1. Membership:

Regular members: George Bailey (Chair), Michele Wallen (Vice Chair), Purificación Martinez (Secretary), Paul Schwager, Sharilyn Steadman, Anna Froula, Rosa Bell

Ex-Officio members: Ying Zhou, Becky Whitley, Jean-Luc Scemama, Dallas Owens.

2. Meeting Dates:

September 19th, 2016.

PERSON PRESIDING: George Bailey.

REGULAR MEMBERS IN ATTENDANCE: Purificación Martínez, Michele Wallen, Sharilyn Steadman.

EX-OFFICIO MEMBERS IN ATTENDANCE: Ying Zhou, Becky Whitley, Jean-Luc Scemama.

OTHERS IN ATTENDANCE: Gregory Lapicki, Lori Lee

October 17th, 2016.

PERSON PRESIDING: George Bailey.

REGULAR MEMBERS IN ATTENDANCE: Purificación Martínez, Paul Schwager, Sharilyn Steadman, Michele Wallen.

EX-OFFICIO MEMBERS IN ATTENDANCE: Jean-Luc Scemama, Becky Whitley, Ying Zhou.

November 21, 2016

PERSON PRESIDING: George Bailey.

REGULAR MEMBERS IN ATTENDANCE: Purificación Martínez, Paul Schwager, Sharilyn Steadman, Michele Wallen.

EX-OFFICIO MEMBERS IN ATTENDANCE: Jean-Luc Scemama, Becky Whitley.


PERSON PRESIDING: George Bailey.
REGULAR MEMBERS IN ATTENDANCE: Gerge Bailey, Anna Froula, Paul Schwager, Sharilyn Steadman, Michele Wallen

EX-OFFICIO MEMBERS IN ATTENDANCE: Jean-Luc Scemama, Becky Whitley, Ying Zhou.

February 20th, 2017.

PERSON PRESIDING: George Bailey.

REGULAR MEMBERS IN ATTENDANCE: Anna Froula, Puri Martinez, Paul Schwager, Sharilyn Steadman, Michelle Wallen, Becky Whitley

EX-OFFICIO MEMBERS IN ATTENDANCE: Ying Zhou

February 27th, 2017.

PERSON PRESIDING: George Bailey.

REGULAR MEMBERS IN ATTENDANCE: Michele Wallen, Purification Martinez, Anna Froula.

EX-OFFICIO MEMBERS IN ATTENDANCE: Ying Zhou, Jean-Luc Scemama.

March 20th, 2017.

PERSON PRESIDING: George Bailey.

REGULAR MEMBERS IN ATTENDANCE: Anna Froula, Paul Schwager, Sharilyn Steadman, Michelle Wallen

EX-OFFICIO MEMBERS IN ATTENDANCE: Jean-Luc Scemama, Becky Whitley, Ying Zhou

OTHER ATTENDEES: Josie Bowman, Mary Eppler, Mark Sprague

March 27th, 2017.

PERSON PRESIDING: George Bailey.

REGULAR MEMBERS IN ATTENDANCE: Anna Froula, Paul Schwager, Sharilyn Steadman, Michelle Wallen

EX-OFFICIO MEMBERS IN ATTENDANCE: Becky Whitley

April 17th, 2017.

PERSON PRESIDING: George Bailey.
REGULAR MEMBERS IN ATTENDANCE: Paul Schwager, Sharlyn Steadman, Michelle Walen.

EX-OFFICIO MEMBERS IN ATTENDANCE: Ying Zhou.

3. Subcommittees established during the year (include progress and/or completion of work).

Fall 2016: General Education Workgroup. Preparing the initial draft of the new General Education requirements. George Bailey, Chair. This group contained representation from the Chancellor’s General Education workgroup and was formed in response to that group’s report to the GEIE. This group was responding to the stage two recommendations of the Chancellor’s workgroup report. (The report’s stage one recommendations are implemented.) In reporting its recommendation to the GEIE at the end of the Fall 2016 term, the group’s work was completed.

Fall 2016: General Education Assessment group. Working with IPAR to revise the assessment procedures for general education in anticipation of the revision of ECU’s general education requirements. George Bailey, Chair.

   In Spring 2017, the group referenced above evolved into an IPAR committee that is developing and implementing new general education assessment procedures. As such, it is not a subcommittee of the GEIE. It is chaired by Kristen Dreyfus, ECU’s assessment director. This committee’s work is ongoing.

Fall 2016/Spring 2017: Student Survey of Instruction workgroup. Ying Zhou, chair. Working with IPAR to prepare a draft final recommendation for the GEIE to review for recommendation to the Faculty Senate. This group completed its work with the approval of its recommendations at the March 2017 GEIE meeting. The Faculty Senate approved the GEIE recommendation with one change: that only instructors see student comments. The Chancellor approved the Senate’s recommendation with the exception of the requirement that only instructors see student comments. Until a new recommendation is forthcoming, ECU will follow past practice and only instructors will see student comments.

Fall 2016: Evaluating Teaching workgroup: This group reviewed potential recommendations for changes to the Faculty Manual’s section on teaching evaluation. Once approved by the GEIE, these recommendations would be sent to the Faculty Governance committee for review. At the beginning of the fall 2017 term, the GEIE will consider how best to proceed with this project.

Spring 2017: General Education Requirements sub-committee. From January through early April this group worked to revise the draft provided by the General Education Workgroup to address the input received by the campus community on that draft. The GEIE, the Faculty Senate, and the Chancellor approved the sub-committee’s recommendation of new General Education requirements with only minor editorial changes.

3. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.

The GEIE assisted IPAR in its piloting on the new survey of student opinion on instruction and in preparing a committee recommendation on the adoption and use of the survey, including the structure and distribution of instructor reports, and reports seen by administrators.
The GEIE worked with IPAR in developing a new structure for the assessment of General Education.

The GEIE worked with IPAR in drafting changes in the “teaching Evaluation” portion of the Faculty Manual that, when finalized, will be forwarded to the faculty Governance committee.

5. Reports to the Faculty Senate (include dates and resolution numbers).

#16-53 Recommendation to rescind the moratorium on consideration of courses for foundations credit that was approved by the Faculty Senate and approved by the Chancellor on December 8, 2015

Resolution #15-90: Recommendation that a moratorium on consideration of courses for Foundations credit be instituted effective January 1, 2016 and lasting until January 1, 2017. The moratorium does not apply to revisions to courses that already carry foundations credit.

#16-59 Curriculum and academic matters acted on and recorded in the General Education and Instructional Effectiveness Committee meeting minutes of October 17, 2016 including Global Diversity credit for FREN 3443 Special Topics in the Culture of France, FREN 3444 Special Topics in Francophone Cultures of the World and Nursing 4220, Perspectives in International Community Health.

#16-60 Revised title of the East Carolina Peer Observation of Teaching Instrument for Non Tenured and Fixed Term Faculty.

#16-61 Recommendation on Survey of Student Opinion of Instruction Instrument.

#16-73 Curriculum matters acted on and recorded in the meeting minutes of November 21, 2016 including general education humanities credit for FORL 1551, Introduction to Russia, Land of the Firebird and FORL 2220, Sci-Fi: East and West and domestic diversity credit for SPAN 3003, Spanish for Heritage Speakers.

#16-74 Continued Consideration of New Survey of Student Opinion of Instruction Instrument.

#17-22 Curriculum and academic matters acted on and recorded in the meeting minutes of February 20, 2017, including approval of Global Diversity credit for GLST1000: Introduction to Global Studies and Humanities credit (3 hours) for GLST1000: Introduction to Global Studies.

#17-23 Curriculum and academic matters acted on and recorded in the meeting minutes of March 20, 2017, including credit earned by ATMO 1300/GEOG 1300 be reduced from four credit hours to three credit hours and ATMO 1300/GEOG 1300 be approved for Foundations Science credit, credit earned by PHYS 1050 be reduced from four credit hours to three credit hours and the course approved for Foundations Science credit, approval of Domestic Diversity credit for NURS 4941 and PSYC 3221, and Global Diversity credit for NURS 4614.


#17-24 Adoption of the new Survey of Students Opinion of Instruction (SSOI form) for use each fall, spring and summer session terms, beginning first summer session 2017 (form provided in agenda).
#17-25 the individual faculty SSOI report will contain quantitative results (a listing of individual student responses, frequencies and means) and qualitative results (student comments) and that the summary SSOI report will contain the frequencies and means for all questions for all sections of each course.

#17-26 Motion to use the recommended Individual Instructor Report Form.

#17-27 Motion to use one or the other or both of the linked summary report forms (Version 1 and Version 2).

#17-28 Motion to adopt the proposed “best practices” for administering the Student Survey of Instruction (SSOI).

March 28, 2017: Motion recommending that at end of each fall and spring semester and each summer session, the individual faculty report and the summary course sections reports of the results of the Student Survey of Instruction SSOI be reported to the faculty member’s course coordinator (when appropriate), department chair or school director, and college dean. The provost may access reports. The report includes qualitative data (including comments). This motion failed. Following discussion, a Faculty Senate motion that we follow the current practice, which is that SSOI data collected in summer for eligible courses not be used for promotion and tenure decisions, was approved as presented. (RESOLUTION #17-29)

March 28, 2017: Motion to approve the revised Procedures for Peer Review of Teaching Effectiveness. This motion failed. A Faculty Senate motion to return the report to the committee was approved without discussion. (RESOLUTION #17-30)

#17-45 Revised East Carolina University General Education Program. Replace the current policy, “Goals of the Liberal Arts Foundations Curriculum,” (approved by the Faculty Senate in February 2005 and by the chancellor in March 2005) with the “East Carolina University General Education Program” document presented below and implement the policy presented below effective spring semester 2018.

6. Business carried over to next year (list in priority order).

Create new form for requesting general education credit for a course.
Create new form for requesting diversity credit for a course.
Create a timeline and support materials for the revision of by departments and schools of the learning outcomes for the individual general education courses to be taught in spring 2018.
Create a procedure and timeline for reviewing the course learning outcomes for a sample of the general education courses to be taught in spring 2018.
Form a sub-committee to research the best practices for the use of surveys of student opinion of instruction in faculty annual evaluations, with a focus on the use of student comments.
Work with IPAR to create a procedure and timeline for assessing two areas of general education competencies, including setting up faculty review committees.
Revise the Peer Review policy to address concerns raised by the Faculty Senate at its April 17th meeting.
Consider Honors seminars being taught in spring 2018 for general education credit.
7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).

A. Charge: No problems.
B. Personnel: Excellent.
C. Attendance: Average.
D. Responsibilities: Many.
E. Activities: The committee members did an amazing job achieving two major projects in one academic year: the adoption of a new survey of student opinion of instruction and procedures for use, and the adoption of new General Education requirements.

8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee.

The committee needs to schedule meetings more often than once a month, so all members are aware that they may have to meet more often than once a month. If a meeting is not needed, it can be cancelled.

9. Does the Committee’s organizational meeting next year need to be earlier than the date set this year? If yes, when do you prefer: The date is already set earlier – August 28th.

Signed: Chairperson George Bailey