

EAST CAROLINA UNIVERSITY FACULTY SENATE ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT

2016-2017 Academic Year

Admissions and Retention Policies Committee

1. Membership (include ex-officio members).

Edward Apetz	Medicine	
Amy Frank	Engineering and Technology	
Johannes Hattingh	Mathematics	
Ruth Little	Medicine	
Jay Newhard	Philosophy and Religious Studies	
Daniel Shouse	Academic Library Services	
Beth Thompson	Biology	
John Fletcher	Representative of Chancellor	[ex officio]
Jayne Geissler	Representative of Provost	[ex officio]
Gregory Lapicki	Representative of Faculty Senate	[ex officio]
Troy Nance	Representative of Student Body	[ex officio]
Amber Thomas	Representative of Chair of the Faculty	[ex officio]

2. Meeting Dates (include members present and those who contributed to committee action, but were not at the meeting)

29 August 2016: John Stiller, Lori Lee; Amy Frank, Johannes Hattingh, Jay Newhard, Daniel Shouse, Beth Thompson, John Fletcher, Jayne Geissler, Amber Thomas, Troy Nance

03 October 2016: Amy Frank, Johannes Hattingh, Gregory Lapicki, Jay Newhard, Daniel Shouse, Beth Thompson, John Fletcher, Jayne Geissler, Amber Thomas, Troy Nance
[Others in attendance: George Bailey, Rita Reeves]

07 November 2016: Amy Frank, Johannes Hattingh, Gregory Lapicki, Jay Newhard, Daniel Shouse, Beth Thompson, Amber Thomas

05 December 2016: Amy Frank, Johannes Hattingh, Gregory Lapicki, Jay Newhard, Daniel Shouse, Beth Thompson, John Fletcher, Jayne Geissler, Amber Thomas, Troy Nance; Lori Lee

06 February 2016: Amy Frank, Gregory Lapicki, Jay Newhard, Daniel Shouse, Beth Thompson, John Fletcher, Amber Thomas, Troy Nance [Others in attendance: Angela Anderson, Julie Poorman]

13 March 2017: Jay Newhard, Daniel Shouse, John Fletcher, Jayne Geissler, Gregory Lapicki, Amber Thomas, Troy Nance [Others in attendance: Joseph Thomas]

03 April 2017: Jay Newhard, Daniel Shouse, Amy Frank, Beth Thompson, Gregory Lapicki,, Johannes Hattingh, John Fletcher, Jayne Geissler, Amber Thomas, Troy Nance

3. Subcommittees established during the year (include progress and/or completion of work).

a) Subcommittee formed at 29 August 2016 meeting consisting of Jayne Geissler, John Fletcher, and Amy Frank to look into GA policies and language in current catalog, especially concerning the language in the application for the AMP UP program. It was determined that no changes

need to be made at this time.

- b) Subcommittee formed at 07 November 2016 meeting consisting of Amber Thomas and Johannes Hattingh to compile examples of Independent Study forms for the committee to consider. Several examples were provided. The full committee voted to approve a universal form. Development of the form itself is in progress as of the end of the 2016-2017 academic year.
4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.
- a) There was a concern that established admissions categories did not adequately address undergraduate students older than 21 with military service, especially to the AMP-Up program. A subcommittee formed at the 29 August 2016 meeting (Fletcher, Frank, Geisser) met and designed an application that allows students to tell about themselves such that students can be considered on an individual basis to determine the appropriate way to consider their applications (freshman, transfer, etc.) to the AMP-UP program.
 - b) The Admissions and Retention Policies Committee has been asked by Professor John Stiller, Chair of the Faculty (cf. Memorandum, 14 July 2016) to consider the current undergraduate degree requirement that a minimum of 30 s.h. and at least 50% of the total hours in the major be taken at ECU. Discussion at the 03 October 2016 and 07 November 2016 meetings led to the Committee concluding that no changes should be made in this requirement. A Memo explaining the rationale was approved unanimously at the 07 November 2016 meeting. It was sent to Faculty Chair John Stiller on 12 November 2016, and subsequently forwarded to the Provost.
5. Reports to the Faculty Senate (include dates and resolution numbers).
- 06 December 2016 A motion to amend the University Transfer Admission Policy, *sc.*, to reduce the minimum transfer GPA from 2.5 to 2.0, with a holistic review for students with GPA < 2.3, was passed by the Admissions and Retention Policies Committee 6-3-1 (05 December 2016) but failed in Faculty Senate (06 December 2016).
- 18 April 2017 Resolution #17-47: Revisions to the Permission to take Courses Elsewhere Policy
- 18 April 2017 Resolution #17-48: Proposed revisions to the Faculty Manual, Part VI, Section I, Subsection V: Course Expectations and Requirements relating to independent study courses
- 18 April 2017 Resolution #17-49: Formal Faculty Advice on Proposed Regulation Regarding the Review of Disciplinary Information Disclosed on Student Admission Applications
6. Business carried over to next year (list in priority order).
- a) Resolution #17-48 states that "For non-standard courses, including Independent Study Courses, regardless of delivery method, a learning contract must be submitted for the approval of the unit administrator. The learning contract must clearly specify the course requirements, including but not limited to the expected student learning outcomes, number of hours of expected work, grading information, and scheduled meeting times with the faculty member." The Admissions and Retention Policies Committee approved the content of the form used by the Harriot College of Arts and Sciences, since it is in accord with UNC Policy 700.6.1 [R] Section III. There are plans to revise the Harriot College form over the summer, which may have more to do with the workflow than content. The campus-wide form approved by the Admissions and Retention Committee still needs to be developed, and a SharePoint site established for it. Some of this work might be done over the summer.

- b) Joseph Thomas visited the 13 March 2017 meeting to propose a designation in Banner for courses have zero textbook costs. In spite of the obvious advantage, there are several reasons not to favor this proposal, including the difficulty in managing the designation, in Banner or elsewhere, since the textbook costs for a given course section are bound to vary from semester to semester. There are also concerns that it is conducive to violations of academic freedom (even though such a policy would not itself violate academic freedom) and that it may also bear on student loans, which assume a fixed amount of textbook costs.
 - c) The Registrar informed us in March 2017 that their office plans to submit some substantive changes for our review in fall 2017.
 - d) Transfer Admission Policy: At the 05 December 2016 meeting, we reviewed revisions proposed for the ECU Transfer Admissions Policy. A Faculty Senate motion (06 December 2016) to approve these revisions failed. This issue is likely to be reconsidered next academic year. Some improvements might include a more specific mechanism for vetting students whose GPA is between 2.0 and 2.5, perhaps by appointing faculty to the panel which reviews these applicants; and a plan for providing data on the success of these students during the first few years data is available, as well as a plan to review the policy in 3-5 years based on this data. Derek Maher, Associate Dean of Harriot College of Arts and Sciences, has expressed interest in discussing this matter with us.
7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
- A. Charge: Sufficient
 - B. Personnel: Two regular members had scheduling conflicts and were unable to attend any meetings. It is important for some of the issues considered this year and carried forward as future business that there is adequate representation from across the university.
 - C. Attendance: Attendance was generally good, although, as just mentioned, two regular members had scheduling conflicts and were unable to attend meetings. One meeting did not have a quorum in attendance.
 - D. Responsibilities: Responsibilities are sufficiently defined.
 - E. Activities:
8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. None.
9. Does the Committee's organizational meeting next year need to be earlier than the date set this year? No.

Signed: Chairperson – Jay Newhard