EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC, APPELLATE, AND SENATE COMMITTEE
ANNUAL REPORT

2014-2015 Academic Year

COMMITTEE: _____________________________ Calendar Committee

1. Membership (include ex-officio members).

Jeanne Hoover  Academic Library Services
Eban Bean  Technology and Computer Science
Mark McCarthy (chair)  Business
Cindy Elmore  Communication
Jennifer Radloff  Allied Health Sciences
Rob Preston (secretary)  Education
Runying Chen  Interior Design and Merchandising
David Wilson-Okamura (vice-chair)  English

Ex-Officio (with vote)
Angela Anderson  Rep. of Chancellor
Stephanie Richards  Rep. of Chair of the Faculty
Tracy Carpenter-Aeby  Rep. of Faculty Senate
Bill McCartney  Rep. of Provost and VC for Academic Affairs
Katie Swanner  Rep. of Student Body
Margaret Pio  Rep. of Assoc. VC/Chief Research Officer

2. Meeting Dates (include members present*).

September 3, 2014
Mark McCarthy, Ron Preston, Cindy Elmore, Angela Anderson, David Wilson-Okamura, Jeanne Hoover, Jennifer Radloff, Margaret Pio, Tracy Carpenter-Aeby, Stephanie Richards, Katie Swanner, Lori Lee, Andrew Morehead

November 6, 2014
Mark McCarthy, Ron Preston, Cindy Elmore, Eban Bean, Runying Chen, Angela Anderson, David Wilson-Okamura, Jeanne Hoover, Jennifer Radloff, Margaret Pio, Tracy Carpenter-Aeby, Stephanie Richards, Katie Swanner, Lori Lee,

February 19, 2015
Mark McCarthy, Ron Preston, Cindy Elmore, Angela Anderson, David Wilson-Okamura, Jeanne Hoover, Jennifer Radloff, Margaret Pio, Tracy Carpenter-Aeby, Stephanie Richards, Katie Swanner, Lori Lee,

March 5, 2015
Mark McCarthy, Ron Preston, Eban Bean, Amy Barber (for Angela Anderson), David Wilson-Okamura, Jeanne Hoover, Jennifer Radloff, Margaret Pio, Tracy Carpenter-Aeby, Stephanie Richards, Katie Swanner, Lori Lee,
March 26, 2015
Mark McCarthy, Ron Preston, Cindy Elmore, Eban Bean, Angela Anderson, David Wilson-Okamura, Jennifer Radloff, Tracy Carpenter-Aeby, Stephanie Richards, Lori Lee,

3. Subcommittees established during the year (include progress and/or completion of work).
   • To develop and administer survey to faculty regarding 1) lengthening of Thanksgiving break to a full week and eliminating fall break; 2) if feasible, move that start of the fall semester back to a later date.

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

   Approved the Student Application/Processing Deadlines Calendar for 2015/2016 developed by the Registrar’s office. The calendar was provided to Faculty Senate at the April 14, 2015 meeting for information purposes since it does not require a vote.

5. Reports to the Faculty Senate (include dates and resolution numbers).

6. Business carried over to next year (list in priority order).
   • In addition to the 2017-2018 calendar, add three more years of the University Academic Calendar so there will be a total of five.
   • Consider policy for makeup days for labs cancelled due to inclement weather.

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).
   A. Charge: No problems
   B. Personnel: The committee worked well together.
   C. Attendance: Faculty teaching schedules limit choices of when the committee can meet; however, there were no meetings at which we lacked a quorum.
   D. Responsibilities: No problems
   E. Activities:
      • Conducted a faculty survey inquiring about a one week break at Thanksgiving, shortening the final exam period, and starting classes later in the fall semester.
      • The committee created a calendar for the 2016-2017 academic year, as is its charge.
- As requested by the administration, the committee proposed a revised Fall 2016 calendar with an extended fall break around Halloween. Calendar was not approved by faculty senate.

- The committee proposed a fall 2016 calendar that included as one week break at Thanksgiving and a one day fall break in October. Calendar was not approved by faculty senate.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. None.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? No.

Signed: Chairperson Mark McCarthy_______________

Secretary Ron Preston _____________________