

"The committees' annual reports shall be composed by the committee officers according to the official form and submitted to the Faculty Senate office for duplication and distribution to the Chair of the Faculty, the Chair of the Committee on Committees, the present members of the committee, and the new members of the committee whose terms begin next academic year. Copies of the committees' annual reports will be kept on file in the University Archives, Faculty Senate office, and made available electronically on the Faculty Senate web site. Upon request, copies of committees' annual reports shall be made available by the Faculty Senate office."

ECU Faculty Manual, Part II, Section II. <http://www.ecu.edu/cs-acad/fsonline/customcf/currentfacultymanual/part2section2.pdf>

EAST CAROLINA UNIVERSITY FACULTY SENATE ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT

2012-2013 Academic Year

Faculty Governance Committee

1. Membership:

Elected: George Bailey (vice-chair), Charles Boklage (secretary), Nelson Cooper, Edson Justiniano, Marianne Montgomery, Andrew Morehead, Catherine Rigsby, Marianna Walker (chair),

Ex-officio: Sheila Bunch, Chancellor's Rep; Marilyn Sheerer, Provost & VCAA; Phyllis Horns, VCHS; Ron Mitchelson, VCRGS; Mark Sprague, Faculty Chair; Cheryl McFadden, Fac Sen Rep

2. Meeting Dates: members present

8/29/12: Bailey, Boklage, Cooper, Justiniano, Montgomery, Morehead, Rigsby, Walker, Bunch, Sheerer, Horns, Mitchelson, Sprague, McFadden

9/12/12: Bailey, Boklage, Cooper, Justiniano, Montgomery, Rigsby, Walker, Bunch, Sheerer, Mitchelson, Sprague, McFadden

9/26/12: Bailey, Boklage, Cooper, Justiniano, Montgomery, Morehead, Walker, Horns, Mitchelson, Sprague, McFadden

10/10/12: Bailey, Boklage, Cooper, Justiniano, Montgomery, Morehead, Rigsby, Walker, Bunch, Sheerer, Sprague, McFadden

10/24/12: Bailey, Boklage, Cooper, Justiniano, Montgomery, Morehead, Walker, Bunch, Mitchelson, McFadden

11/14/12: Bailey, Boklage, Cooper, Montgomery, Morehead, Rigsby, Sheerer, Horns, Sprague, McFadden

11/28/12: Bailey, Boklage, Cooper, Justiniano, Montgomery, Morehead, Rigsby, Walker, Bunch, Horns, Mitchelson, Sprague, McFadden

12/12/12: Bailey, Cooper, Justiniano, Montgomery, Morehead, Walker, Bunch, Mitchelson, Sprague, McFadden

01/23/13: Bailey, Cooper, Justiniano, Montgomery, Morehead, Walker, Sheerer, Horns, Sprague, McFadden

02/13/13: Bailey, Boklage, Cooper, Justiniano, Morehead, Rigsby, Walker, Horns, Sprague

02/20/13: Bailey, Boklage, Justiniano, Montgomery, Morehead, Rigsby, Walker, Bunch, Sheerer, Horns, Mitchelson, Sprague, McFadden

02/27/13: Bailey, Boklage, Justiniano, Montgomery, Morehead, Rigsby, Walker, Bunch, Horns, Mitchelson, Sprague, McFadden

04/10/13: Bailey, Boklage, Cooper, Justiniano, Montgomery, Marianna Walker, Horns, Mitchelson, Sprague, McFadden

04/24/13: Bailey, Boklage, Cooper, Justiniano, Montgomery, Morehead, Walker, Mitchelson, Sprague, McFadden

05/01/13: Bailey, Boklage, Cooper, Montgomery, Morehead, Walker, Horns, Mitchelson, Sprague, McFadden

05/08/13: Bailey, Boklage, Justiniano, Montgomery, Morehead, Walker, Sprague, McFadden

05/20/13: Bailey, Boklage, Cooper, Montgomery, Morehead, Walker, Mitchelson, Sprague

Gold Star: ONLY Prof Bailey never missed a meeting.

3. Subcommittees established during the year (include progress and/or completion of work).

Although there were numerous instances of subdividing work, no subcommittees were formally established.

4. Accomplishments during the year, especially as addressed through committee goals.

This list includes agenda items and does not include items of business that were brought up and taken care of in the form of “new business” – these items were not reflected in the agenda.

All recommendations were sent to Faculty Senate -

- * Review of Interim Regulation (for formal faculty advice) - Promoting Objectivity in Research funded under Public Health Service Grants or Cooperative Agreements or Contracts
- * Review of Part II, Section IV (Graduate School Governance)
- * Preparation for revisions to Part VII, Section III (Research Misconduct)
- * Discussion of Part IX – Tenure and Promotion Policies (formerly Appendix D)
- * Discussion of Part X – PAD (formerly Part XII)
- * FM Part IV. Academic Integrity
- * FM ‘Appendix B’_POLICY FOR PERFORMANCE REVIEW OF TENURED FACULTY
- * Update on Unit Codes (voting eligibility & editorial revisions)
- * Post-tenure review process – (Faculty Manual Part IX, Section II)
- * IDEA Chair Survey - Evaluating the revised version used in 2012
- * Post-Tenure Review Guidelines
- * Preparation of formal faculty advice on proposed Regulation on Individual Conflicts of Interest and Commitment Including External Activities For Pay
- * Additional Proposed Revisions to the *ECU Faculty Manual*, Part VII, Faculty Research and Scholarship, Section III. Regulation on Research Conduct
- * Faculty Manual Part IX, Section I (Appellate Committee changes – Hearing, Due Process, and Reconsideration) – Remaining changes to Hearing section – Consider changes to “corrective action” in this section. Due Process and Reconsideration – completed review.

5. Reports to the Faculty Senate (include dates and resolution numbers). (All approved recommendations are linked below).

12-89 October 2, 2012

Formal faculty advice on revisions to the *ECU Faculty Manual*, Part II, Section IV. [Graduate School Organization](#).

12-90 October 2, 2012

Formal faculty advice on the [Interim Regulation on Promoting Objectivity in Research](#) funded under Public Health Service Grants or Cooperative Agreements or Contracts.

13-24 February 26, 2013

Revisions to the *ECU Faculty Manual*, Part VII, Section III. [Research Conduct](#).

13-25 February 26, 2013

[Checklist](#) for the Review of Unit Post Tenure Review Procedures by the Provost's Review Panel and a [sample format](#) for documenting the Criteria and Standards governing a Unit's Performance Review of Tenured Faculty, as required by the University of North Carolina General Administration and the *ECU Faculty Manual*.

13-26 February 26, 2013

Formal Faculty advice on [revisions to IDEA Chair Survey](#).

13-63 April 16, 2013

Formal faculty advice on additional revisions to the *ECU Faculty Manual*, Part VII, Faculty Research and Scholarship, Section III. [Regulation on Research Conduct](#).

6. Business carried over to next year (list in priority order).

Faculty Manual – Formal advice on COIC PRR (Conflicts of Interest and Commitment) and when approved – Faculty Manual links to COIC PRR (including reference language in the Faculty Manual).

Faculty Manual Part IX, Section I Tenure and Promotion – (Majority of this section was reviewed and changes made – Consider having George Bailey to serve as a consultant with Tenure and Promotion section before committee considers final approval. Changes to the appellate Committee changes – Hearing, Reconsideration, and Due Process are essentially completed with the exception of Hearing Committee and attention to “corrective action” – with input from Donna Payne). Consider having James Holloway lead the discussion on this Hearing section.

Faculty Manual Part X, Sections I and II – Personnel Action Dozier and Tenure and Promotion Schedule (these sections need to be compatible with FM Part IX (Tenure and Promotion) and reflect needed changes.

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
- A. Charge: Satisfactory
 - B. Personnel: excellent – all members are conscientious and dedicated to working in the best interests of the university

- C. Attendance: all elected members missed few meetings, for legitimate conflicts – Extra meetings scheduled – Good attendance
 - D. Responsibilities: Satisfactory - among the widest and deepest of all FS committee; a hard-working committee
 - E. Activities: Excellent
8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. None
9. Does the Committee's organizational meeting next year need to be earlier than the date set this year? No.

Marianna Walker, Chairperson

Charles Boklage, Secretary