1. **Membership (include ex-officio members).**

   *Elected Members*
   Jeff Popke, Chair
   Robert Kulesher, Vice-Chair
   Kirk St. Amant, Secretary
   Terry Atkinson
   Guglielmo Fucci
   John Given
   Mark Sanders

   *Ex-Officio Members*
   Susan Chapman (Academic Affairs)
   Austin Kennedy (Student Body)
   Joe Gaddis (Chancellor)
   Shanan Gibson (Chair of Faculty)
   Rick Niswander (Administration and Finance)
   Gary Vanderpool (Health Sciences)
   Wanda Wynne (Research)
   *Open (Faculty Senate)*

2. **Meeting Dates**
   (include members present and those who contributed to committee action, but were not at the meeting)

   **September 18, 2014**
   Terry Atkinson, Guglielmo Fucci, John Given, Jeff Popke, Mark Sanders, Kirk St.Amant,
   Susan Chapman, Joe Gaddis, Shanan Gibson, Rick Niswander, Wanda Wynne; Guest:
   Andrew Morehead, Chair of the Faculty

   **October 16, 2014**
   Terry Atkinson, Guglielmo Fucci, John Given, Robert Kulesher, Jeff Popke, Mark
   Sanders, Susan Chapman, Joe Gaddis, Shanan Gibson, Austin Kennedy, Wanda
   Wynne; Guest: Ron Mitchelson, Interim Provost

   **November 20, 2014**
   Jeff Popke, Guglielmo Fucci, John Given, Robert Kulesher, Mark Sanders, Susan
   Chapman, Gary Vanderpool and Wanda Wynne
January 15, 2015
Susan Chapman, Guglielmo Fucci, John Given, Robert Kulesher, Jeff Popke, Kirk St. Amant, Mark Sanders, Gary Vanderpool, and Wanda Wynne

February 20, 2015
Terry Atkinson, Guglielmo Fucci, John Given, Jeff Popke, Mark Saunders, Kirk St. Amant, Joe Gaddis, Shanan Gibson, Rick Niswander, Gary Vanderpool, and Wanda Wynne

March 19, 2015
Terry Atkinson, Susan Chapman, Guglielmo Fucci, Shanan Gibson, Joe Gaddis, Robert Kulesher, Jeff Popke, Gary Vanderpool, and Wanda Wynne; Guest: Phyllis Horns, VC Health Science

April 16, 2015
Terry Atkinson, Guglielmo Fucci, John Given, Robert Kulesher, Jeff Popke, Mark Sanders, Kirk St. Amant, Susan Chapman, Joe Gaddis, Gary Vanderpool, Wanda Wynne; Guests: Jeff Compher and Nick Floyd, Athletics

3. **Subcommittees established during the year (include progress and/or completion of work).**

Promotion Raise Subcommittee: Gibson, Given, Popke, Sanders. Work completed (see below)

4. **Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.**

Two items of business were carried over from 2013-2014:

- *Continue to receive information and advice the Chancellor regarding the budget implications of campus decisions and priorities, especially in light of the ongoing UCFS process.*

The Committee effectively carried out its continuing advisory role. UBC received information from VC Niswander (on general budget context and ECU’s tuition proposal), Interim Provost Mitchelson (regarding allocation of budget cuts and strategic planning), VC Horns (budget challenges within the Health Sciences Division), and Athletics (historical context for, and current changes in, the athletics budget). UBC also provided advice to the Chancellor regarding promotion raises.

- *“The University Budget Committee is charged with reviewing ECU’s policies governing Faculty promotion raises, as well as, the pros and cons of possible alternative models.” (Faculty Senate Resolution #14-52, passed on April 15, 2014)*

Task was completed. A subcommittee was formed to examine promotion raise practices at peer institutions. Based on these findings, UBC recommended that ECU establish a policy providing promotion raises for tenure-stream faculty, in the amount of $4,000 for Associate Professors and $6,000 for Full Professors. A report on this matter was presented to the Faculty Senate at its February 24 meeting.
Additional accomplishments this year include the following:

• In response to a change to Faculty Senate by-laws allowing for service by fixed-term faculty, the Committee voted to alter its charge, limiting elected membership to one fixed-term faculty member (as opposed to two, as allowed by the by-laws). This change was needed to meet the requirement (specified in the by-laws) that a majority of voting committee members be tenure-stream faculty. UBC affirms the value of fixed-term voices and perspectives on the committee, but also believes that all ex-officio members should retain voting eligibility.

• The Committee ensured that the *Budget Primer* was updated with the most recent data. The Primer is available at the UBC website.

5. **Reports to the Faculty Senate (include dates and resolution numbers).**

February 24, 2014. UBC Chair Popke introduced the Committee’s recommendations regarding promotion raises for faculty.

6. **Business carried over to next year (list in priority order).**

• Continue to receive information and advise the Chancellor regarding the budget implications of campus decisions and priorities, especially in light of the ongoing work of UCFS Work Groups.

• Investigate best-practices in measuring faculty productivity to determine whether ECU’s use of the UNC Enrollment Change Funding Formula is the most appropriate means of determining workload policy.

7. **Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).**

   A.  *Charge:* Appropriate, and extremely important in the current challenging budget environment

   B.  *Personnel:* Appropriate and valuable. The Committee continues to experience very productive and collegial dialogue and interaction between the elected faculty representatives and the ex-officio members.

   C.  *Attendance:* Healthy. All meetings achieved a quorum.

   D.  *Responsibilities:* The committee’s responsibilities will continue to be valuable, as the recommendations of the UCFS are implemented by Work Groups.

   E.  *Activities:* We believe that the Committee’s activities have been beneficial to the Faculty Senate and the university community.

8. **Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.** None.
9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? If yes, when do you prefer: N/A

Signed: Chairperson Jeff Popke
Secretary Kirk St. Amant

Please forward the completed annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 1, 2014.