Please forward the completed annual report to the Faculty Senate office via email (faculty senate@ecu.edu) no later than May 1, 2013. Thank you.

2012-2013 Academic Year

COMMITTEE: Teaching Grants

1. Membership (include ex-officio members). Donna Roberson, Chair; Carol Goodwillie, Vice Chair, Cynthia Bickley-Green, Secretary (resigned 2/7/13)
   REGULAR MEMBERS: Eric Shouse, Todd Finley, Donna Roberson, Sam Khoury, Hong-Bing Su, Dale Sauter, David Loomis, Carol Lust, Chris Carolan, Cynthia Bickley-Green, Carol Goodwillie, Ken Ferguson
   EX-OFFICIO MEMBERS—Ravi Paul, Tom Radaeke, Leonard Trujillo, Mary Farwell, Rick Williams, Tracy Tuten

Meeting Dates (include members present*).
Meeting Date: 9/6/12 4-5pm
   Person Presiding: Mark Sprague, Chair of Faculty Senate
   Members in attendance: Finley, Roberson, Khoury, Su, Loomis, Bickley-Green, Goodwillie, Ferguson
   Ex-officio members in attendance: Radaeke, Williams

Meeting Date: 10/11/12 2-4pm
   Person Presiding: Donna Roberson, Chair of Committee
   Members in attendance: Khoury, Su, Sauter, Ferguson
   Ex-Officio members in attendance: Williams, Tuten

Meeting Date: 2/7/13 2-4:45pm
   Person Presiding: Donna Roberson, Chair of Committee
   Members in attendance: Shouse, Finley, Su, Goodwillie, Ferguson
   Ex-officio members in attendance: Paul, Radaeke, Trujillo, Farwell, Williams
   Members participating electronically: Khoury, Lust, Sauter, Tuten (ex-officio)

3. Subcommittees established during the year (include progress and/or completion of work). none

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.
   Goal: recommend proposals and receive funding for recommended projects: Provost Sheerer informed the committee that there were $110,000 available for the Teaching Grants, that was well-received but in order to increase the number of proposals that could be funded a cap on amount of summer stipend was discussed. The Committee recommended to the Faculty Senate, and that body approved a $10,000 cap on summer stipends for awardees (see #5 below). 35 proposals were received. 22 proposals were ranked in order from highest score to lowest and recommended for funding. 6 proposals were not scored due to nonconformity with the proposal guidelines (most specifically, failure to double-space the document). 7 proposals were not scored due to not meeting the criteria for the award (research project, request was curriculum development or "work as usual" in nature, etc).
All faculty who submitted proposals received feedback as to the rank amongst proposals or reasons for not being considered. We received feedback from Provost Sheerer and Vice-Chancellor Horns on 2/19/13 approving all recommended proposals. With the $10,000 cap, there were 10 proposals funded with the available funds.

Goal: revision of the proposal packet: The proposal packet was revised for clarity and to include the cap and a call went forth to the faculty via email 11/7/12.

5. Reports to the Faculty Senate (include dates and resolution numbers). 11/6/12
Resolution brought forward and approved by the Faculty Senate to limit summer stipends to no more than $10,000

6. Business carried over to next year (list in priority order). Further revision of the proposal packet including more descriptions of appropriate/inappropriate proposals.

   New business: discussion to limit the number of applicants per proposal to ONE as a means to increase number of funded proposals. (history: some proposals had more than one applicant and all had to receive the summer stipend if awarded. This limited the number of funded proposals due to cost of salary, even with the $10,000 cap).

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).
   A. Charge: accomplished
   B. Personnel: spirit of collegiality noted among committee members, work accomplished efficiently and with care
   C. Attendance: all meetings held as scheduled, quorum met
   D. Responsibilities: completed all assigned tasks
   E. Activities:

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. none

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? no

If yes, when do you prefer: ____________________________

Signed: Chairperson [Signature] 3/14/13

Secretary [Signature] 3/24/13