

EAST CAROLINA UNIVERSITY FACULTY SENATE  
ACADEMIC AND APPELLATE COMMITTEE ANNUAL REPORT

2016-2017 Academic Year  
**Libraries Committee**

1. Membership (include ex-officio members).

Member	Role
Al Jones	Chair
Christopher Rivera	Vice Chair
Eric Horsman	Secretary
Patricia Dragon	Committee Member
Heather Muise	Committee Member
Jeni Parker	Committee Member
Lisa Beth Robinson	Committee Member
Beth Ketterman	Ex-Officio Member
Johnathan Lee	Ex-Officio Member
Jan Lewis	Ex-Officio Member

2. Meeting Dates

(include members present and those who contributed to committee action, but were not at the meeting)

Name	9/21/2016	10/19/2016	11/16/2016	1/18/2017	2/15/2017	3/15/2017	4/19/2017
Al Jones		X	X	X	X	X	X
Christopher Rivera	X	X	X	X		X	
Eric Horsman	X	X	X	X	X	X	X
Patricia Dragon	X	X	X	X	X	X	X
Heather Muise	X		X	X	X		X
Jeni Parker		X		X			X
Lisa Beth Robinson	X	X	X	X		X	X
Beth Ketterman	X	X		X		X	X
Johnathan Lee	X	X		X	X		X
Jan Lewis	X	X	X	X		X	X
Roger Russell			X*		X*		

\*Roger Russel attended meetings in which Beth Ketterman was not able to attend

3. Subcommittees established during the year (include progress and/or completion of work).  
This committee did not have sub-committees.

4. Accomplishments during the year, especially as addressed through committee goals. Please include recommendations made to any University agency other than the Faculty Senate that will be noted under #5.
  - The committee provided support for a new discovery service to power OneSearch on the library website as well as the zero textbook cost initiative. The latter includes mini-grants for faculty and an online repository of open textbooks (1/18/17)
  - Committee members provided assistance to Beth Ketterman and Jan Lewis on an application to apply for funds from a university reallocation pool. A draft was shared with the committee and members provided suggestions/edits to the proposal (12/8/16)
  - The committee acted in an advisory role to William Gee and Mark Saunders in regards to the library reserve policy. Items disused included special reserve policies for courses that are not taught every semester, a time period for which items not used would be automatically pulled from reserve, the inclusion of an online reserve request form, and better communication methods that allow instructors a report of how many times items they have selected for reserve are actually being used (11/16/216)
  - The committee provided feedback to Jan Lewis concerning a request to allow Academic Library Services an extension of its provisional Code (10/19/16)
  - The committee provided feedback to Jan Lewis and Joseph Thomas about supporting faculty in discussing digital scholarship at ECU (10/19/16)
  - Patricia Dragon served as a representative to the Scholarly Communications Committee
  - Christopher Rivera served as a representative to the Open Access Publishing Fund Committee
  - Lisa Beth Robinson served as a representative to the Special Collections Committee
5. Reports to the Faculty Senate (include dates and resolution numbers).
  - No reports have been made to the faculty senate.
6. Business carried over to next year (list in priority order).
  - a. Assist in updating language of library information within the undergraduate catalog
  - b. Continue to make Faculty Senate aware of budget challenges to both libraries (e.g., funding online subscriptions like Elsevier have become more challenging)
  - c. Unit Codes for Joyner and Laupus Libraries
  - d. Continue working on approval or continued negotiations with Ebsco Discovery Service
  - e. Continue to have a member of the committee serve on Open Access Publishing Support Fund and Scholarly Communications Committee.
7. Evaluation of the committee (include anything that hindered or assisted the committee's work during the year).
  - A. Charge: The committee continued to represent the interests of the faculty, students, and staffing regarding the budgeting, staffing, and operation of the Joyner and Laupus Libraries.
  - B. Personnel: Committee members were active throughout the year.
  - C. Attendance: Voting members had an 81% attendance rate.
  - D. Responsibilities: Members of the committee volunteered their time and efforts for various tasks throughout the year.
  - E. Activities: See above.
8. Suggestion(s) to the Chair of the Faculty and/or Faculty Senate for improving the effectiveness of the committee. The Libraries Committee would like to suggest continued diversity and

representation of various colleges and hopes that faculty continue nominating peers to the committee.

9. Does the Committee's organizational meeting next year need to be earlier than the date set this year? If yes, when do you prefer: \_\_\_\_\_

Signed: Chairperson 

Vice Chair 

Secretary 