1. Membership (include ex-officio members).
Sharon Ballard, Crystal Chambers, Puri Martinez, Derek Maher (Vice-chair), Jeff Popke, Elizabeth Swaggerty (Secretary), Britton Theurer (Chair). Ex-officio: Mark Sprague, Marianna Walker, Catherine Rigsby.

2. Meeting Dates
(include members present and those who contributed to committee action, but were not at the meeting)

3. Subcommittees established during the year (include progress and/or completion of work).

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.
Decided not to change language for resubmission of Admission and Retention Policies Committee charge per Chancellor Ballard’s concerns. Reported such to FS on 9/10/13. Initiated work toward 50th anniversary celebration of ECU Faculty Senate and Faculty governance. Approved “Find your Fit” flow chart of standing committees (created by Lori Lee). Filled committee vacancies.

5. Reports to the Faculty Senate (include dates and resolution numbers).
9/10/13: Elections for the following committees: Appellate Grievance Board, Appellate Reconsideration, and Faculty Assembly. 10/1/13: Elections for the following committees: Appellate Hearing, Faculty Grievance, Graduate Council. 11/5/13: Elections for Appellate Hearing Committee. 2/7/14: Delegates elected to Faculty Assembly. 4/22/14: Elections for all Academic, Administrative, Appellate, and Student Union Committees.

6. Business carried over to next year (list in priority order).
Recommendations for committee report include
1. Looking at fixed-term committee participation,
2. Increasing administrative support for faculty volunteerism,
3. Faculty Senate resolution for course buy-out for faculty officers,
4. Exploring how Qualtrics might aid committee volunteering,
5. Talking to units that are not participating as actively. Find our why. Broader unit participation equals more opportunity for influence.
7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).
   A. Charge: Appropriate.
   B. Personnel: Active and conscientious.
   C. Attendance: Quorums on all but the April 8th irregularly scheduled meeting.
   D. Responsibilities: Reasonable, achievable; but challenging to solicit committee volunteers.
   E. Activities: Our work would be impossible without the organizational work and guidance of Lori Lee. Also the secretary (Elizabeth Swaggerty) and vice-chair (Derek Maher) worked particularly hard to facilitate the committee’s work.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? No

Signed: Chairperson

Secretary Elizabeth Saggerty