Faculty Governance Committee

1. **Membership:**
   Regular: Charles Boklage, Nelson Cooper (Vice Chair), Edson Justiniano (Chair), Derek Maher, Cheryl McFadden, Marianne Montgomery (Secretary), Andrew Morehead, John Stiller.
   Ex-officio: Shelia Bunch, Rep. of Chancellor; Marilyn Sheerer, Provost & VCAA; Phyllis Horns, VCHS; Ron Mitchelson, Interim VCRGS; Mark Sprague, Chair of the Faculty; OPEN, Rep. of Faculty Senate.

2. **Meeting Dates:**
   - 09/11/13: Cooper, Justiniano, Maher, McFadden, Montgomery, Morehead, Stiller, Bunch, Sheerer, Horns, Mitchelson, Sprague.
   - 09/25/13: Boklage, Cooper, Justiniano, Maher, McFadden, Montgomery, Morehead, Stiller, Sheerer, Mitchelson, Sprague.
   - 10/09/13: Boklage, Cooper, Justiniano, Maher, McFadden, Montgomery, Morehead, Stiller, Bunch, Sheerer, Horns, Sprague.
   - 01/15/14: Boklage, Justiniano, Maher, McFadden, Montgomery, Morehead, Stiller, Bunch, Horns, Sprague.
   - 01/22/14: Boklage, Cooper, Justiniano, Maher, McFadden, Montgomery, Morehead, Stiller, Horns, Mitchelson, Sprague.
   - 02/19/14: Boklage, Cooper, Justiniano, Maher, McFadden, Montgomery, Morehead, Stiller, Mitchelson, Sprague.
   - 02/26/14: Boklage, Justiniano, Maher, McFadden, Montgomery, Morehead, Stiller, Mitchelson, Sprague.
   - 03/26/14: Boklage, Cooper, Justiniano, Maher, McFadden, Montgomery, Morehead, Stiller, Sprague.
   - 04/02/14: Cooper, Justiniano, Maher, McFadden, Montgomery, Morehead, Stiller, Bunch, Sheerer, Mitchelson, Sprague.
   - 04/09/14: Boklage, Cooper, Justiniano, Maher, Montgomery, Morehead, Stiller, Sheerer, Mitchelson, Sprague.
   - 04/23/14: Boklage, Cooper, Justiniano, Maher, Morehead, Horns, Mitchelson, Sprague.
   - 04/30/14: Boklage, Cooper, Justiniano, Maher, Montgomery, Morehead, Stiller, Sprague.
   - 05/07/14: Boklage, Justiniano, Maher, McFadden, Montgomery, Morehead, Stiller, Horns, Mitchelson.
   - 05/14/14: Boklage, Justiniano, Montgomery, Morehead, Stiller, Sprague.

3. **Subcommittees established during the year:**
   Subcommittee on joint appointments: Boklage, Justiniano, Morehead, Sheerer.
   Subcommittee on unit code policy: Boklage, Justiniano, Morehead, Patricia Anderson, Edmund Stellwag (members), Maher, Sprague (resource persons).

4. **Accomplishments during the year, especially as addressed through committee goals.**
   Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.
   - Revised *Chancellor Survey Form for the Administrator Survey.*
• Discussed proposed *East Carolina University Regulation on Individual Conflicts of Interest Including External Activities for Pay.*
• Revised Part XII, Section IV of the *East Carolina University Faculty Manual.*
• Advised Faculty Grievance Committee on review of Part XII, Section I of *East Carolina University Faculty Manual.*
• Finalized review of Sections Prologue to VI of Part IX of the *East Carolina University Faculty Manual.*
• Issued Report of the Subcommittee on Unit Code Policy.

5. **Reports to the Faculty Senate:**

   October 1, 2013: Revisions to the *Chancellor Survey Form for the Administrator Survey.* Faculty Senate Resolution #13-74.

   November 5, 2013: Withdrawal of report *East Carolina University Regulation on Individual Conflicts of Interest Including External Activities for Pay.*

   February 4, 2014: Revisions to Part XII, Section IV, subsection II.B. of the *ECU Faculty Manual* relating to the Appellate Grievance Board and investigation record. Faculty Senate Resolution #14-19.

   April 15, 2014: Report of the Subcommittee on Unit Code Policy. Faculty Senate Resolution #14-56.

6. **Business carried over to next year (listed in priority order).**

   • Finalize review of Part IX, Section VII of *East Carolina University Faculty Manual.*
   • Bring revised Part IX of *East Carolina University Faculty Manual* to open forums.
   • Following forums, initiate approval process of new Part IX.
   • Continue to attentively monitor the implementation of the PPC and UCFS recommendations and address all shared governance issues associated with this process.
   • Follow up on specific recommendations included in the Report of the Subcommittee on Unit Code Policy.
   • Review and, where necessary, revise Parts VIII and X of the *East Carolina University Faculty Manual* to ensure compatibility with new Part IX.
   • Continue process of formal faculty advice on PRR/Part VIII, Section XII of *East Carolina University Faculty Manual* – Conflicts of Interest and Commitment and External Activities for Pay.
   • Review membership of fixed-term faculty on Senate committees.

7. **Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).**

   A. Charge: Adequate.
   B. Personnel: Excellent.
   C. Attendance: Excellent.
   D. Responsibilities: Adequate.
   E. Activities: Adequate.

8. **Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.**

   The committee operated the entire year short by one member as the Faculty Senate never appointed its representative. For a committee as important for the affairs of the Faculty as the
FGC, it is important that a full membership be maintained so as to guarantee as broad a representation as possible.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? If yes, when do you prefer:
Yes, the FGC could benefit from having its organizational meeting held as early as possible in the new Academic Year.

Such a proposal would, of course, require a rethinking of the standard meeting times of the several Faculty Senate committees. Traditionally, the scheduling of the FGC organizational meeting is based on the committee meeting on the 2nd Wednesday of each month and, consequently, its organizational meeting is held on the 2nd Wednesday of September. However, as a consequence of the steady increase in the volume of committee business, in recent years the FGC has had to meet twice a month (2nd and 4th Wednesdays) on a consistent basis. If the FGC would officially change its meeting schedule to twice a month and have this vary between 1st and 3rd, or 2nd and 4th Wednesdays of the month, depending on the calendar, it could have its organizational meeting on the first Wednesday of the Academic Year. The effect of this change would be to allow this important committee to start its work earlier in the year by anywhere from two to three weeks in comparison to the current schedule.

Signed: Chairperson Edson Justiniano
Secretary Marianne Montgomery