Please forward the completed annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 1, 2012. Thank you.

2011-2012 Academic Year

COMMITTEE: ___University Budget
Committee ____________________________________________

1. Membership (include ex-officio members).
    Scott MacGilvray (Vice Chair), Don Palumbo, John Given, Alexandra Shlapentokh, Maureen Ellis, Jeff Popke, Todd Fraley (Chair), Joe Gaddis, Gary Vanderpool, Wanda Wynne, Rick Niswander, Deedee Glascoff, Hunt McKinnon, Justin Davis (and Dillon Godley)

2. Meeting Dates (include members present*).

August 25, 2011
Scott MacGilvray, Todd Fraley, Don Palumbo, John Given, Jeff Popke, Maureen Ellis, Wanda Wynne, Anne Jenkins (for Rick Niswander), Deedee Glascoff, Gary Vanderpool

September 15, 2011
Scott MacGilvray, Don Palumbo, John Given, Jeff Popke, Maureen Ellis, Wanda Wynne, Anne Jenkins, Deedee Glascoff, Rick Niswander, Joe Gaddis, Hunt McKinnon, Dillon Godley, Dustin Davis

October 20, 2011
Todd Fraley, Don Palumbo, John Given, Alexandra Shlapentokh, Jeff Popke, Maureen Ellis, Wanda Wynne, Rick Niswander, Joe Gaddis, Hunt McKinnon, Dillon Godley, Dustin Davis

November 17, 2011
Scott MacGilvray, Todd Fraley, Don Palumbo, John Given, Alexandra Shlapentokh, Jeff Popke, Maureen Ellis, Wanda Wynne, Anne Jenkins, Deedee Glascoff, Rick Niswander, Joe Gaddis, Gary VanderPoole, Hunt McKinnon, Dillon Godley

December 15, 2011 – Meeting Cancelled

January 19, 2012
Todd Fraley, Don Palumbo, John Given, Alexandra Shlapentokh, Jeff Popke, Maureen Ellis, Wanda Wynne, Deedee Glascoff, Joe Gaddis, Gary VanderPoole, Dillon Godley

February 16, 2012
Todd Fraley, Don Palumbo, John Given, Alexandra Shlapentokh, Jeff Popke, Maureen Ellis, Scott MacGilvray, Wanda Wynne, Anne Jenkins, Deedee Glascoff, Joe Gaddis, Gary VanderPoole

March 15, 2012
April 19, 2012
Todd Fraley, Don Palumbo, John Given, Alexandra Shlapentokh, Jeff Popke, Maureen Ellis, Scott MacGillvray, Wanda Wynne, Anne Jenkins, Deedee Glascoff, Rick Niswander, Gary VanderPoole, Hunt McKinnon, Accountant - Stephanie Coleman

3. Subcommittees established during the year (include progress and/or completion of work).
   - Budget Primer Subcommittee

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.
   - The committee established a budget primer and presented a report to Faculty Senate detailing the impact of budget cuts during the previous two academic years.
   - The committee reviewed the budget situation as it pertained to the progress of the PPC committee. Members of the committee worked with the PPC in regards to cost savings analysis and proposals regarding budgetary efficiencies.
   - The committee informed the faculty about current budget issues facing ECU by regular reports to faculty senate.

5. Reports to the Faculty Senate (include dates and resolution numbers).
   - December 6, 2011
   - February 21, 2012
   - March 20, 2012 Special Called Meeting
   - March 27, 2012

6. Business carried over to next year (list in priority order).
   - Complete work on the University Budget Primer
   - Maintain communication with University Administration as Program Prioritization continues during the next academic year.
   - Continue to update the UBC webpage with current budget information

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
   A. Charge: The charge as currently written appears to be appropriately broad in scope to cover the activities of the committee.
   B. Personnel: The composition of the committee appears appropriate to the scope of the activities.
   C. Attendance: Attendance by committee members was acceptable and allowed the committee to complete its work.
   D. Responsibilities: The workload of the committee was reasonable.
   E. Activities: The committee spent the first several months of the academic year reviewing budget information in its continued effort to create a University Budget Primer. The goal is to have a budget primer posted by the end of the year. The committee continued its work to create accessible budget information for the
UBC website. During the Spring semester, the committee played an active role in informing the Faculty Senate and administration on budget matters, with specific attention on the PPC reports/process. The committee also worked with the PPC committee in an effort to keep Faculty Senate aware of the budgetary implications of that work.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.
   - There are no current suggestions at this time.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? No.

   If yes, when do you prefer: ____________________________

   Signed: Chairperson ____________________________

   Secretary ____________________________