1. Membership (include ex-officio members).

Elected Members
Jeff Popke, Chair
Robert Kulesher, Vice-Chair
Kirk St. Amant, Secretary (Fall semester)
Terry Atkinson
Todd Fraley
Guglielmo Fucci
John Given

Ex-Officio Members
Bonnie Mani, Secretary (Spring semester)
Susan Chapman
Kyle Fulk
Joe Gaddis
Rick Niswander
Rachel Roper
Gary Vanderpool
Wanda Wynne

2. Meeting Dates
(include members present and those who contributed to committee action, but were not at the meeting)

September 19, 2013
Jeff Popke, Todd Fraley, John Given, Robert Kulesher, Kirk St. Amant,
Terry Atkinson, Guglielmo Fucci, Joe Gaddis, Susan Chapman, Wanda Wynne, Rick
Niswander, Bonnie Mani, Rachel Roper, Kyle Fulk

October 17, 2013
Jeff Popke, Todd Fraley, John Given, Robert Kulesher, Kirk St. Amant,
Terry Atkinson, Guglielmo Fucci, Joe Gaddis, Susan Chapman, Wanda Wynne, Rachel
Roper, Kyle Fulk, Gary Vanderpool; Guest: Marilyn Sheerer, Provost

November 21, 2013 – meeting cancelled
3. **Subcommittees established during the year (include progress and/or completion of work).**

   Budget Primer Subcommittee: Atkinson, Kulesher, Popke, St. Amant

4. **Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.**

   Three items of business were carried over from 2012-2013:

   • *Finish the Budget Primer and use it to update the committee website*: Task was completed. The Budget Primer was presented to the Faculty Senate during the April 15 meeting, and is now available at the UBC website.

   • *Consolidate and regularize consulting role with Chancellor and Vice Chancellors*. Task is ongoing, with discussion this year focused on the role that UBC can play in the ‘fiscal sustainability’ process initiated by the UCFS. The Committee expects to be in communication with the Chancellor and VC for Administration and Finance once final state budget figures are released in May-June.

   • *Continue collecting entrepreneurial strategies and impediments, and publish report*. The 2012-2013 Entrepreneurial Strategies Subcommittee received just three responses after multiple e-mail requests to administrators. Rather than publish a report, the Committee forwarded these suggestions to the University Committee on Fiscal Sustainability, where the information was incorporated into their recommendations.
Additional accomplishments this year include the following:

- The Committee continued its practice of inviting administrators to report on budget matters. UBC received information from VC Niswander and Provost Sheerer (regarding allocation of budget cuts across divisions and colleges) and from VC Mitchelson (regarding the UCFS process).

- The Committee held a ‘Forum on Budget Matters’ on March 5, to provide an opportunity for the campus community to offer ideas and feedback on budget matters, pose questions to the committee, and engage in a conversation regarding budget principles and priorities. The Forum was videotaped and made available to the campus, and the presentation from the forum has been posted to the UBC website.

- The Committee developed a *Statement of Principles Regarding Budget Allocations* to guide the campus-wide conversation around budget matters. The *Statement* was adopted by the Faculty Senate (Resolution #14-40) on March 18.

- The Committee received findings from a study (undertaken by John Given with the assistance of Stephanie Coleman) of salary increases among university employees during 2013 calendar year. A summary of the findings was present to Faculty Senate during its April 15 meeting.

5. **Reports to the Faculty Senate (include dates and resolution numbers).**

April 15, 2014. Two items of information were presented to the Senate by the UBC Chair: 1) an introduction to the *Budget Primer,* and 2) a summary of the salary increase study.

6. **Business carried over to next year (list in priority order).**

- Continue to receive information and advice the Chancellor regarding the budget implications of campus decisions and priorities, especially in light of the ongoing UCFS process.

- “The University Budget Committee is charged with reviewing ECU’s policies governing faculty promotion raises, as well as, the pros and cons of possible alternative models.” (Faculty Senate Resolution #14-52, passed on April 15, 2014)

7. **Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).**

A. *Charge:* Appropriate, and extremely important in the current challenging budget environment

B. *Personnel:* Appropriate and valuable. The Committee continues to experience very productive and collegial dialogue and interaction between the elected faculty representatives and the ex-officio members.

C. *Attendance:* Acceptable. Recurring teaching conflicts precluded regular attendance by some members. One meeting was not held for lack of a quorum.

D. *Responsibilities:* The committee’s responsibilities will take on increasing importance as the recommendations of the UCFS are implemented.

E. *Activities:* The activities undertaken this year have received significant positive feedback from the University Community.
8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? If yes, when do you prefer:______________________________________________________________

Signed: Chairperson ________________________________

Secretary ________________________________

Please forward the completed annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 1, 2014.