Academic Awards Committee

1. Membership (include ex-officio members).
   Sophia Armstrong (ex-officio), Michael Catalano, Jeff Coghill, Allison Crowe (ex-officio), Angela Dresselhaus (vice-chair), Carol Goodwillie (ex-officio), Shouquan Huo, David Hursh (chair), Dorothy Muller (ex-officio), Pamela Reis (secretary), Kathryn Verbanac (ex-officio), Sergiy Vilkomir

2. Meeting Dates
   (include members present and those who contributed to committee action, but were not at the meeting)
   a. 9/1/16 - John Stiller (presiding), David Hursh, Sergiy Vilkomir, Jeff Coghill, Pamela Reis, Shouquan Huo, Carol Goodwillie, Dorothy Muller, Allison Crowe (by phone), Sophia Armstrong, Lori Lee
   b. 10/6/16 - David Hursh, Jeff Coghill, Angela Dresselhaus, Shouquan Huo, Pamela Reis, Sergiy Vilkomir, Carol Goodwillie, Dorothy Muller, Kathryn Verbanac, Sophia Armstrong, Lori Lee
   c. 12/1/16 - David Hursh, Jeff Coghill, Allison Crowe, Pamela Reis, Sergiy Vilkomir, Carol Goodwillie, Dorothy Muller, Sophia Armstrong
   d. 2/2/17 - David Hursh, Michael Catalano, Allison Crowe, Angela Dresselhaus, Shouquan Huo, Pamela Reis, Carol Goodwillie, Sophia Armstrong, Lori Lee
   e. 3/2/17 - David Hursh, Angela Dresselhaus, Shouquan Huo, Pamela Reis, Carol Goodwillie, Kathryn Verbanac, Lori Lee, Pamela Reis
   f. 4/6/17 – David Hursh, Angela Dresselhaus, Jeff Coghill, Pamela Reis, Carol Goodwillie, Allison Crowe, Sophia Armstrong, Michael Catalano, Dorothy Muller, Lori Lee

3. Subcommittees established during the year (include progress and/or completion of work).
   As usual, six sub-committees were established to conduct the parent committee’s business of reviewing nominee files and choosing awardees:
   a. Alumni Association and Jones Teaching Awards Sub-Committee
   b. Research/Creative Activities Lifetime and Five-Year Awards Sub-Committee
   c. Joyner Distance Education Teaching Award Sub-Committee
   d. Scholarship of Engagement Award Sub-Committee
   e. Board of Governors Distinguished Professor Sub-Committee
   f. Board of Governors Teaching Excellence Award Sub-Committee

   Each committee completed its work by the established deadline.

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.
Reviewed and revised all award procedures in order to:

- clarify submission requirements.
- bring into alignment, inasmuch as possible, the submission requirements and procedures for all six awards so a faculty member's file requires minimal changes should they be nominated for different awards from one year to the next.
- bring the awards into the 21st century with regard to the online submission process.

Completed the following annual goals:

- evaluate the electronic submission process and make recommendations for future submission cycles
- evaluate the awards ceremony structure and make recommendations as necessary for future ceremonies

The committee’s evaluation of the electronic submission process found this year’s process (a revision of the previous year’s process) to be effective. The decision was to conduct next year’s business in the same way.

The committee’s evaluation of the new ceremony structure (three separate shorter ceremonies, rather than one long one) to be well-received and more effective at properly highlighting the various types of awards.

5. Reports to the Faculty Senate (include dates and resolution numbers).

4/18/2017 – Requested approval of award procedure revisions.

6. Business carried over to next year (list in priority order). None.

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).

   a. Charge: No problems.
   b. Personnel: One member did not seem to know they had agreed to serve on the committee, and they were subsequently released. Is there some way to avoid having this happen?
   c. Attendance: Attendance was quite consistent, with only one meeting barely reaching the quorum.
   d. Responsibilities: No problems.
   e. Activities: No problems.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? If yes, when do you prefer: no

Signed:  Chairperson  David Hursh  
           Vice Chair  Angela Dresselhaus  
           Secretary  Pamela Reis