COMMITTEE: Educational Policies and Planning Committee

1. Membership (include ex-officio members).
   Regular Members: Salman Abdulali, Susan Bashinski (secretary, partial term), Kanchan Das, Deedee Glascoff (secretary, partial term), John Kenney, David Smith (Vice-Chair), Ed Stellwag (Chair), Joseph Thomas.

   Ex-Officio Members: Anthony Overton (partial term), George Bailey, Linner Griffin, Thomas McConnell, Leigh Patterson, Jeff Popke, Mark Sprague.

2. Meeting Dates (include members present*).
   - September 14, 2012: Salman Abdulali, Kanchan Das, DeeDee Glascoff, Linner Griffin, Leigh Patterson, Jeff Popke, David Smith, Mark Sprague, Ed Stellwag, Joseph Thomas; Guests; Lori Lee.
   - October 12, 2012: Salman Abdulali, Kanchan Das, DeeDee Glascoff, Linner Griffin, Tom McConnell, Leigh Patterson, Jeff Popke, David Smith, Mark Sprague, Ed Stellwag, Joseph Thomas; Guests; Lori Lee.
   - November 9, 2012: Salman Abdulali, Susan Bashinski, Kanchan Das, DeeDee Glascoff, Linner Griffin, John Kenney, Leigh Patterson, Jeff Popke, David Smith, Mark Sprague, Ed Stellwag; Guests; Lori Lee.
3. Subcommittees established during the year (include progress and/or completion of work).

- Department of Computer Sciences Academic Program Review Subcommittee; Glascoff, McConnell, Stellwag. The subcommittee completed the review and reported to the full EPPC at the November 12th meeting with a recommendation to send a letter to Academic Affairs, recommending the Department of Computer Sciences provide an addendum to their response to the external reviewers’ report, outlining the department’s priorities in a three-year action plan.

- Department of Educational Leadership (LEED) Academic Program Review Subcommittee; Smith, Popke and Stellwag. The subcommittee completed the review and reported to the full EPPC at the March 18th special meeting and found that the documents associated with the academic program review of this unit were in good order.

- Higher, Adult and Counselor Education (HACE) Unit Academic Program Review Subcommittee; Das, Thomas, and Stellwag. The subcommittee completed the review and reported to the full EPPC at the March 18th special meeting and expressed concern about the lack of specific target dates for actionable plans in their response under headings related to 1) refinement and documentation of a clear cohort and course delivery model, 2) course rotation, and 3) efficient course delivery. The subcommittee's report prompted a motion, which was approved, to request HACE to provide a revised response including specific dates for actionable items described under response headings 1) refinement and documentation of a clear cohort and course delivery model; 2) course rotation discussion, and 3) efficient course delivery.

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

- Approved the request to Establish a Doctor of Nursing Practice (DNP) degree program in the College of Nursing.
- Approved EPPC’s co-sponsorship of the Program Planning workshop organized by the Office of Academic Program Planning and Development and held on September 7th and September 21st, 2012.
- Approved cancellation of the Assistive Technology Certification in the Department of Occupational Therapy (OCCT) and movement of the certificate to the Department of Special Education (SPED).
- Approved the request for the addition of a Teaching English as a Second Language (TESOL) Certificate in the Department of English.
- Approved the discontinuation of the Minor in Worksite Health Promotion in the M.A. Program in Health Education and Promotion, Department of Health Education and Promotion.
- Recommended that the Faculty Senate Governance Committee consider the question of workload credit for a faculty member who chairs a thesis or dissertation before the conclusion of the 2012 – 2013 academic year.
- Recommended the Department of Computer Sciences provide an addendum to their response to the Unit Program reviewer’s external reviewers’ report, outlining the department’s priorities in a three-year action plan.
- Approved the proposal to establish a certificate program for teaching English at the two-year college level in the Department of English.
- Approved termination of Certificate in Employee Assistance Program in the Department of Addictions and Rehabilitation Studies.
- Requested the Task Force for Program Review to consider changes to the policy for program review as it pertains to programs not in code units and further requested that a report be returned to EPPC by its March meeting.
• Approved termination of Certificate Program in Urban Design, Department of Geography.
• Approved the renaming of the Department of Geography to Department of Geography, Planning and Environment.
• Approved the modification of concentrations within the Department of Geography’s BS degree in Urban and Regional Planning.
• Approved discontinuation of the BA in Communications within the School of Communication, College of Fine Arts and Communications.
• Approved the discontinuation of the BA in Music Therapy.
• Approved the discontinuation of the MS degree in Recreational Therapy Administration in the Department of Recreation and Leisure Studies.
• Reviewed Department of Educational Leadership (LEED) Academic Program Review and submitted a positive recommendation to the Office of Academic Program Planning and Development.
• Reviewed the Higher, Adult and Counselor Education (HACE) Unit Academic Program Review and requested HACE to provide a revised response including specific dates for actionable items described under response headings 1) refinement and documentation of a clear cohort and course delivery model; 2) course rotation discussion, and 3) efficient course delivery.
• Approved discontinuation of the BA in Women’s Studies.
• Approved the changes in the policy for program review recommended by the Task Force for Academic Program Review as they pertain to the review of programs that are not in code units.
• Approved permission to plan MA in Communication distance education degree program in School of Communication.
• Approved permission to plan MA Ed Middle Grades Education and MA Ed Elementary Education distance education degree programs.
• Approved name change of PhD in Technical and Professional Discourse to PhD in Rhetoric, Writing, and Professional Communication in the Department of English.
• Approved discontinuation of the Master in Social Work distance education sites in Elizabeth City and Wilmington in the School of Social Work.
• Approved the authorization to plan Master’s of Community Planning degree in the Department of Geography.
• Approved the name change of the MA in General-Theoretic to the MA in Industrial and Organizational Psychology and changes to Graduate Catalog to reflect a series of changes to graduate programs in the Department of Psychology.
• Approved authorization to establish a BS in University Studies degree program.
• Approved authorization to plan a BS in University Studies distance education degree program.
• Approved authorization to establish a BS in University Studies distance education degree program.

5. Reports to the Faculty Senate (include dates and resolution numbers).
• September 2012, Faculty Senate Resolution #12-83
• November 2012, Faculty Senate Resolution #12-96
• December 2012, Faculty Senate Resolution #12-109
• January 2013, Faculty Senate Resolution #13-05
• February 2013, Faculty Senate Resolution #13-19
• March 2013, Faculty Senate Resolutions #13-43 and #13-44
• April 2013, Faculty Senate Resolutions #13-53, #13-54 and #13-56

6. Business carried over to next year (list in priority order).
- Discuss establishment of committee goals for the academic year.
- Re-initiate discussion of the formulation of a policy to provide credit for faculty supervision of thesis/dissertation.
- Academic program review documents examination for the for Unit Academic Program Review of Department of Technology Systems in the College of Technology and Computer Science:
- Academic program review documents examination for Unit Academic Program Review of Department of Geological Sciences in the Harriot College of Arts and Sciences
- Academic program review documents examination for Unit Academic Program Review of Counselor Education Program in the Department of Higher, Adult and Counselor Education in the College of Education.
- Prepare for committee involvement in proposed Bachelor of Science University Studies degree programs as referenced in Faculty Senate Resolution #13-55 noted below:

#13-55 Resolution on the proposed Bachelor of Science University Studies degree programs that reads as follows: The Faculty Senate directs the Chair of the Faculty to charge the Educational Policies and Planning Committee (EPPC) to:

1. Create, in consultation with the University Curriculum Committee, a clear standard by which the Faculty Oversight Committee will be able to judge whether the proposed Bachelor of Science in University Studies (BSUS) thematic core has attempted to circumvent an existing major. The definition should take into consideration not only existing majors' major requirements but also existing majors' cognate requirements and (if applicable) foreign language requirements.
2. Define precisely what the Faculty Oversight Committee’s authority and responsibility are.
3. Report to the Faculty Senate, at the first meeting of the Spring 2014 semester about the progress and implementation of the standard and authority and responsibility of the Oversight Committee.
4. Conduct a regular audit of a sample of BSUS degrees to ascertain whether the standard has been applied correctly and consistently, to recommend corrective action if the audit finds flaws or inconsistencies, and to report the audit results to the Faculty Senate at the first meeting of the spring semester of the year in which the audit is conducted.
5. The Faculty Oversight Committee should be a part of the academic program review.

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
   A. Charge: Appropriate
   B. Personnel: The members of the committee performed their duties in a highly professional manner, working diligently to accomplish the work of the committee even when called on to perform extra tasks. Their efforts were laudable and reflect very positively on their commitment to excellence in university service.
   C. Attendance: Attendance was generally very good with the exception of the student body representative who missed all the meetings.
   D. Responsibilities: Appropriate.
   E. Activities: Appropriate

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.
   None. This committee and its members performed their duties excellently.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? No

Signed: Ed Stellwag, Chairperson
         DeeDee Glascoff, Secretary