EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC, APPELLATE, AND SENATE COMMITTEE
ANNUAL REPORT

2016-2017 Academic Year

Distance Education and Learning Technology Committee

1. Membership (include ex-officio members). Lida Cope, Ruby Yeh Elizabeth Hodge (Vice Chair), Kathleen Sitzman, Christine Andresen, John Drake, Guiseppe Getto (Chair), Heidi Bonner, Yolanda Holt (Secretary). Ex-Officio: Timm Hackett, Regis Gilman, Bob Green, Amy McMillan, Wendy Creasey, Dan Zuberbier, Ryan Beeson.

2. Meeting Dates (include members present*). * and members who contributed to committee action, but were not at the meeting.
   - 09/28/2016: Guiseppe Getto, Lida Cope, Ruby Yeh, Elizabeth Hodge, Kathleen Sitzman, John Drake, Guiseppe Getto, Heidi Bonner, Dan Zuberbier, Yolanda Holt, Timm Hackett, Regis Gilman, Amy McMillan, Jo-Lynne Daughtry (for Wendy Creasey). Guests: Kylie Dotson-Blake, Lori Lee.
   - 10/26/2016: Elizabeth Hodge, Kathleen Sitzman, Lida Cope, Heidi Bonner, Bob Green, Ruby Yeh, John Drake, Christine Andresen, Dan Zuberbier, Yolanda Holt, Timm Hackett, Regis Gilman, Amy McMillan, Wendy Creasey. Guests: Lori Flint and Rita Reeves.
   - 11/30/2016: Guiseppe Getto, John Drake, Kathleen Sitzman, Lida Cope, Wendy Creasey, Amy McMillan, Regis Gilman, Christen Adnresen.
   - 01/25/2017: Guiseppe Getto, Elizabeth Hodge, Kathleen Sitzman, Lida Cope, Heidi Bonner, Bob Green, Ruby Yeh, John Drake, Christine Andresen, Yolanda Holt, Timm Hackett, Regis Gilman, Amy McMillan, Wendy Creasey, Dan Zuberbier. Guests: Ginny Sconiers, Lori Lee.
   - 02/22/2017: Guiseppe Getto, Elizabeth Hodge, Kathleen Sitzman, Lida Cope, Heidi Bonner, Ruby Yeh, John Drake, Yolanda Holt, Amy McMillan, Dan Zuberbier. Guests: Ginny Sconiers, Lori Lee
   - 03/22/2017: Elizabeth Hodge, Kathleen Sitzman, Lida Cope, John Drake, Yolanda Holt, Ruby Yeh, Dan Zuberbier, Timm Hackett, Regis Gilman, and Wendy Creasey.
   - 04/26/2017: Guiseppe Getto, Kathleen Sitzman, Lida Cope, Heidi Bonner, John Drake, Yolanda Holt, Dan Zuberbier, Christen Andresen, Wendy Creasey, and Dorothy Muller.

3. Subcommittees established during the year (include progress and/or completion of work).
   - SACS DE Document – Regis Gilman, Jennifer Baysden (advisor), Wendy Creasey, Ginny Sconiers (advisor)
   - Continuity of Instruction & Contingency Plan – Ginny Sconiers (advisor), Jennifer Baysden (advisor), Christen Andresen, John Drake, Lida Cope
   - Statement of Integrity – Regis Gilman, Elizabeth Hodge, Heidi Bonner, Kathleen Sitzman
   - ECU Standards for Online Learning – Amy McMillan, Wendy Creasey, Heidi Bonner, Tim Hackett, Ruby Yeh

4. Accomplishments during the year, especially as addressed through committee goals.
   - The committee tabled assisting the Office of Assessment and Accreditation with the development of the 5-year SACS report until 2017.
   - The Information Technology Accessibility Regulation was reviewed, edited, and upated. The regulation was brought before faculty senate at the 04/18/2017 meeting and approved.

- At the 04/18/2017 the Faculty Senate approved the update to the Distance Eduction and Learning Technology Committee Charge.
- The committee provided suggestions to edit the the Bb Standard Operating Procedures these will be brought before the faculty sentate during 2017-2018 academic year.
- Each summer, members of the DELT Committee review and provide suggestions for the Distance Education modules. (Drs. Hodge, Sitzman, and Hackett completed the review during 2016).
- On 04/26/2017, Dr. Muller presented the current status of the DE Mentoring program. The Faculty Welfare committee endoreses the continuation of the program and the DELT committee agrees with the continued support.

5. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #4.
   - The DELT committee provided input on the Continuity of Instruction policies. It was determined that these policies need to be integrated into the faculty manual, therefore furture work on these will be addressed in the fall 2017-2018 academic year.
   - Review of the DE Contingency Plan was tabled until the fall 2017-2018 academic year.
   - Review of DE programs in relation to SACS Accrediation was tabled until the fall 2017-2018 academic year.

6. Reports to the Faculty Senate (include dates and resolution numbers).
   Resolution #17-38 - Approved by the Faculty Senate: April 18, 2017
   Revised Distance Education and Learning Technology Committee Charge

   Resolution #17-46 - Approved by the Faculty Senate: April 18, 2017
   Formal faculty advice on Proposed Information Technology Accessibility Regulation

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
   A. Charge:
   B. Personnel:
   C. Attendance:
   D. Responsibilities:
   E. Activities:

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? No

Signed: Chairperson, Guiseppe Getto

Secretary, Yolanda Holt