EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT

2016-2017 Academic Year

COMMITTEE: Educational Policies and Planning

1. **Membership (include ex-officio members).**
   Regular Members: Mark Bowler, Don Chaney (Chair), Bryna Coonin, Kanchan Das, Michael Duffy (Secretary), Debra Jordan, Donna Kain, Christy Walcott
   Ex-Officio Members: George Bailey, Cody Chullen, Lori Flint, Aaron Heft, Ruth Little, Tom McConnell, Leslie Pagliari

2. **Meeting Dates**
   (include members present and those who contributed to committee action, but were not at the meeting)
   - **September 9, 2016:** Regular Members Present – Das, Bowler, Chaney, Coonin, Duffy, Heft, Kain, Walcott
     Ex-Officio Members Present – Bailey, Flint, Pagliari
     Others in Attendance - Still, Lee
   - **October 21, 2016:** Regular Members Present – Bowler, Chaney, Chullen, Coonin, Das, Kain, Walcott
     Ex-Officio Members Present – Little, Reaves
     Others in Attendance: Stephanie Bailey, Art Rouse, David Smith, John Stevens, Ken Wilburn, Xiaoming Zeng
   - **November 11, 2016:** Regular Members Present – Das, Bowler, Chaney, Duffy, Kain, Coonin, Walcott
     Ex-Officio Members Present – Bailey, Chullen, Flint, McConnell, Pagliari
     Others in Attendance – Kristen Dreyfus, Charles Ellis, Jenna Lee, Lori Lee, Ron Mitchelson, John Stiller, Ying Zhou
   - **December 9, 2016:** Regular Members Present – Bowler, Chaney, Coonin, Das, Walcott
     Ex-Officio Members Present – Flint, Little, McConnell
     Others in Attendance - Kristen Dreyfus, Lori Lee, Jonathan Morris, Tom Rickenbach, Susan Sherman, Shari M. Sias, Judy Siguaw, John Stiller, Karen Summey, David Taylor, Ying Zhou
   - **January 13, 2017:** Regular Members Present – Bowler, Coonin, Chaney, Das, Duffy, Kain, Walcott
     Ex-Officio Members Present – Bailey, Chullen, Flint
     Others in Attendance - Cynthia Deale, Kristen Dreyfus, Lori Lee, Art Rouse Ying Zhou, Xiaoming Zeng
   - **February 10, 2017:** Regular Members Present – Bowler, Coonin, Chaney, Das, Duffy, Jordan, Kain, Walcott
     Ex-Officio Members Present – Bailey, McConnell, Pagliari
     Others in Attendance - Shelia Bunch, Robin Webb Corbett, Venkat Gudivada, Dave Lane, Chris Locklear, Gerald Prokopowicz, Jean-Luc Scemama, Karen Summey, Paul Toriello
   - **March 17, 2017:** Regular Members Present – Bowler, Coonin, Chaney, Das, Duffy, Kain, Walcott
     Ex-Officio Members Present – Bailey, Chullen, Flint, Little, McConnell
     Others in Attendance - Susannah Berry, John Collins, Rachel Copeland, Kristen Cuthrell, Cheryl Johnson, Lori Lee, Ron Preston, Karen Summey, Sandra Warren
   - **April 7, 2017:** Regular Members Present – Bowler, Chaney, Das, Duffy, Kain, Walcott
     Ex-Officio Members Present – Bailey, Flint, McConnell, Pagliari
3. **Subcommittees established during the year (include progress and/or completion of work).**

- At the October EPPC meeting, Professor Bowler volunteered for the Communication Sciences and Disorders Academic Program Review (APR); Professor Walcott volunteered for the English APR; Professor Chaney volunteered for the Brody Medicine APR.
- In October, a subcommittee was formed to review the *Faculty Manual* Part VI, Section VII (Curriculum Procedures and Academic Program Development) as part of the University-wide initiative to improve the speed and efficiency of curriculum and program reviews. Bowler, Duffy, Flint, Kain (Chair), and Pagliari served on the subcommittee, which reported its recommendations at the January EPPC meeting. At the February meeting, Karen Summey further elaborated on the changes made in the *Faculty Manual*, Part VI, Section VII.
- At the November EPPC meeting, Dr. McConnell reported on the first and second draft of the Nursing PhD program self-study as part of the APR, begun in the fall. At the February meeting, he reported that the Nursing program’s response to external reviewers was being completed.
- At the November EPPC meeting, Professor Bowler reported on the first draft of the APR self-study for Communication Sciences and Disorders.
- At the February EPPC meeting, Professor Kain, who in the fall began work on the internal review committee for the APR of the School of Social Work, Certificates in Gerontology and Substance Abuse, recognized that the recent recommendations of the review committee were accurate and relevant, such as strategies for increasing enrollment, making the program more interdisciplinary, and having test-taking strategies.
- At the February meeting, Professor Walcott reported that the self-study was being completed by the English Department.
- At the February meeting, Professor Chaney announced that the faculty for the interdisciplinary Biological Sciences PhD program were in the process of scheduling their external review.
- At the February meeting, Professor Kain volunteered for the Math APR; Professor Chaney volunteered for the Nutrition APR. The reviews will begin in the fall 2017.
- At the March EPPC meeting, Professor Walcott reported that the English APR self-study is being examined by the internal review committee; it is expected to go to external reviewers very soon.
- At the April EPPC meeting, Professor Walcott reported that the external review of the on-site visitors for the English APR was being scheduled for April 11.
- At the April EPPC meeting, Professor Bowler reported that the Department of Communication Sciences and Disorders was writing its response to the external review.

4. **Accomplishments during the year, especially as addressed through committee goals.** Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

- Approved the revision to the BSUS Faculty Oversight Committee Manual and Guidelines
- Approved the program review revision response for the MA in International Studies, College of Arts and Sciences, with Professor Das’s amendment concerning rigor
- Approved the proposal of the new graduate Certificate in Dual Language Immersion (DLI), Department of Educational Leadership
- Approved the program review revision response for the Certificate Programs in (1) Health Informatics, (2) Health Care Administration, and (3) Health Care Management, Department of Health Services and Information Management
• Approved the program review revision response for the Interdisciplinary Program in African and African American Studies, College of Arts and Sciences
• Approved the program review response for the BA/BS in Multidisciplinary Studies, College of Arts and Sciences
• Approved the proposal to (1) revise degree title from Sustainable Tourism to Sustainable Tourism and Hospitality; (2) revise CIP code for existing graduate degree 30.9999 to 52.0999; and (3) discontinue the thesis option, School of Hospitality Leadership
• Approved the proposals to (1) revise an existing degree title and CIP code for the PhD in Communication Sciences and Disorders and (2) establish a new concentration: Communication Sciences and Disorders, Department of Communication Sciences and Disorders
• Approved the proposal to revise an existing degree: Rehabilitation and Career Counseling, MS; increase in required semester hours, Department of Addictions and Rehabilitation Studies
• Approved the proposal to discontinue an undergraduate certificate: Atmospheric Science; establish an undergraduate minor: Atmospheric Science, Department of Geography, Planning, and Environment
• Approved the proposal to establishment new concentrations in the BS in Political Science: (1) Campaigns, Elections, and American Politics; (2) Pre-Law; (3) International Relations/Comparative Politics; (4) Public Administration/Policy & State and Local Government, Department of Political Science
• Approved the proposal of a new undergraduate certificate: Professional Selling, Department of Marketing and Supply Chain Management
• Approved the program review revision response for the PhD in Biochemistry, Department of Biochemistry and Molecular Biology
• Approved the request to deliver an existing program via DE – BS in Health Information Management, Department of Health Services and Information Management
• Approved the request to deliver an existing program via DE – MS in Sustainable Tourism, School of Hospitality Leadership
• Approved the proposal of a new Dual Language Immersion (DLI) Administration Concentration in the Educational Specialist (EdS) in Educational Administration and Supervision, Department of Educational Leadership
• Approved the revision of an existing degree, MS in Software Engineering: discontinuation of existing concentrations (Software Design and Development; Software Project Management and Quality Assurance; Software Testing), Department of Computer Science
• Approved the proposal of a new post-master’s certificate: Psychiatric-Mental Health Nurse Practitioner; the proposal of a new concentration: MSN: Psychiatric-Mental Health Nurse Practitioner, College of Nursing
• Approved the proposal of new undergraduate concentrations in the BS in Biochemistry: Biology, Chemistry; reduction in total degree credit hours from 126 to 120, Department of Biology
• Approved the program review response for the Gerontology and Substance Abuse Certificates, School of Social Work
• Approved the program review response, Department of Addictions and Rehabilitation Studies
• Approved the discontinuation of degrees: BSBE Business Education, BSBE Business and Marketing Education, and BSBE Information Technologies; discontinuation of concentrations: MAT: Business and Marketing Education, MAED Career and Technical Education: Business Education, and MAED Career and Technical Education: Marketing Education, College of Business
• Approved the discontinuation of a degree: MAEd Career and Technical Education, Department of Human Development and Family Science
• Approved the discontinuation of a degree: BS in Child Life, Department of Human Development and Family Science
• Approved the revision of a degree title: MAEd Instructional Technology Education to MAEd Instructional Technology, Department of Mathematics, Science and Instructional Technology Education
• Approved the proposal of a new minor: Disability Studies, Department of Special Education, Foundations and Research
• Approved the revision of an existing degree: BS Elementary Education, Department of Elementary Education and Middle Grades Education
• Approved the proposal of a new concentration: Pre-Law in the BA in Philosophy, Department of Philosophy and Religions Studies
• Approved the discontinuation of a concentration: Organ Performance and Piano Pedagogy in the BM in Music, School of Music
• Approved the final revision of the Academic Program Review Guidelines with amendments by Professors Chaney and Duffy
• Approved the PhD in Nursing Academic Program Review, College of Nursing
• Approved the revision of existing degrees: Design, BS and Industrial Distribution and Logistics, BS, Department of Technology Systems
• Approved the proposal of a new minor: Composite Science Minor, Department of Biology
• Approved the proposal of an integrated degree pathway: Mathematics Integrated Bachelors/Masters, Department of Mathematics
• Approved the removal of an existing concentration: HIM Concentration, Health Informatics and Information Management, MS, Department of Health Services and Information Management
• Approved the proposal of a new degree program: Request to Plan an MS in Mechanical Engineering, Department of Engineering
• Approved the proposal of a new degree program: request to Plan a BS in Software Engineering, Department of Computer Science
• Approved the proposal of a new degree program: request to Plan an MS in Data Science, Department of Computer Science

5. Reports to the Faculty Senate (include dates and resolution numbers).
   • September 6, 2016—Resolution #16-37
   • October 4, 2016—Resolution #16-50
   • November 1, 2016—Resolutions #16-62, #16-63
   • December 6, 2016—Resolution #16-71
   • January 24, 2017—Resolutions #17-06
   • February 21, 2017—Resolutions #17-12, #17-13
   • March 28, 2017—Resolution #17-20
   • April 18, 2017—Resolutions #17-35, #17-39, #17-40

6. Business carried over to next year (list in priority order).
   • Receive updates on the success of establishing Curriculog online for the academic year
   • Follow up on the effectiveness of the revised APR Guidelines in identifying the responsibilities of the EPPC representative and the EPPC
   • Request feedback on the implementation of the recent changes to the curriculum and program approval process

7. Evaluation of the committee (include anything that hindered or assisted the committee’s work during the year).
   A. Charge: Sufficient
   B. Personnel: Committee members performed their responsibilities in an exemplary manner
   C. Attendance: There was a high rate of attendance; members remained engaged during
long meetings concerned with complex matters
D. Responsibilities: the participation of members in academic program reviews has greatly increased their workload
E. Activities: EPPC was efficient in completing its reviews in a timely manner throughout the year

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. None

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? NO If yes, when do you prefer:

   Signed: Chairperson  Don Chaney

   Secretary  Michael Duffy ________________________________