EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC, APPELLATE, AND SENATE COMMITTEE
ANNUAL REPORT

Please forward the completed annual report to the Faculty Senate office via email (facultysenate@ecu.edu) no later than May 1, 2017. Thank you.

2016-2017 Academic Year

COMMITTEE: Calendar Committee

1. Membership (include ex-officio members).

Jeanne Hoover* Academic Library Services
Jeni Parker Theatre & Dance
Mark McCarthy (chair) Business
Lynne Modlin Nursing
Jennifer Radloff (secretary) Allied Health Sciences
Joy Stapleton Education
Margit Schmidt Biology
Nanyoung Kim Art and Design

Ex-Officio (with vote)
Angela Anderson Rep. of Chancellor
Jane Manner Rep. of Chair of the Faculty
* Rep. of Faculty Senate
Bill McCartney Rep. of Provost and VC for Academic Affairs
Michelle Kellett Rep. of Student Body
Tom McConnell Rep. of Assoc. VC/Chief Research Officer

2. Meeting Dates (include members present*).

September 1, 2016

November 3, 2016
Mark McCarthy, Jeanne Hoover, Lynne Modlin, Nanyoung Kim, Jeni Parker, Angela Anderson, Jane Manner, Michelle Kellett, Lori Lee

February 2, 2017
Mark McCarthy, Jeanne Hoover, Jennifer Radloff, Nanyoung Kim, Jeni Parker, Margit Schmidt, Lynne Modlin, Angela Anderson, Tom McConnell, Jane Manner, Michelle Kellet, Lori Lee,
March 16, 2017
Mark McCarthy, Jeanne Hoover, Jennifer Radloff, Margit Schmidt, Lynne Modlin, Tom McConnell, Lori Lee,

3. Subcommittees established during the year (include progress and/or completion of work).
   • To develop and administer survey to faculty regarding 10 minute break between classes on MWF and issues with students not being able to change class between main campus and Belk/Minges in a timely manner.

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

   Approved the Student Application/Processing Deadlines Calendar for 2017/2018 developed by the Registrar’s office. The calendar was provided to Faculty Senate at the March 28, 2017 meeting for information purposes since it does not require a vote.

5. Reports to the Faculty Senate (include dates and resolution numbers).

   Resolution #17-31
   Additions to the Fall 2017 and Spring 2018 Final Exam Schedules.

   Resolution #17-32
   Summer 2018, Fall 2018 and Spring 2019 University Academic Calendars.

6. Business carried over to next year (list in priority order).

   None.

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).
   A. Charge: No problems
   B. Personnel: The committee worked well together.
   C. Attendance: Faculty teaching schedules limit choices of when the committee can meet; however, there were no meetings at which we lacked a quorum.
   D. Responsibilities: No problems
   E. Activities:
      • Conducted a survey inquiring about changing MWF class meeting times to alleviate the problem of students not able to change classes in a timely manner between
main campus and the Belk/Minges buildings. Presented survey results to Faculty Senate but made no recommendations.

- The committee revised the fall 2017 and spring 2018 final exam schedules.
- The committee created a calendar for the 2018-2019 academic year, as is its charge.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. None.

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year? No.

Signed: Chairperson __Mark McCarthy_____________________

Secretary __________________________