – 3:00pm
   
   **Person Presiding:** Maryanna Walker, Chair of Faculty Senate
   
   **Members in attendance:** Burns, Ko, Roberson, Twark, Evans-Case, Shouse
   
   **Ex-officio members in attendance:** Zipf, Culver, McKinnon
   
   **Meeting Date:** Friday, September 9, 2011 11:30am-1:30pm
   
   **Person Presiding:** Donna Roberson, Chair of Committee
   
   **Members in attendance:** Burns, Ko, Shouse, Roberson, Twark, Evans-Case
   
   **Ex-Officio members in attendance:** Zipf, Culver, McKinnon
   
   **Meeting Date:** Monday, October 31, 2011 1:00pm -3:00pm
   
   **Person Presiding:** Donna Roberson, Chair of Committee
   
   **Members in attendance:** Burns, Jantzen, LaMere, Ko, Shouse, Su, Finley, Roberson, Twark
   
   **Ex-officio members in attendance:** Zipf, Culver, O’Conner, McKinnon

3. Subcommittees established during the year (include progress and/or completion of work). none

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency **other than** the Faculty Senate that will be noted under #5.
   
   Provost Sheerer informed the committee that there were no funds currently available for the Teaching Grants, however, she indicated funds may be available later in the year. The Committee decided to proceed with the solicitation of proposals and an email was distributed to the faculty inviting proposals on September 7, 2011. The committee received 8 proposals and recommended 4 for funding. April 2012 the committee was notified that no funding was available. The chair notified the faculty who submitted proposals. Those recommended for funding were informed of the recommendation (and lack of funding) and encouraged them to re-submit if a call/funding should be available in the future. Those who were not recommended received notification and suggestions for future submissions (2 read as course development, 1 as an equipment request, and 1 as faculty development)

5. Reports to the Faculty Senate (include dates and resolution numbers). October 4, 2011 – request for confirmation of the committee’s work was presented to the Senate.

6. Business carried over to next year (list in priority order). Discussion continues surrounding the awarding of summer stipends with grants. Tabled until next year due to lack of funding.
7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).
   A. Charge: accomplished
   B. Personnel: spirit of collegiality noted among committee members, work accomplished efficiently and with care
   C. Attendance: all meetings held as scheduled, quorum met
   D. Responsibilities: everyone completed all assigned tasks
   E. Activities: na/

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. none

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? no
   
   If yes, when do you prefer:_____________________________________________

Signed: Chairperson Donna Roberson
       Secretary Eric Shouse