COMMITTEE:  Writing Across the Curriculum Committee

1.  Membership (include ex-officio members).

   Regular
   Elizabeth Swaggerty (Chair), Hector Garza (Vice-Chair), Carolyn K. Dunn (Secretary),
   Ashley Egan, Dario Bernardini, JoAnne Hartsell

   Ex-officio:
   Michelle Eble, Will Banks, Andrea Robertson, Wendy Sharer, Rebeca Benfield

   Others:
   Kerri Flinchbaugh, Philip Adams

2.  Meeting Dates (include members present*).

   September 12, 2011: Elizabeth Swaggerty, Hector Garza, Carolyn K. Dunn, Ashley
   Egan, Dario Bernardini, Michelle Eble, Will Banks, Andrea Robertson, Marianna
   Walker, Lori Lee

   November 14, 2011: Elizabeth Swaggerty, Hector Garza, Carolyn K. Dunn, Ashley
   Egan, Dario Bernardini, JoAnne Hartsell, Michelle Eble, Will Banks, Andrea Robertson,
   Wendy Sharer, Rebeca Benfield, Kerri Flinchbaugh, Philip Adams

   January 9, 2012: Elizabeth Swaggerty, Hector Garza, Carolyn K. Dunn, Ashley
   Egan, Dario Bernardini, JoAnne Hartsell, Michelle Eble, Will Banks, Wendy Sharer, Rebeca
   Benfield, Kerri Flinchbaugh, Philip Adams

   February 13, 2012: Elizabeth Swaggerty, Hector Garza, Carolyn K. Dunn, JoAnne
   Hartsell, Michelle Eble, Will Banks, Andrea Robertson, Wendy Sharer, Rebeca
   Benfield, Kerri Flinchbaugh, Philip Adams

   March 12, 2012: Elizabeth Swaggerty, Hector Garza, Carolyn K. Dunn, Ashley Egan,
   Dario Bernardini, JoAnne Hartsell, Michelle Eble, Will Banks, Wendy Sharer, Rebeca
   Benfield, Philip Adams

   April 9, 2012: Elizabeth Swaggerty, Hector Garza, Carolyn K. Dunn, Ashley Egan,
   Dario Bernardini, JoAnne Hartsell, Michelle Eble, Will Banks, Andrea Robertson,
   Wendy Sharer, Rebeca Benfield, Kerri Flinchbaugh

3.  Subcommittees established during the year (include progress and/or completion of
    work).
    N/A

4.  Accomplishments during the year, especially as addressed through committee goals.
    Please include recommendations made to any University agency other than the Faculty
    Senate that will be noted under #5.
    Responsibilities of WAC Committee: Review proposals to make courses WI; approve
    courses WI; remove WI designation from exisiting courses;
Courses WI designation approved: CLAS 2220, CLAS 2230, CMCT 4300, HIST 2000, MATH 2300, MRCH 4209, MRCH 4300, RCLS 4990

Courses WI designation removed: ACCT 4611, CLAS 2000, THEA 4040, THEA 4041

5. Reports to the Faculty Senate (include dates and resolution numbers).
   January 24, 2012
   March 27, 2012

6. Business carried over to next year (list in priority order).
   1) Revise course proposal form (include outcomes). Ad Hoc committee was formed to work on revising course proposal form.
   2) Define WI philosophy: How do we articulate outcomes? How do we articulate writing activities? What percent of the grade should come from writing in a WI Course? How are QEP outcomes already being articulated in WI courses? Should we audit existing WI courses? How do we audit existing WI courses?
   3) Revisit Handbook.

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).
   A. Charge:
      Because this was newly formed committee, we spent a great deal of time defining our purview. We feel that we have a better understanding of our charge and look forward to greater efficiency and efficacy in the future.
   B. Personnel:
      We’d like to invite a representative from UCC and the QEP to discuss how our committees can collaborate.
   C. Attendance:
      Attendance was strong and consistent.
   D. Responsibilities:
      The ad hoc committee formed to revise the course proposal form is also charged with defining the role of the WAC committee.
   E. Activities:

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year?

Signed: Chairperson - Elizabeth Swaggerty

Secretary - Carolyn Dunn