1. Membership (include ex-officio members).
   REGULAR: Elizabeth Swaggerty, Education (Chair); Hector Garza, Theatre and Dance; Anne Marie Spuches, Chemistry (Secretary); Glenn Hubbard, Communication (Vice Chair); Kevin Moll, Music; Timm Hackett, English; Cynthia Bickley-Green, Art and Design; Paige Averett, Social Work

   Ex-officio Members (with vote): Michelle Eble, Rep. of Chancellor; Wendy Sharer, Rep. of Interim Provost & VC for Academic Affairs; Walter Houston, Rep. of VC for Health Sciences; Will Banks, Director of University Writing Program; Sharon Knight, Rep. of Faculty Senate

   EX-OFFICIO (without vote): Tracy Morse, Director of Composition & Writing Foundations

2. Meeting Dates
   (include members present and those who contributed to committee action, but were not at the meeting)

   September 8, 2014: P. Averett, C. Bickley-Green, H. Garza, G. Hubbard, T. Hackett, A. Spuches, E. Swaggerty, T. Morse, W. Banks, W. Sharer, W. Houston, S. Knight, A. Morehead, L. Lee

   October 6, 2014: C. Bickley-Green, G. Hubbard, T. Hackett, A. Spuches, E. Swaggerty, W. Banks, W. Sharer, S. Knight, M. Eble

   November 10, 2014: C. Bickley-Green, H. Garza, A. Spuches, W. Banks, W. Sharer, S. Knight, M. Eble, W. Houston, Chuck Twardy, Mary Tucker-McLaughlin, Lida Cope, and Marianne Montgomery

   December 8, 2014: H. Garza, C. Bickley-Green, G. Hubbard, T. Hackett, A. Spuches, E. Swaggerty, T. Morse, W. Banks, W. Sharer, S. Knight, M. Eble, Drs. David Batie and Erich Connell

   January 12, 2015: G. Hubbard, T. Hackett, A. Spuches, E. Swaggerty, P. Averett, T. A. Morse, W. Banks, S. Knight, M. Eble, W. Houston

   February 9, 2015: G. Hubbard, A. Spuches, E. Swaggerty, P. Averett, C. Bickley-Green, T. A. Morse, W. Banks, W. Sharer, S. Knight, M. Eble

   March 2, 2015: G. Hubbard, A. Spuches, E. Swaggerty, C. Bickley-Green, T. Hackett, T. A. Morse, W. Banks, W. Sharer, M. Eble, Dr. Bryce Jorgenson

   April 13, 2015: A. Spuches, E. Swaggerty, C. Bickley-Green, P. Averette, S. Knight, K. Moll, T. A. Morse, W. Banks, M. Eble, Dr. Ron Mitchelson, Dr. Jamie Perry
3. Subcommittees established during the year (include progress and/or completion of work).

Writing Intensive Course Audit (Members: Will Banks, Wendy Sharer, Sharon Knight, Michelle Eble, Tracy Morse): The goal of this task force was to conceptualize the materials required and timeline for review of writing intensive courses. Drafts of the plan were vetted by the committee, Writing Liaisons, and Faculty Senate before going to Faculty Senate for a vote in April. The plan was approved by Faculty Senate in April 2015 and the Chancellor approved it May 2015. See details: http://www.ecu.edu/cs-acad/fsonline/customcf/fsminute/2015/fsm4152.pdf

One and Two Credit Hour WI Course (Members: Anne Spuches, Glenn Hubbard, Tim Hackett, Cynthia Bickley-Greene, Paige Averett, Hector Garza): The goal of the task force was to evaluate the feasibility of counting WI courses in terms of # of instances rather than credit hours. See 12.2014 minutes http://www.ecu.edu/cs-acad/fsonline/customcf/committee/wc/wcm1214.pdf. It was determined that the task force would discontinue its discussions on this topic until there is a more compelling reason to revisit the discussion.

WI Handbook Update (Member: Will Banks): The goal of this task force was to update the WI Handbook.

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.
   *Sharepoint site was utilized for WAC Committee documents (e.g., syllabi).
   *The WAC Committee website and University Writing Program materials were updated (e.g., removed reference to writing models).
   *An email address was established for proposal submissions (wacsubmissions@ecu.edu).
   *17 Honors College Seminar proposals were reviewed for writing intensive by Elizabeth Swaggerty.
   *The committee revisited Faculty Senate Resolution 13-90: course cap of 25 per WI section. The committee and Dr. Mitchelson maintained support of a cap of 25 students per WI section and wish to continue to promote this as best practice for both students and faculty. See: http://www.ecu.edu/cs-acad/fsonline/customcf/committee/wc/2015/wcm415.pdf

5. Reports to the Faculty Senate (include dates and resolution numbers).
   **Resolution #14-68**
   Approved by Faculty Senate: September 16, 2014
   Approved by Chancellor: October 15, 2014
   Curriculum matters acted on and recorded In the April 14, 2014 Writing Across the Curriculum Committee meeting minutes, including approval Of writing Intensive (W) designation for SPED 3005 and the removal of designation from SPED 3100,
SPED 3200, NURS 4150, CHEM 2250, CHEM 3450, CHEM 3850, CHEM 3950, CHEM 3960, and CHEM 5350

Resolution #14-69
Approved by Faculty Senate: September 16, 2014
Approved by Chancellor: October 15, 2014
Curriculum matters acted on and recorded in the September 8, 2014 Writing Across the Curriculum Committee meeting minutes, Including approval of writing intensive (WI) designation for JUST 4300 and removal of WI designation for DANC 4323 and DANC 4047/4048

Resolution #14-92
Approved by Faculty Senate: December 2, 2014:
Approved by Chancellor: January 22, 2014
Curriculum and academic matters acted on and recorded in the November 10, 2014 Writing Across the Curriculum Committee meeting minutes, Including approval of writing intensive (WI) designation for COMM 2500, ENGL 4091 and ENGL 4951 and removal of WI designation for NEUR 4950 & NEUR 4951

Resolution #15-06
Approved by Faculty Senate: January 27, 2015:
Approved by Chancellor: March 4, 2015
Curriculum and academic matters acted on and recorded in the December 8, 2014 Writing Across the Curriculum Committee meeting minutes, including removal of writing intensive (WI) designation from BIOL 3504, BIOL 4505, BIOL 4550, and RCIS 4004

Resolution #15-07
Approved by Faculty Senate: January 27, 2015:
Approved by Chancellor: March 4, 2015
Curriculum and academic matters acted on and recorded in the January 12, 2015 Writing Across the Curriculum Committee meeting minutes, including notification of change in prefixes of WI courses: ENGL 2760 and ENGL 3770 (re-prefixed as LING 2760 and LING 3770); notification of change in credit hours of WI course CMGT 4300 from 4 to 3 SCH; and approval of writing intensive (OVI) designation for CMGT 4320 and COMM 2010

Resolution #15-67
Approved by the Faculty Senate: April 21, 2015
Approved by the Chancellor: May 26, 2015
Curriculum and academic matters contained in the Writing Across the Curriculum Committee meeting minutes of April 13, 2015, including Writing Intensive (WI) designation for CSDI 3040: Anatomy of the Speech and Respiratory Mechanism.

Resolution #15-68  April 21, 2015
Approved by the Faculty Senate: April 21, 2015
Approved by the Chancellor: May 26, 2015
Writing Intensive Course Audit and Program Review (see resolution for details).

6. Business carried over to next year (list in priority order).
   *Actualize the Writing Intensive Course Review.
   *Continue to update the WAC website to be an accurate and valuable resource for faculty looking for information and resources for writing intensive.
   *Continue working towards opening more avenues of communication with members of the faculty (across the university) in order to clarify misconceptions about WI and to better support them in their writing mission.
   *Support University Writing Program in reviewing and revising Writing Intensive Handbook.
   *Continue to strengthen relationship with Honors College and create informational materials for seminar instructors.

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).
   A. Charge:
      Committee fully met its charge and made significant progress.

   B. Personnel:
      The committee members represented both faculty and ex-officio members with administrative experience in various writing initiatives across campus.

   C. Attendance:
      Attendance was generally very good.

   D. Responsibilities:
      The committee worked to uphold the responsibilities as outlined in the charge:
      - The committee promotes the University Writing Program and recommends policies and guidelines governing the development and offering of courses and seminars that are officially to be designated as writing-intensive courses.
      - The committee reviews and approves proposals for writing-intensive courses, makes recommendations to the Faculty Senate regarding proposals carrying the writing intensive designation, and reports those recommendations to the University Curriculum Committee.
      - The committee periodically reviews existing writing-intensive course offerings and recommends, as appropriate, changes to course writing-intensive status in order to ensure that standards for writing-intensive credit are being met.
      - The committee reviews the activities of the University Writing Program, advises the administrative leadership in that program, and serves as a liaison between the University Writing Program and the Faculty Senate.
      - The chair or appointed representative serves as an ex-officio member of the Honors College Advisory Committee.
E. Activities:
The committee was actively engaged with all aspects of the charge this year.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. N/A

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? No
   If yes, when do you prefer: __________________________________________________________

Signed:

Chairperson, Elizabeth Swaggerty

Secretary, Anne Marie Spuches

Please forward the completed annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 1, 2015.