EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT

2014-2015 Academic Year

COMMITTEE: Service-Learning Committee

1. Membership (include ex-officio members).

   Regular Members          Ex-officio Members
   Alleah Crawford           Kylie Dotson-Blake
   Tara Gallien              Rebecca Dumlao
   Guillermo Hidalgo         Patricia “Trish” Fazzone
   Donna Hollar              Dennis McCunney
   Hal Hollman               Sharon Paynter
   Marissa Nesbit            Kathryn Webb
   Michael Scholtz           Kaylee Wheeler
   Jerry Weitz

2. Meeting Dates: (include members present and those who contributed to committee action, but were not at the meeting)


3. Subcommittees established during the year (include progress and/or completion of work).

   1. Assessment: Outcomes examples and the course instrument were reviewed for SL outcome measurements. Work progressed and will continue into next year.

   2. Designation: 11 applications were received and 6 approved for SL (all section offerings) or SL* (only certain sections) designation.

<table>
<thead>
<tr>
<th>Course. Designation. (proposer)</th>
<th>Action</th>
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<tbody>
<tr>
<td>ANTH 6865/HIST 6865. Field Methods in Archaeological and Museum Artifact Conservation. SL* (Susanne Grieve Rawson)</td>
<td>Revise &amp; Resubmit</td>
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<tr>
<td>CDFR 4100. Interdisciplinary Study Abroad Program on Child Development and Nutrition. SL*. (Archanha Hegde)</td>
<td>Approved</td>
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<td>CDFR 4380. Grant Writing, Fundraising, and Leadership Development. SL. (Bryce Jorgenson)</td>
<td>Revise &amp; Resubmit</td>
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<td>EDTC 4001. Technology in Education. SL*. (Carol A Brown)</td>
<td>Approved</td>
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<tr>
<td>ENGL 1100. Foundations of College Writing. SL*. (Jennifer Sisk)</td>
<td>Approved</td>
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<tr>
<td>EXSS 1010. Fitness Walking. SL*. (Melanie Sartone)</td>
<td>Revise &amp; Resubmit</td>
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<tr>
<td>Course. Designation. (proposer)</td>
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<td>EXSS 3545. Practices and Procedures in Physical Education for Elementary Schools. SL. (Boni Boswell)</td>
<td>Revise &amp; Resubmit</td>
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<td>HMGT 4040. Producing Meetings, Events, and Conventions, SL*. (Alleah Crawford)</td>
<td>Approved</td>
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<tr>
<td>HNRS 2011/2012. Global Understanding In Health Sciences. SL. (Susan Martin-Meggs)</td>
<td>Approved</td>
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<tr>
<td>NURS 6622. Care of Older Adults with Acute and Chronic Illness Practicum. SL. (Nanette Lavoie-Vaughan)</td>
<td>Revise &amp; Resubmit</td>
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<tr>
<td>THEA 3021. SL. Writing for Solo Performance. (Tracy Donohue)</td>
<td>Approved</td>
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4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

   1. The SL application and review process was updated (e.g., revised guidelines for applications, online application form, inclusion of a rubric for applicants).

5. Reports to the Faculty Senate (include dates and resolution numbers).

   1. September 16, 2014. **RESOLUTION #14-70**
   2. January 27, 2015. **RESOLUTION #14-93**
   3. April 14, 2015. **RESOLUTION #15-46**

6. Business carried over to next year (list in priority order).

   1. Establish timeline and launch date of new online processing for designation applications with updated guidance materials.
   2. Develop Strategic plan and action plan developed for committee actions:
      a. Develop and finalize a course assessment process (end-of-course instrument, process for collecting student reflection products, database to collect this information and generate end-of-year reports, and process for disseminating this information).
      b. Articulate SL outcomes
      c. Promote SL throughout campus
         i. OFE workshop(s)
         ii. Host symposium (like Think-In)
         iii. Research & Creative Activity tie-in
      d. Faculty development
         i. SL Fellows
         ii. OFE workshop(s)
         iii. Acknowledgement in PAD
   3. Draft a designation continuum
      a. Increase faculty engagement along the continuum
      b. Tie designation to course outcomes

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).

   A. Charge: The proposed changes to the application and review process will give the committee more time to focus on other important committee goals. The current process has been challenging and very time-consuming.
B. Personnel: Recommend assigning members to subcommittees at the beginning of the academic year.
C. Attendance: Encourage attendance from both east and west campus representatives.
D. Responsibilities: Tackling everything as a full committee rather than utilize the subcommittees to accomplish our committee goals may have hindered efficiency.
E. Activities: Collaboration with the VSLC office in providing programs was a benefit.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.
   1. Support recognition of SL research with RCAW events.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? No.

   Signed: Chairperson ________________________________
          Donna A. Hollar
          Secretary ________________________________
          Hal Holloman

(Approved by committee 10-1-15)