COMMITTEE: ___Research/Creative Activities__________________________

1. Membership (include ex-officio members).
   Regular Members:  Bernice Dodor  Ex-Officio Members: Chal Benson
   Megan Janke
   Hanna Jubran
   Anne Ticknor
   Konstantinos Spaniolas
   Richard McCabe (Chair)
   John Wilson
   David Conradt
   Kenneth Ferguson (Secretary)
   Burrell Montz (Vice-Chair)
   David Rudel
   B.J. Kim
   Michael Schinasi
   Yuanming Feng

2. Meeting Dates

   September 15, 2015
   Regular members present: Kenneth Ferguson, Megan Janke, B. J. Kim, Richard McCabe,
   Burrell Montz, Anne Ticknor
   Ex-officio members present: Chal Benson, Dan Zuberbier
   Others in attendance: Lori Lee

   October 20, 2015
   Regular members present: Kenneth Ferguson, Megan Janke, B. J. Kim, Richard McCabe,
   Burrell Montz, David Rudel, Michael Schinasi, Anne Ticknor
   Ex-officio members present: Chal Benson, Ernie Marshburn, Paul Toriello, Dan Zuberbier
   Others in attendance: Lori Lee

   February 3, 2016
   Regular members present: Bernice Dodor, Kenneth Ferguson, Richard McCabe, Burrell
   Montz, Anne Ticknor
   Ex-officio members present: Chal Benson, Ernie Marshburn, Dan Zuberbier
   Others in attendance: Lori Lee

Following the October meeting, business regarding 1) subcommittees for review of Research
and Creative Activity award proposals was undertaken and 2) review of the Regulation on the
Use of Humans in Research was undertaken electronically.

Other business conducted electronically followed the February 3 meeting to vote on the Policy
on Research Space Allocation. That business was completed in early April.
3. Subcommittees established during the year (include progress and/or completion of work).

Four subcommittees were established for the purpose of evaluating proposals for the Research and Creative Activity awards. Work was completed on schedule.

Health Subcommittee:
   Megan Janke, Konstantinos Spaniolas, John Wilson, Richard McCabe

Humanities & Art:
   Hanna Jubran, Kenneth Ferguson, Michael Schinasi

Natural Science:
   David Rudel, B.J. Kim, Yuanming Feng, Mary Farwell (although ex-officio, has also served on this sub-committee in the past)

Social Sciences:
   Bernice Dodor, Anne Ticknor, David Conradt, Burrell Montz

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

The Division of Research provided $25,000 to support research grants for 2015/2016. Committee members read and evaluated the proposal letter informing the faculty of the availability of research and creativity grants to ensure that it complies with all current federal regulations. Two informational; sessions were held once the call for proposals was issued (Dec 8 on East campus and Dec 10 on West campus). A total of 27 proposals were received. One person on each subcommittee was elected chair and met with the subcommittee to evaluate the proposals in their category and recommend to the full committee which grant from their category should be recommended for funding. The rough goal based on the funding was to award four grants, one in each category, which was achieved. However, the 4 successful proposals did not encumber the entire $25,000. The Chair subsequently requested some additional funding to bring another worthy proposal up to full funding, and it was approved. As a result, 5 grants were awarded. Constructive feedback was given to all applicants.

5. Reports to the Faculty Senate (include dates and resolution numbers).

January 26, 2016: Richard McCabe, Chair of the committee presented advice on the proposed Regulation on the Use of Humans in Research, nothing that the committee recommended no changes. The formal faculty advice was approved (Faculty Senate Resolution #16-02).

April 19, 2016: Richard McCabe, Chair of the committee presented advice on the proposed Research Space Allocation policy, noting two changes proposed by the committee. (Faculty Senate Resolution #16-39).

6. Business carried over to next year (list in priority order).

None

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).

A. Charge: Appropriate
B. Personnel: There was a good mix of expertise on the Committee. Schedules were quite varied, so attendance at meetings was not strong. E-mail substituted reasonably well.
C. Attendance: Generally poor – out of three meetings, only one had a quorum.
D. Responsibilities: Reasonable
E. Activities: Reasonable. We were able to conduct much of the business via e-mail.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

As noted in previous reports, the amount of funding made available for the Research and Creative Activity awards is insufficient. These are important pilot projects and many more were quite worthy of funding.

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year? If yes, when do you prefer: __ No _________________________________

Signed: Chairperson

[Signature]

Vice Chair

[Signature]

Secretary

[Signature]

Please forward the completed annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 1, 2016.