

**EAST CAROLINA UNIVERSITY FACULTY SENATE
ACADEMIC COMMITTEE ANNUAL REPORT**

2016-2017 Academic Year

COMMITTEE: Faculty Welfare Committee

1. Membership (include ex-officio members).

Regular Members: Chris Duffrin, Chair; Bob Kulesher, Vice Chair; Susan Pearce, Secretary. Jinling Huang, Jan Mayo, Hong-Bing Su, Jacqueline DeChabert-Rios, Sharon Cherry.

Ex-Officio Members (with vote): Melissa Bard, Wendy Sergeant, Lisa Hudson, Cheryl Dudasik-Wiggs, Nadine Rammouni.

2. Meeting Dates (include members present and those who contributed to committee action, but were not at the meeting)

September 8, 2016 Jinling Huang, Jacqueline De Chabert-Rios, Jan Mayo, Susan Pearce, Chris Duffrin, Robert Kulesher. Ex-Officio Members in Attendance: Lisa Hudson, Melissa Bard, Wendy Sergeant, Cheryl Dudasik-Wiggs. Others in Attendance: John Stiller, Dorothy Mueller.

November 10, 2016 Susan Pearce, Chris Duffrin, Robert Kulesher. Ex-Officio Members in Attendance: Lisa Hudson, Wendy Sergeant, Cheryl Dudasik-Wiggs, Nadine Rammouni. Others in Attendance: Lauren Mink, Environmental Health and Safety, Lori Lee.

December 8, 2016 Susan Pearce, Chris Duffrin, Robert Kulesher, Jan Mayo, Jinling Huang, Sharon Cherry. Ex-Officio Members in Attendance: Cheryl Dudasik-Wiggs, Lisa Hudson, Wendy Sergeant, Melissa Bard. Others in Attendance: Sara Villey; John Bellflower and Malorie Porter; Office for Equity and Diversity, Keisha Brown, ECU Human Resources.

January 12, 2017 Chris Duffrin, Robert Kulesher, Jan Mayo, Cheryl Dudasik-Wiggs, Lisa Hudson.

February 9, 2017 Jacqueline de Chabert-Rios, Sharon Cherry, Chris Duffrin, Jan Mayo, Susan Pearce. Ex-Officio Members: Melissa Bard, Wendy Sergeant, Lisa Hudson, Cheryl Dudasik-Wiggs. Others in Attendance: Amy Waters, Keisha Brown-Fuller, and Sara Lilley.

April 13, 2017 Jacqueline de Chabert-Rios, Robert Kulesher, Jan Mayo, Susan Pearce. Ex-Officio Members: Wendy Sergeant. Others in Attendance: Dorothy Muller of the Office of Faculty Excellence, Sara Lilley from Human Resources, and Lori Lee.

3. Subcommittees established during the year (include progress and/or completion of work).
4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

The Committee recommended to the representatives of the university Human Resources Department the following actions on the revision of a policy on volunteers at the university
1) Human Resources create one document that will cover all campus volunteers to avoid conflicting policies, 2) Volunteers be given training before they are permitted access to confidential and/or sensitive materials, 3) The policy include a disclaimer, stating that students

enrolled at the University are not considered “special populations,” and 4) Human Resources bear the cost of vetting volunteers. (February 9, 2017 minutes)

5. Reports to the Faculty Senate (include dates and resolution numbers).
EHRA Recruitment Compliance Review Process Regulation (REG06.05.01) Committee reviewed made comments and suggested changes to the EHRA Recruitment Compliance Review Process Regulation and was presented as formal faculty advise at the February 21, 2017.

Proposed Volunteer Regulation. Committee reviewed made comments and suggested changes to the Volunteer Regulation and presented as formal faculty advice at the April 22 Faculty Senate meeting.

HIPAA Medical Photography Regulation. Committee reviewed made comments and suggested changes to the Volunteer Regulation and was presented as formal faculty advice at the April 22 Faculty Senate meeting.

6. Business carried over to next year (list in priority order). For review and faculty advice:

Firearms on Campus. Review Letter from Executive Director of North Carolinians Against Gun Violence and Resoulution 2016-15 On Calling for the Repeal of a Portion of HB 562 [UNC-CH Faculty Council]

Faculty Two-Year Pilot Mentoring Program. Committee recommended at the April 13 meeting to support this program and will prepare faculty advice to the faculty senate emphasizing the need for faculty volunteers to assist in handling the matching of mentors to mentees.

State Health Plan sign-up procedures

Emerti faculty survey

Annual faculty training and possible electronic single delivery platform

7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
- A. Charge: very broad
 - B. Personnel: good mix of faculty and HR representatives
 - C. Attendance: excellent
 - D. Responsibilities:
 - E. Activities: many
8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.
9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? no

Signed: Chairperson Chris Duffrin
Vice Chair Bob Kulesher
Secretary Susan Pearce