Committee: Student Scholarships, Fellowships, and Financial Aid Committee

1. **Membership:** Chair, Carolyn Willis (Academic Library Services); Vice Chair, Yan-Hua Chen (Medicine); Secretary, Aysel Morin (Communication) and Michele Mendes (Nursing). Judy Wagner (Business); David Loy (Health and Human Performance); Elaine Yontz (Education). EX-OFFICIO Members (with vote): Julie Poorman (Director of Financial Aid); Melonie Bryan (Rep. of Provost and VC for Academic Affairs); Njina Randriampiry (Rep. of Chair of the Faculty); Cynthia Deale (Rep. of Faculty Senate); OPEN (Rep. of Student Body).

2. **Meeting Dates:**
   - 4/7/2014: Present: Willis, Chen, Mendes, Morin, Yontz, Wagner, Randriampiry, Deale, Poorman, Bryan. Loy contributed to the committee action, but were not at the meeting.

3. **Subcommittees established during the year (include progress and/or completion of work):**
   - Scholarship Workshop
   - Student Survey
   - Honors College
   - Review Catalogs
   - Scholarship Selection Rubric

4. **Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.**
   - Organized and held the Scholarship Workshop in January 2014;
   - Passed the motion to have Financial Aid filter and then invite the students to apply.
   - Compiled the draft report of the 2013 student survey results and released the 2014 student survey.
   - Discussed the management of the data collection of the student survey and created 5 categories in the analysis of the survey results.
   - Finalized the scholarship application form.
• Approved to increase the number of student awards for Tucker/Probey, Jenkins, and Chevrolet Scholarships. Approved to increase the amount of award for Tucker/Probey, Eastern NC, and Andrews Scholarships.
• Created an ECU Scholarship rubric form to help the review process.
• Discussed and awarded a total of 16 Scholarships including 5 for Tucker/Probey, 1 for Eastern NC, 1 for Andrews, 4 for Jenkins, and 5 for Chevrolet.
• Sent out award letters.
• Worked with the Honors College on Selection Sunday.

5. Reports to the Faculty Senate (include dates and resolution numbers).
   None

6. Business carried over to next year (list in priority order).
   • Check the status of the university scholarship software to streamline the scholarship selection process.
   • Review and discuss the report for the 2013 and 2014 student survey results and explore further surveys.
   • Review and discuss the Workshop feedback during the Workshop planning phase.
   • Modify the Scholarship Rubric and request the student information to be distributed in an Excel file to streamline the review process.

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).
   A. Charge: Appears appropriate
   B. Personnel: Committee worked well together
   C. Attendance: Good. Two meetings were held in April, 2014 to discuss and select the Scholarship awardees
   D. Responsibilities: The committee fulfilled its responsibilities
   E. Activities: The Committee’s workload was moderate, but appropriate to its charge.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.
   None

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? No

Signed: Chairperson, Carolyn Willis

Vice Chair, Yan-Hua Chen