"The committees' annual reports shall be composed by the committee officers according to the official form and submitted to the Faculty Senate office for duplication and distribution to the Chair of the Faculty, the Chair of the Committee on Committees, the present members of the committee, and the new members of the committee whose terms begin next academic year. Copies of the committees’ annual reports will be kept on file in the University Archives, Faculty Senate office, and made available electronically on the Faculty Senate web site. Upon request, copies of committees' annual reports shall be made available by the Faculty Senate office.”

ECU Faculty Manual, Part II, Section II. [http://www.ecu.edu/cs-acad/fs/online/currentfacultymanual/part2section2.pdf](http://www.ecu.edu/cs-acad/fs/online/currentfacultymanual/part2section2.pdf)

EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT

2014-2015 Academic Year

COMMITTEE: Teaching Grants

1. Membership (include ex-officio members).
Donna Roberson (chair), Carol Goodwillie (vice chair), Birgit Jensen (secretary), Carol Lust, Chris Carolan, Ken Ferguson, Alice Arnold, Marion Eppler, Ming Yin, Laureen Tedesco, Jo Anne Balanay, Toyin Babatunde. Ex-officio: Ravi Paul, Traci Burch, Leonard Trujillo, Borim Song, Abbie Brown

2. Meeting Dates
(include members present and those who contributed to committee action, but were not at the meeting)
September 3, 2014: Attendees: Michael Felts (faculty senate representative in for Chair of faculty Morehead) Donna Roberson, Carol Goodwillie, Ken Ferguson, Birgit Jensen, Jo Anne Balanay, Toyin Babatunde, Traci Birch, Borim Song, Abbie Brown.
Actions: Elected committee officers. Decision made to revise awardees' reports to a formative and summative format. Decision made to request feature of awardees' work to recognize the wonderful projects faculty conduct and as advertising of the committee's focus. Decision made to contact Interim Provost Mitchelson to request confirmation of funding for this year.
September 4, 2014: electronic communication to revise proposal packet and reports for awardees. Committee members Roberson, Balanay, Tedesco, Arnold provided feedback on documents electronically
September 16, 2014: received feedback and revised documents. Approved by committee members electronically.
December 11, 2014: Attendees: Donna Roberson, Alice Arnold, Carol Goodwillie, Carol Lust (electronically), Marion Eppler, Ken Ferguson, Birgit Jensen, Toyin Babatunde, Jo Anne Balanay, Ravi Paul, Abbie Brown, Traci Birch, Borim Song, Leonard Trujillo (electronically)
Actions: proposals reviewed, ranked and recommendations for awards compiled. Roberson to communicate recommendations to Interim Provost Mitchelson for approval.

3. Subcommittees established during the year (include progress and/or completion of work). None

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.
1. Recommended and received approval for funding for 10 proposals for funding year 2015/2016
2. Revision of reporting documents completed.
3. Minor revisions to proposal packet made.
4. Call for proposals released 10/1/2014 with 38 proposals submitted to the committee.
4. Faculty awardees' work featured in a story published on the ECU website (Supporting Fellow Teachers: ECU Faculty Senate Rewards Innovation in the Classroom, January 13, 2015. Faculty recognized were: Carol Goodwille, Angela Wells, Rosana Ferreira)

5. Reports to the Faculty Senate (include dates and resolution numbers): none

6. Business carried over to next year (list in priority order): none

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
   A. Charge: accomplished due to the diligence and high level of commitment by the committee members
   B. Personnel: members quickly and efficiently responded to work
   C. Attendance: most members attended and a quorum was met as required
   D. Responsibilities: all responsibilities were accomplished
   E. Activities: 10 proposals recommended and funded, proposal and reporting documents revised, past awardees were recognized

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee: None

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year? No If yes, when do you prefer: ________________

   Signed: Chairperson  

   Secretary  

Please forward the completed annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 1, 2015.