The committees’ annual reports shall be composed by the committee officers according to the official form and submitted to the Faculty Senate office for duplication and distribution to the Chair of the Faculty, the Chair of the Committee on Committees, the present members of the committee, and the new members of the committee whose terms begin next academic year. Copies of the committees’ annual reports will be kept on file in the University Archives, Faculty Senate office, and made available electronically on the Faculty Senate web site. Upon request, copies of committees’ annual reports shall be made available by the Faculty Senate office.

ECU Faculty Manual, Part II, Section II. http://www.ecu.edu/cs-acad/fsonline/customcf/currentfacultymanual/part2section2.pdf

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EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT

2013-2014 Academic Year

COMMITTEE: Libraries Committee

1. Membership (include ex-officio members).

<table>
<thead>
<tr>
<th>Membership (include ex-officio members)</th>
<th>9/18/2013</th>
<th>10/18/2013</th>
<th>11/20/2013</th>
<th>1/15/2014</th>
<th>2/19/2014</th>
<th>3/19/2014</th>
<th>4/16/2014</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert J. Campbell (Chair)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>100%</td>
</tr>
<tr>
<td>Gail Munde (Vice Chair)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>85%</td>
</tr>
<tr>
<td>Amy Lyndon (Secretary – 2013)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>42%</td>
</tr>
<tr>
<td>Patricia Dragon (Secretary – 2014)</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>100%</td>
</tr>
<tr>
<td>Chris Oakley</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>85%</td>
</tr>
<tr>
<td>Beth Kettermen*</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>85%</td>
</tr>
<tr>
<td>Richard Eakin</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>14%</td>
</tr>
<tr>
<td>Jan Lewis</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>85%</td>
</tr>
<tr>
<td>Jennifer Valko</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>85%</td>
</tr>
<tr>
<td>Qin Ding</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>100%</td>
</tr>
<tr>
<td>Imre Patyi</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>100%</td>
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<tr>
<td>Beth Thompson</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>71%</td>
</tr>
<tr>
<td>Joseph Thomas**</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>14%</td>
</tr>
</tbody>
</table>

* Represented Dr. Richard Eakin.
** Represented Jan Lewis.

2. Meeting Dates
   (include members present and those who contributed to committee action, but were not at the meeting)
   - September 18, 2013
   - October 18, 2013
   - November 20, 2013
   - January 15, 2014
   - February 19, 2014
   - March 19, 2014
   - April 16, 2014
3. Subcommittees established during the year (include progress and/or completion of work).

N/A

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

- On November 20, 2013 a set of five questions were sent to Mark Sprague regarding the tenure status of the librarians, the unit codes of both libraries, and the continued interim status of leadership at both the Joyner and Laupus Libraries. The majority of the questions could not be answered until the findings of the Fiscal Sustainability Committee were released, and the work of the Library Faculty Working Group has been completed.
- Committee members reviewed a faculty survey that was administered by both the Joyner and Laupus Libraries. Each committee member took the survey and relayed their comments to Jan Lewis. Committee members also encouraged their colleagues throughout the University to complete the survey.
- Dr. Gail Munde served as a member of the Library Space Task Force.
- Dr. Jennifer Valko participated in a library user experience study at Joyner Library.
- Dr. Chris Oakley participated in a library user experience study at Joyner Library.
- Dr. Robert Campbell participated in a library user experience study at Laupus Library.
- The following suggestions were submitted to the Scholarly Communications Committee. These suggestions were to serve as possible topics for workshops sponsored by the Scholarly Communications Committee. Those suggestions included:
  - Measuring the impact of scholarly publications.
  - Scholarly Social Media.
  - Breaking down the walls between academic and the general public.
- As an outcome from the submitted suggestions, two workshops on Measuring Research Impact have been scheduled through the Office of Faculty Excellence. Both workshops will be held on April 17, 2014. One workshop will take place at Laupus Library, while the other workshop will be held at Joyner Library.
- Approved the new use factor formula to apportion funds for monograph purchases at Joyner Library.
- Dr. Robert J. Campbell will serve on the Search Committee for the Director of Laupus Library.

5. Reports to the Faculty Senate (include dates and resolution numbers).

- On February 25, 2014, Dr. Robert Campbell reported the charge of Library Faculty Working Group to the Faculty Senate. Campbell also asked all senators to encourage their constituents to complete the faculty survey.
6. Business carried over to next year (list in priority order).
   - Unit Codes for Joyner and Laupus Libraries.
   - Serve as an advisory committee to the Scholarly Communications Committee.
   - Participate on the Library Space Task Force.
   - Review the results of Library Faculty Working Group.
   - Review status of Director’s positions at Laupus and Joyner Library.

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).

   A. Charge: The library committee represented the interests of librarians in terms of faculty status and tenure at East Carolina University.
   B. Personnel: Committee members were active throughout the year.
   C. Attendance: Voting members had 87% attendance.
   D. Responsibilities: Committee members showed willingness to volunteer in order to complete specific tasks throughout the academic year.
   E. Activities: See above.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? If yes, when do you prefer:

   Signed: Chairperson: Robert James Campbell, Ed.D.

   Secretary _________________________________

Please forward the completed annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 1, 2014.