COMMITTEE: Student Scholarships, Fellowships, and Financial Aid Committee

1. Membership (include ex-officio members).

   Membership: Chair, Stephanie Richards (Health and Human Performance); Vice Chair, David L. Batie (Engineering and Technology); Secretary, Lee Johnson (Philosophy and Religious Studies); Aysel Morin (Communication); Elaine Yontz (Education); BaoHong Zhang (Biology); Carla Pastor (English). Ex-Officio Members (with vote): Open (Rep. of Chancellor); Melonie Bryan (Rep. of Provost); Julie Poorman (Director of Financial Aid); Solveig Bosse (Rep. of Chair of Faculty); Open (Rep. of Faculty Senate); Garrett Taylor (Rep. of Student Body).

2. Meeting Dates
   (include members present and those who contributed to committee action, but were not at the meeting)


   12/7/15: Scholarship Workshop. 57 attendees for the workshop.


3. Subcommittees established during the year (include progress and/or completion of work).

   • Scholarship rubrics subcommittee (Elaine Yontz, Lee Johnson, Melonie Bryan)
      • Evaluated existing rubrics and suggested changes to weighting (GPA, service, leadership) for the scholarship award process, standardized rubrics for scoring in each category

4. Accomplishments during the year: especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

   • Organized and held the Scholarship Workshop on December 7, 2015 informing university community of earlier application dates, etc. (see attached flyer for list of panel members; 57 attendees from across the university)
   • Confidentiality and conflict of interest agreement developed and implemented for all committee members to sign before reviewing scholarships
   • Reviewed and revised the rubric for scoring scholarship applications
   • Used the new scholarship application software (Academic Works) for review of all
5. Reports to the Faculty Senate (include dates and resolution numbers).

None

6. Business carried over to next year (list in priority order).

Develop new strategies for the Scholarship Workshop including 1) create an pre-event online registration so attendees can simply check-in at the workshop, 2) overcome difficulty of only one microphone, perhaps have two microphones so that attendees asking questions must come forward to speak, 3) have speakers repeat the question before answering, 4) obtain all speaker handouts before the meeting and have compiled for attendees, and 5) make sure that computer applications are loaded prior to the meeting beginning to allow easy flow from each speaker.

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
   A. Charge: Appropriate
   B. Personnel: Committee worked well together
   C. Attendance: Good
   D. Responsibilities: The Committee fulfilled its responsibilities.
   E. Activities: The workload was moderate but appropriate to its charge.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

None

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year?

No

Signed: Chairperson [Signature]
Vice Chair [Signature]
Secretary [Signature]

Please forward the completed annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 1, 2016.