## COMMITTEE: Foundations Curriculum and instructional Effectiveness

### 1. Membership (include ex-officio members).

<table>
<thead>
<tr>
<th>Regular Members (with vote)</th>
<th>Academic Unit</th>
<th>Term</th>
<th>Office Location</th>
<th>Mail #</th>
<th>Office #</th>
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</thead>
<tbody>
<tr>
<td>Karen Vail Smith Vice Chair</td>
<td>Health &amp; Human Perf.</td>
<td>2014</td>
<td>Belk Bldg 3206</td>
<td>529</td>
<td>328-0026</td>
</tr>
<tr>
<td>George Bailey Chair</td>
<td>Philosophy</td>
<td>2014</td>
<td>Brewster A330</td>
<td>562</td>
<td>328-6121</td>
</tr>
<tr>
<td>Chris Shea</td>
<td>Education Theatre and Dance</td>
<td>2014</td>
<td>Speight 221</td>
<td>504</td>
<td>328-1134</td>
</tr>
<tr>
<td>Andrea Heilman</td>
<td>English</td>
<td>2015</td>
<td>Bate 2109</td>
<td>555</td>
<td>328-6374</td>
</tr>
<tr>
<td>Michael Albers</td>
<td>Physics</td>
<td>2015</td>
<td>Howell Sc. E308</td>
<td>563</td>
<td>328-6894</td>
</tr>
<tr>
<td>Gregory Lapicki</td>
<td>Music</td>
<td>2016</td>
<td>Fletcher 123</td>
<td>506</td>
<td>328-1245</td>
</tr>
<tr>
<td>Douglas Monroe</td>
<td>Biology</td>
<td>2016</td>
<td>Howell Sc. N-105</td>
<td>551</td>
<td>328-6313</td>
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<th>Ex-officio Members (with vote)</th>
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<th>Mail #</th>
<th>Office #</th>
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<tbody>
<tr>
<td>Gerald Prokopowicz Rep. of Chancellor</td>
<td>Brewster A-307</td>
<td>554</td>
<td>328-1027</td>
</tr>
<tr>
<td>Rita Reaves Rep. of Provost and VC for Academic Affairs</td>
<td>Ragsdale 200B</td>
<td>536</td>
<td>328-1418</td>
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<tr>
<th>OPEN Rep. of VC for Research and Graduate Studies</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marieke VanWilligen Rep. of Chair of the Faculty</td>
<td>Sociology Brewster B-103B</td>
</tr>
<tr>
<td>Puri Martinez Rep. of Fac Senate</td>
<td>Foreign Lang. Bate 3308</td>
</tr>
</tbody>
</table>

| OPEN Rep. of Student Body | |
|--------------------------| |

### 2. Meeting Dates:
August 25, 2013:

Person PRESIDING: Mark Sprague.

REGULAR MEMBERS IN ATTENDANCE: Karen Vail Smith, George Bailey, Andrea Heilman, Michael Albers, Gregory Lapicki, Doug Monroe, Jean-Luc Scemama

EX-OFFICIO MEMBERS IN ATTENDANCE: Marieke VanWilligen, Mark Sprague, Jayne Giesler,

EXCUSED: None

ABSENT: None

OTHERS IN ATTENDANCE: Lori Lee

September 16, 2013

PERSON PRESIDING: George Bailey


EX-OFFICIO MEMBERS IN ATTENDANCE: Susan Beck Frazier, Marieke VanWilligen,

OTHERS IN ATTENDANCE: None

October 21, 2013

PERSON PRESIDING: George Bailey


EX-OFFICIO MEMBERS IN ATTENDANCE: Rita Reaves, Purification Martinez, Gerald Prokopowicz

OTHERS IN ATTENDANCE: Wendy Creasy, David Hisle, Jan Lewis

November 18, 2013

PERSON PRESIDING: George Bailey

REGULAR MEMBERS IN ATTENDANCE: Michael Albers, Douglas Monroe, Jean-Luc Scemama.

EX-OFFICIO MEMBERS IN ATTENDANCE: Rita Reaves, Gerald Prokopowicz, Marieke VanWilligen

OTHERS IN ATTENDANCE: Dr. Susanne Jones, Dr. Marylaura Papalas,

February 3rd 2014
PERSON PRESIDING: Karen Vail-Smith

REGULAR MEMBERS IN ATTENDANCE: Michael Albers, Chris Shea, Douglas Monroe, Jean-Luc Scemama.

EX-OFFICIO MEMBERS IN ATTENDANCE: Marieke VanWilligen, Purification Martinez

OTHERS IN ATTENDANCE: Dr. Marianne Montgomery, Dr. Solvig Bossa.

February 17 2014

PERSON PRESIDING: George Bailey


EX-OFFICIO MEMBERS IN ATTENDANCE: Marieke VanWilligen, Purification Martinez, Rita Reaves

OTHERS IN ATTENDANCE: Dr. Derek Maher, Ms. Mary Beth Corbin, Dr. Anuradha Mukherji, Dr. Intae Yoon, Dr. Shouse Eric, Dr. MARY Nyangweso, Dr. Calvin Mercer.

March 17th, 2014

PERSON PRESIDING: George Bailey


EX-OFFICIO MEMBERS IN ATTENDANCE: Marieke VanWilligen, Purification Martinez, Gerry Prokopowitz

OTHERS IN ATTENDANCE: Derek Maher

March 31st, 2014

PERSON PRESIDING: George Bailey

REGULAR MEMBERS IN ATTENDANCE: Michael Albers, Chris Shea, Karen Vail-Smith, Jean-Luc Scemama.

EX-OFFICIO MEMBERS IN ATTENDANCE: Marieke VanWilligen, Purification Martinez, Gerald Prokopowitz, Rita Reaves

OTHERS IN ATTENDANCE: Dr. Becky Whitley, Dr. Sharon Mallette, Dr. Josie Bowman, Dr. Calvin Mercer, Dr. Beth Bee, Dr. Jeffrey Popke, Dr. Lee Grubb, Dr. John Tucker, Dr. Marieke VanWilligen.

April 21st, 2014

PERSON PRESIDING: George Bailey
REGULAR MEMBERS IN ATTENDANCE: Michael Albers, Chris Shea, Karen Vail-Smith, Jean-Luc Scemama.

EX-OFFICIO MEMBERS IN ATTENDANCE: Marieke VanWilligen, Purification Martinez, Gerald Prokopowitz, Rita Reaves

OTHERS IN ATTENDANCE: Kim Larson, Sharon Ballard, Jill Carlson, Teal Darkenwald, Marianne Montgomery, Linda Cop, Michael Drought.

3. Subcommittees established during the year (include progress and/or completion of work).

Subcommittee chaired by Dr. Bailey to respond to UNC-GA’s call for proposals for the use of ePortfolios and other measures for assessing core competencies. The subcommittee met once. A proposal (attached) was submitted but not acted on the UNC-GA. The College of Education also submitted a proposal.

For 2014-2015: Subcommittee to review UNIV 1000 and COAD 1000 chaired by Dr. Maher.

4. Accomplishments during the year, especially as addressed through committee goals.

Dr. Bailey presented Four SPOTS workshops during Fall 2013. The attendance at each workshop was approximately 10 persons. It was explained that surveys do not provide answers but only raise questions. In the long term, tenure committees will have access to SPOT survey. Procedure needs to be developed so the committee can ask the department chair about investigations resulting from questions raised by SPOT survey results.

Dr. Maher presented the report of a committee that spent one and a half year discussing proposed the new UNIV 1000 course. There are 3 models nation-wide for these types of course: extended orientation model (COAD) Academic rigorous discipline, seminar academic model Hybrid Model

Dr. Maher proposed that academic credit be withdrawn from COAD 1000

The committee decided to table the proposal until a representative from student affair participates to the discussion.

A Foundations Curriculum and Instructional Effectiveness subcommittee is to develop actions that could be recommended to improve critical thinking:

Collect student products
Create matrix to assess products
Assess critical thinking and one of the 3 goals or the 3 goals but not across everything. Assessment needs to be representative not obligatory massive.

The committee reviewed the UNC-GA list of approved transfer courses.

5. Reports to the Faculty Senate (include dates and resolution numbers).
Faculty Senate Resolution #13-13
Approved by the Faculty Senate: January 29, 2013
Approved by the Chancellor: pending
Revisions to the Foundations Curriculum and Instructional Effectiveness Committee Charge
(Additions are noted in bold print.)

1. Name: Foundations Curriculum and Instructional Effectiveness
2. Membership: 8 elected faculty members. Ex-officio members (with vote): The Chancellor or an appointed representative, the Provost or an appointed representative, the Vice Chancellor for Research and Graduate Studies or an appointed representative, the Chair of the Faculty, one faculty senator selected by the Chair of the Faculty, and one student member from the Student Government Association. The chair of the committee may invite resource persons as necessary to realize the committee charge. The chair of the committee may appoint such subcommittees as he or she deems necessary.
3. Quorum: 4 elected members exclusive of ex-officio.
4. Committee Responsibilities:
   A. The committee recommends policies to improve and advance faculty teaching and student learning.
   B. The committee promotes teaching excellence and recommends means to identify faculty teaching success, including development of peer review instruments for teaching face-to-face and distance education courses. The committee assists units requesting aid in developing teaching evaluation instruments for personnel decisions. The committee recommends policies and programs to improve the physical environment in which teaching occurs. The committee provides a forum for faculty opinion concerning the design of new academic buildings and renovation of existing academic buildings.
   C. The committee makes recommendations regarding proposed changes, including individual courses, in the Foundations Curriculum. The committee makes recommendations to the Faculty Senate regarding proposed changes in the Foundations Curriculum requirements.
   D. The committee reviews the annual report of the Director of the Writing Across the Curriculum Program and the Dean of The Honors College.
   E. The chair or appointed representative serves as an ex-officio member of the University Athletics Committee and Honors College Advisory Committee.
   F. The Committee reviews at least annually those sections within the University Undergraduate Catalog and University Graduate Catalog that correspond to the Committee’s charge and recommends changes as necessary.
   G. The chair or appointed representative serves as ex-officio member on the University Online Quality Council.
5. To Whom The Committee Reports: The committee reports to the Faculty Senate its recommendations of policies, procedures, and criteria cited above. The committee recommends curricular changes in Foundations Curriculum to the Faculty Senate.
6. How Often The Committee Reports: The committee reports to the Faculty Senate at least once a year and at other times as necessary.
7. Power Of The Committee To Act Without Faculty Senate Approval: None
8. Standard Meeting Time: The committee meeting time is scheduled for the third Monday of each month.

13-45 Curriculum matters included in the March 8, 2013 Foundations Curriculum and Instructional
Effectiveness Committee meeting minutes.

13-61 Revisions to the University Undergraduate Catalog, Section: Undergraduate Studies: Academic Advisement, Progression and Support Services, Subsection: Student Progression in reference to Liberal Arts Foundations Program.


September 16, 2013 Faculty Senate meeting: Discussion of SPOTS in “Professor Martinez (Foreign Languages) asked who would see the results of the survey and would it be used for faculty evaluation. Professor Dotson-Blake said the data would only be viewed by the personnel in the Service Learning office and not used for faculty evaluation. Professor Bailey stated that there needs to be limitation of use established and that the Faculty Senate should not be approving it. He stated that the assessment tool needed to be reviewed by the Foundations Curriculum and Instructional Effectiveness Committee in which he chairs.”

13-77 Curriculum matters acted on and recorded in the September 16, 2013 Foundations Curriculum and Instructional Effectiveness Committee meeting minutes, including Foundations Humanities credit for FORL 2520, French Cinema Classics; Global Diversity Credit for ANTH 1050, Global Understanding, ANTH 2010, Societies Around the World, ANTH 2200, Introduction to Cultural Anthropology, ANTH 3002, Cultures of East Asia, ANTH 3003, Cultures of Africa, ANTH 3004, Cultures of the South Pacific, ANTH 3013, Cultures of Mainland Southeast Asia, ANTH 3016, Cultures of the Caribbean, ANTH 3017, Cultures of Mexico and Guatemala, ANTH 3018, Cultures of South and Central America, ANTH 3200, Women’s Roles in Cross-Cultural Perspective, ETHN 2001, Introduction to Ethnic Studies, GEOG 2110, World Geography – Less Developed Regions; and Domestic Diversity Credit for ANTH 3005, North American Indians (approved by chancellor).

Dec. 3, 2013 Faculty Senate meeting: “Faculty Chair Sprague, the Faculty Senate and its committees (namely the Foundations Curriculum and Instructional Effectiveness Committee) must play a primary role in establishing how our campus will implement and assess these competencies, though the system-wide assessment is not likely to be embedded in our courses.”

Dec. 3, 2013 Faculty Senate meeting: Professor George Bailey (Philosophy), Chair of the Committee presented first a Diversity Course Report on courses approved by the Chancellor and currently in the University Undergraduate Course Catalog. He noted this report was in response to the Chancellor’s delay of graduation requirements included in Senate resolution #12-75 Recommendation establishing Domestic and Global Diversity Course Requirements and request that formal faculty advice be provided by the Committee on the sufficiency of available diversity courses.

Professor Bailey then presented curriculum matters acted on and recorded in the October 21, 2013, and November 18, 2013 Committee meeting minutes, including requests for domestic diversity course designation for PSYC 2777, ENGL 4340, ENGL 3240, ENGL 3250, ENGL 3260, ENGL 3300; global diversity course designation for ENGL 2400, ENGL 3280, FORL 2520, ENGL 3290; and foundations course designation for ANTH 1200 (social science), ATMO 1300 (cross-listed with) GEOG 1300 (natural science) and FORL 2690 (humanities). There was no discussion and the curriculum matters were approved as presented.

#13-103 Curriculum matters acted on and recorded in the October 21, 2013,
and November 18, 2013 Committee meeting minutes, including requests for domestic diversity course designation for PSYC 2777, ENGL 4340, ENGL 3240, ENGL 3250, ENGL 3260, ENGL 3300; global diversity course designation for ENGL 2400, ENGL 3280, FORL 2520, ENGL 3290; and foundations course designation for ANTH 1200 (social science), ATMO 1300 (cross-listed with) GEOG 1300 (natural science) and FORL 2690 (humanities). Disposition: Chancellor (approved).

#13-104 Recommendations on Universal General Education Transfer Component Core Courses, including:

1. Approval of the list of universal general education transfer component core courses.
2. Approval of the recommendation that ECU develop, publish, and maintain selected four-year degree plans identifying community college courses that provide pathways leading to associate degree completion, admission into the major, and baccalaureate completion.

   Note: ECU initiated this action some time ago. At least 20 ECU degree programs have bi-lateral agreements with specific community colleges that enable seamless transfer from the community college into the ECU major. The university adopted a policy that governs the creation of such agreements (Approval and Review of Bilateral Agreements, REG02.07.04). This agreement complies with SACS: Comprehensive Standard 3.4.4: Acceptance of Academic Credit and Comprehensive Standard 3.4.7: Consortial Relationships/ Contractual Agreements; Collaborative Academic Arrangements: Policy and Procedures.

3. Approval of the recommendation that the two systems will work together to maintain currency and effectiveness of the agreement.

Revised Community College Articulation Agreement (Draft revision 10-9-13); Associate in Arts Standard Draft; Associate in Sciences Standard Draft; Transfer Course List Updated for Fall 2014 Disposition: Chancellor.

13-103 Curriculum matters acted on and recorded in the October 21, 2013 and November 18, 2013 Committee meeting minutes, including requests for domestic diversity course designation for PSYC 2777, ENGL 4340, ENGL 3240, ENGL 3250, ENGL 3260, ENGL 3300; global diversity course designation for ENGL 2400, ENGL 3280, FORL 2520, ENGL 3290; and foundations course designation for ANTH 1200 (social science), ATMO 1300 (cross-listed with) GEOG 1300 (natural science) and FORL 2690 (humanities). 13-104 Recommendations on Universal General Education Transfer Component Core Courses.

14-24 Curriculum matters included in the Foundations Curriculum and Instructional Effectiveness Committee meeting minutes of February 3, 2014, including approval for global diversity designation for ENGL 2050, ENGL 2760, ENGL 3720, FILM 3900, and FILM 3901 and domestic diversity designation for ENGL 2700, ENGL 2740, ENGL 4710, ENGL 4730, ENGL 4740, and FILM 4920. Disposition: Chancellor (approved).

14-36 Curriculum matters acted on during the Foundations Curriculum and Instructional Effectiveness Committee meeting of February 17, 2014, including approval for global diversity designation for FORL 1662, PLAN 1900, COMM 4185, 3390, 2050 and 1050, COMM 3180, domestic diversity designation for HMGT 1500, SOCW 2010, COMM 4135, COMM 3180, and Foundations Humanities credit for FORL 1662, RELI 2350 and 2340. Disposition: Chancellor (approved).
RECOMMENDATIONS on COAD 1000:

1. The Committee notes the following concerns that need to be addressed by both administrators and faculty:

   a. Appropriateness of giving academic credit for non-academic content.
   b. Lack of oversight of a for-credit course by an academic unit (when the course was created, an academic unit had oversight)
   c. Learning and other “life” needs of new students (“first year experience needs”).
   d. Evidence for or against the effectiveness of COAD 1000 vs. other approaches to addressing first year experience needs.

2. The Committee recommends that the Faculty Senate support the implementation of Section VI., “Primary Conclusions and Recommended Steps Forward,” of the “Final Report of the University 1000 Committee”, specifically, the report’s recommendations not yet implemented (highlighted below).

   VI. Primary Conclusions and Recommended Steps Forward

   What is known (from the literature in the field and from the experience of other universities) is that engaging students from the beginning of their academic careers is essential to their success and that engagement with faculty is most crucial.

   A first-year seminar program that ensures such active engagement, coupled with a robust assessment program designed to determine the effectiveness of that program, is essential for the future of our university.

   Although this committee did not reach an agreement to as to the specific model that would be best for East Carolina University and our students, we did agree – without dissent – that a high-quality first-year seminar is an important component of a strong first-year program, an important key to enhancing student success, and important to some performance metrics. The committee also agreed that, because the curriculum is the purview of the faculty, the final decision about how to implement a required first-year seminar must be handed over to the normal faculty governance channels, namely to the academic units, the Faculty Senate, and the various curriculum and academic standards committees on campus.

   The committee hopes that this report will be used as jumping off point for a campus-wide discussion concerning enhancing student success via first-year programs. Further, the members of the committee would welcome the opportunity to continue to participate in this important discussion and decision-making processes.

   The primary conclusions of this effort are intended to offer a path forward for utilizing the first-year seminar to improve key performance metrics while at the same time focusing on academic quality and introducing students to the life of the mind.

   The Committee recommends that the Faculty Senate support ECU taking the following next steps toward an integrated first-year program, specifically:

   1. Immediately begin a robust, longitudinal study of the effectiveness of first-year seminars at ECU. All sections of both the pilot academic/hybrid seminar and COAD 1000 should be assessed in a manner similar to other courses on campus, and a
controlled longitudinal study of the seminar program (based on well-defined outcomes/objectives) should be undertaken. Participation in the Pirate CREWS project would facilitate development of high quality assessment and evaluation instruments and appropriate use of the resulting data.

2. Begin in the FALL 2014 semester, the process of review of the models proposed herein and of the curriculum implications of requiring a first-year seminar of all incoming students. The UNIV 1000 committee offers this report as a starting point for that review and welcomes the opportunity to continue to participate in the important campus-wide discussion and decision-making. Because these are curricular proposals, this process must proceed through the existing curriculum review and implementation procedures as overseen by the Faculty Senate. A challenging first-year seminar that achieves the objectives outlined above would benefit all students; however, many degree programs leave students with no free electives that would allow for the additional requirement of a multi-credit first-year course. Creative solutions to this problem could involve a reassessment of program requirements, the use of existing course designations, and other issues that are within the purview of the faculty.

3. Before mandating that all students take a first-year seminar, a campus-wide decision must be made whether to offer a single or multiple seminar models.

4. The Committee recommends the formation of a subcommittee within the Foundations Curriculum and Instructional Effectiveness Committee to oversee the implementation of the next steps toward an integrated first-year program.

5. During the 2014/15 academic year, ECU will pilot 10 sections of the academic model and that units that serve the university in this way be held harmless for the loss of student credit hours due to teaching these low-enrollment courses. In addition, a rigorous study will be undertaken that measures the effect of these academic courses and the COAD 1000 sections. Relevant measures could include: freshmen-to-sophomore retention, GPA, percentage of students who declare a major, and perhaps others.

14-49 Curriculum matters acted on and recorded in the Foundations Curriculum and Instructional Effectiveness Committee meeting minutes of March 17, 2014, including approval of domestic diversity credit for HGMT 1500 and March 31, 2014, including approval of domestic diversity credit for HIST 1050, HIST 1051, HIST 3210, BUSS 2200, NURS 4906, SOCI 1010, SOCI 2110, SOCI 2111, SOCI 3100, SOCI 3219, SOCI 3326, SOCI 3400, SOCI 4327, SOCI 4341, SOCI 4345, SOCI 4347 and approval of global diversity credit for HIST 1031, HIST 3610, HIST 3614 HIST 3620, HIST 3630, GEOG 2100, GEOG 4320, NURS 4905, RELI 1690, RELI 2400, RELI 2500, RELI 2692, RELI 2693, RELI 2695, RELI 2696, RELI 3692, RELI 3698, RELI 3800, RELI 3896, RELI 3796, SOCI 3235. Disposition: Chancellor.

14-65 Curriculum matters acted on recorded in the Foundations Curriculum and Instructional Effectiveness Committee meeting minutes of April 21, 2014, including approval of domestic diversity credit for NURS 4210/4211 and DNCE 1000, global diversity credit for CDFR 4100, THEA 1000, and ART 1910(DE) and foundations humanities credit for ENGL 3070, ENGL 3080, ENGL 3090, ENGL 3950. Disposition: Chancellor.

6. Business carried over to next year (list in priority order).
Revision of assessment procedures for Foundations curriculum.
Policy for use of SPOTS; revisions of Faculty Manual requirements for use of teaching survey results.
Development of upper-level major-specific diversity courses.

7. **Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).**
   
   A. **Charge:** The charge was revised effective 2013-2014.
   B. **Personnel:** No changes needed.
   C. **Attendance:** It is difficult to find a time that all members can attend, especially since meetings often are two to two and a half hours long.
   D. **Responsibilities:** No changes are needed.
   E. **Activities:** No changes are needed.

8. **Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.**
   
   Ensure that matters addressed by the committee’s charge are routed to the committee for action.

9. **Does the Committee’s organizational meeting next year need to be earlier than the date set this year?** If yes, when do you prefer:
   
   No

   Signed: Chairperson - George Bailey